

BENALLA

RURAL CITY COUNCIL

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BUDGET

2019/2020

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Chief Executive Officer Introduction

It is with great pleasure that I present the *Benalla Rural City Council 2019/20 Budget* to the community. As this is the first budget I have overseen for the Council, I would like to firstly acknowledge the tremendous work that has been done by previous management and the efforts undertaken to establish the Benalla Rural City as a municipality full of potential.

The *'Doing the same with less'* strategy that was adopted by Council in March 2016 remains a central theme within our operations and it is pleasing to see our team striving to achieve this as we endeavor to deliver on the five key themes embedded in the *Council Plan 2017-2021*.

As reported in previous years, the future of Local Government will continue to present challenges; with these challenges, change will be inevitable. I believe that we must embrace change and become responsive and innovative in the way we do business and look at our operating environment. There is a wealth of knowledge within our workforce and our community; engagement of both will allow us to achieve great success and better prepare and deal with change.

The Council delivers approximately 50 services to the community, however, this could be at risk if we do not control our fundamental financial position whilst balancing the demands of a growing community.

In the recently released Essential Services Commission report on rate capping it highlighted that the *'Benalla Rural City Council reported an average adjusted underlying result of -2.8 per cent between 2014-15 and 2017-18. An ongoing negative result suggests that without the receipt of one-off grants or increases in ongoing revenue, the council may not have sufficient revenue to continue to fund the level of services it has been providing.'*

Rate capping is an instrument that has been placed upon the sector and as a Council we are obligated to comply with that requirement. For this budget the cap has been set at 2.5 per cent and with this in mind, our focus will be to establish our long term financial plan underpinned by a robust and disciplined approach in the development of our Community, Service, Resourcing and Asset Management Plans. By taking a longer term view we can consider community growth and prosperity in a strategic and structured way and address issues such as our underlying trading result.

Key components of this year's budget will be to consolidate our position by paying down debt, increasing our cash position and improving liquidity.

Along with the full range of services we currently deliver, our capital program includes major initiatives such as:

- \$800,000 community splash park
- \$915,000 to deal with waste and recycling; construction of a new waste transfer station and associated e-waste shed
- \$3.174 million has been budgeted for road projects
- \$1.2 million being set aside for new community facilities, building and energy upgrades
- a further \$830,000 earmarked for information technology modernisation, library automation and plant replacement
- in recognition of accessibility and creating pedestrian corridors \$100,000 has been allocated to continue our footpath strategy.

I would like to acknowledge the valuable contributions our State and Federal Governments provide in the provision of grant funding for service delivery and capital works. Your contributions are greatly appreciated.

I commend this budget to the community.

Dom Testoni
Chief Executive Officer

Budget Reports

1. Link to the Council Plan

This section describes how the Annual Budget links to the achievement of the Council Plan within an overall planning and reporting framework. This framework guides the Council in identifying community needs and aspirations over the long term, medium term (Council Plan) and short term (Annual Budget) and then holding itself accountable (Annual Report).

1.1 Legislative Planning and Accountability Framework

The Strategic Resource Plan, part of and prepared in conjunction with the Council Plan, is a rolling four-year plan that outlines the financial and non-financial resources that the Council requires to achieve the strategic objectives described in the Council Plan.

The Annual Budget is framed within the Strategic Resource Plan, considering the services and initiatives which contribute to achieving the strategic objectives specified in the Council Plan. The diagram below depicts the planning and accountability framework that applies to local government in Victoria.



Source: Department of Environment, Land, Water and Planning

Feeding in to the above, the Council has a long term plan which articulates a community vision, mission and values. The Council Plan is prepared with reference to the Council's long term Community Plan.

The timing of each component of the planning framework is critical to the successful achievement of the planned outcomes.

1.1.2 Key Planning Considerations

Service Level Planning

Although councils have a legal obligation to provide some services - such as animal management, local roads, food safety and statutory planning - most council services are not legally mandated, including some services closely associated with councils, such as libraries, building permits and sporting facilities.

Further, over time, the needs and expectations of communities can change. Therefore, councils need to have robust processes for service planning and review to ensure all services continue to provide value for money and are in line with community expectations. In doing so, councils should engage with communities to determine how to prioritise resources and balance service provision against other responsibilities such as asset maintenance and capital works.

1.2 Our Purpose

Our Vision

To provide a sustainable, thriving and cohesive community where lifestyle, culture, health and wellbeing are supported by strong leadership and community partnership.

Our Mission

Through leadership and quality service we will meet our community's needs and aspirations with a focus on thoughtfully planned growth to maintain and enhance the high productivity of our collective community.

Values

We will:

- Construct plans and govern the community of Benalla Rural City with unwavering **ACCOUNTABILITY**.
- Strive for **CONTINUOUS IMPROVEMENT**.
- Make judgments based on sound research and participate in decision making that meets the needs of the whole community in solid **EQUITY**.
- Act with transparency, truthfulness and **INTEGRITY**.
- Provide clear, innovative and strong **LEADERSHIP**.
- Serve our community, environment and council with **RESPECT**.

1.3 Strategic Objectives

Council delivers various initiatives and service categories. Each contributes to the achievement of one of the five Strategic Objectives as set out in the *Council Plan 2017-2021*.

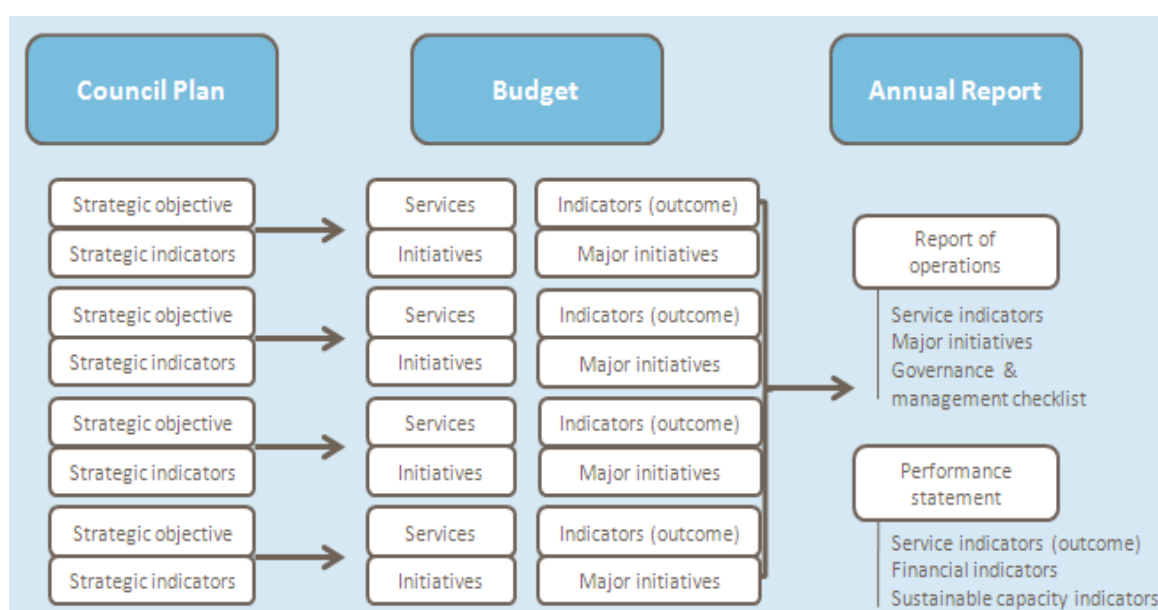
The following table lists the five Strategic Objectives as described in the Council Plan.

Strategic Objective	Description
1. Connected and Vibrant Community	We are committed to building a healthy, active, safe and socially connected community that offers opportunities for people of all ages, backgrounds and abilities to participate in community life.
2. Engaging and Accessible Places and Spaces	We will provide community places and spaces to meet the needs of our community and focus on thoughtfully planned growth to maintain and enhance the high amenity and character of our Rural City.
3. Sustainable Environment	We will take a proactive and strategic approach to protect our natural environment and safeguard its ability to support our community into the future.
4. Thriving and Progressive Economy	We will support, promote and encourage the long-term growth, diversification and strengthening of our economy as a key contributor to a healthier and more sustainable community.
5. High Performing Organisation	We will be a high performing, efficient and innovative organisation based on sound financial management, accountability and good governance to provide best value service to our whole community.

2. Services and Service Performance Indicators

This section provides a description of the services and initiatives to be funded in the Budget for the 2019/20 year and how these will contribute to achieving the strategic objectives outlined in the Council Plan. It also describes several initiatives and service performance outcome indicators for key areas of Council's operations.

Council is required by legislation to identify major initiatives, initiatives and service performance outcome indicators in the Budget and report against them in their Annual Report to support transparency and accountability. The relationship between these accountability requirements in the Council Plan, the Budget and the Annual Report is shown below.



Source: Department of Environment, Land, Water and Planning

2.1 Connected and Vibrant Community

To achieve our objective of a Connected and Vibrant Community we are committed to building a healthy, active, safe and socially connected community that offers opportunities for people of all ages, backgrounds and abilities to participate in community life.

Services

Service Area	Description of Services Provided		2017/18 Actual \$'000	2018/19 Forecast \$'000	2019/20 Budget \$'000
Corporate Division	Coordinates a range of services for the community including; Community engagement in accordance with the Communication and Consultation Strategy. Supporting the youth of the community with planning and development of activities to engage young people and to network with service partners. Delivering a range of services to residents of all ages, cultures and socio-economic backgrounds to enhance their independence, dignity, connectedness, health and wellbeing. Coordinating and supporting the operation of the Aquatic Centre Facility for the community. Coordinating the planning and response to emergency events. Delivering immunisation programs. Coordinating school crossing supervisors. Providing environmental health education programs. Coordinating, supporting and growing our volunteer base.	<i>Exp</i>	5,584	5,844	5,322
		<i>Rev</i>	3,185	3,165	3,205
		Net	2,399	2,679	2,117

Major Initiatives

- 1) Promote, support and actively engage with smaller rural communities, including conducting regular informal forums in our rural townships.
- 2) Promote, support, acknowledge and value volunteers.

Other Initiatives

- 3) Review, update and implement the Youth Strategy 2013-2017.
- 4) Continue to offer and promote the annual Community Support Program so that community groups can be financially supported to deliver local projects that benefit their communities and build their own skills and capacity.

Service Performance Outcome Indicators

Service	Indicator	2017/18 Actual	2018/19 Forecast	2019/20 Budget
Corporate Division - Community Development	Allocation	77	80	80
Corporate Division - Community Development	Delivery	0	2	2
Corporate Division - Youth Services	Delivery	0	0	1
Corporate Division - Aquatic Facilities	Utilisation	7.24	7	7
Corporate Division - Libraries	Participation	18%	18%	18%
Corporate Division - Maternal Child Health	Participation	81%	80%	80%

2.2 Engaging and Accessible Places and Spaces

We will provide community places and spaces to meet the needs of our community and focus on thoughtfully planned growth to maintain and enhance the high amenity and character of our Rural City.

Services

Service Area	Description of Services Provided		2017/18 Actual \$'000	2018/19 Forecast \$'000	2019/20 Budget \$'000
Corporate Division	Coordinates the accessibility, maintenance and planning of engaging spaces and places for the community by; Overseeing the operations of the Benalla Library and library services for all residents. Operating the Benalla Art gallery that provides cultural and tourism benefits to our city. Provides Geographic Information System mapping which provide computer based mapping and aerial photographs. Overseeing Land Use Planning Services in accordance with the Benalla Planning Scheme and the Planning and Environment Act. Providing Building Surveyor Services to meet statutory obligations in accordance with the Local Government Act and Building Regulations. Coordinates Council's statutory obligations in relation to the Domestic and Feral and Nuisance Animal Act, Road Regulations, Environment Protection Act and Country Fire Authority Act. Provides professional Environmental Health services to meet statutory obligations outlines in the Health Act and Environmental Protection Act. Overseeing the management of Council's Assets including but not limited to the road management plan encompassing urban roads, drains and footpaths and rural roads, drains and footpaths. Implementation of major and minor works project management, street sweeping, minor construction works and asset inspection programs.	<i>Exp</i>	11,762	10,942	6,832
		<i>Rev</i>	4,008	4,256	4,768
		Net	7,754	6,686	2,064

Major Initiatives

- 1) Deliver and promote maintenance programs for core assets such as roads, bridges and drainage.
- 2) Progress the Arundel Street Oval Improvements, Benalla Sports and Equestrian Centre Undercover Arena, 'Courts 4 Sports' Benalla Indoor Recreation Centre projects.

Other Initiatives

- 3) Review and update the urban tree management plan.
- 4) Develop and implement a footpath strategy to improve connectivity, accessibility and paths of travel for all in the community.

Service Performance Outcome Indicators

Service	Indicator	2017/18 Actual	2018/19 Forecast	2019/20 Budget
Corporate Division - Animal Management	Service Standard	39%	39%	40%
Corporate Division - Capital Projects	Delivery	0	0	80%
Corporate Division - Food Safety	Service Standard	87%	90%	90%
Corporate Division - Roads	Satisfaction	43/100	45/100	45/100
Corporate Division - Statutory Planning	Timeliness	22 days	25 days	25 days
Corporate Division - Statutory Planning	Service Standard	92%	90%	90%

2.3 Sustainable Environment

We will take a proactive and strategic approach to protect our natural environment and safeguard its ability to support our community into the future.

Services

Service Area	Description of Services Provided		2017/18 Actual \$'000	2018/19 Forecast \$'000	2019/20 Budget \$'000
CEO Division	Oversees activities in relation to sustainability, climate change, roadside vegetation, energy and water conservation and water quality.	<i>Exp</i>	110	136	134
		<i>Rev</i>	39	57	57
		Net	71	79	77
Corporate Division	Coordinates a proactive and strategic approach to protect our natural environment and safeguard its ability to support our community into the future by: Overseeing the management and provision of environmental projects. Ensuring that waste collection, recycling programs, EPA licenced landfill operation and waste minimisation programs are run in accordance with state and regional plans and policies. Coordinating the management and provision of advice on external domestic waste water programs in consultation with relevant stakeholders.	<i>Exp</i>	4,583	5,078	4,174
		<i>Rev</i>	4,552	5,054	2,188
		Net	31	24	1,986

Major Initiatives

- 1) Review the delivery of Council's waste management responsibilities.
- 2) Establish a transfer station at the Benalla Landfill and Resource Recovery Centre.

Other Initiatives

- 3) Support investment in renewable energy projects through provision of information, active support to approvals and community engagement.
- 4) Implement actions from various strategies and plans such as Benalla Rural City Environment Strategy 2016 – 2020, Climate Change Adaptation Action Plan 2013 – 2025 and the Roadside Vegetation Management Plan 2014.

Service Performance Outcome Indicators

Service	Indicator	2017/18 Actual	2018/19 Forecast	2019/20 Budget
Corporate Division - Environment	Satisfaction	N/A	60	N/A
Corporate Division - Waste Management	Satisfaction	N/A	65	N/A
Corporate Division - Waste Management	Waste Diversion	61%	61%	62%

2.4 Thriving and Progressive Economy

We will support, promote and encourage the long-term growth, diversification and strengthening of our economy as a key contributor to a healthier and more sustainable community.

Services

Service Area	Description of Services Provided		2017/18 Actual \$'000	2018/19 Forecast \$'000	2019/20 Budget \$'000
CEO Division	Oversees the facilitation of economic development opportunities by devising economic strategies and developing relationships with key stakeholders, investors and collaborators to support business and industry development within our Rural City. Providing support to new and existing businesses through streamlined permit processes, facilitating business development programs, mentoring and delivering projects that create economic growth and enhanced visitation opportunities into Benalla.	<i>Exp</i>	208	538	196
		<i>Rev</i>	15	394	57
		Net	193	144	139
Corporate Division	Oversees the destination promotion and visitor servicing for our Rural City. The facilitation of Council's civic and community events and the provision of support to other events to ensure compliance, while promoting community involvement and the lifestyle the Rural City offers. Managing the operation of the BPACC facility which engages a diverse range of Benalla residents coming from a wide range of socio economic backgrounds and visitors to our area. Overseeing the long term maintenance management program for Council's facility with the provision of repairs, maintenance and servicing of facilities that are utilized by a broad range of stakeholders including the general public and Council staff. Optimising the strategic value of and service potential of Council assets including but not limited to municipal buildings, aerodrome and pavilions.	<i>Exp</i>	1,641	1,564	1,493
		<i>Rev</i>	792	475	391
		Net	849	1,089	1,102

Major Initiatives

- 1) Develop and Economic Development Plan.
- 2) Work together with key stakeholders such as the Benalla Business Network to engage, support, strengthen and enhance local business.

Other Initiatives

- 3) In partnership with key stakeholders, create tourism campaigns to achieve the goals of the Benalla Rural City Tourism and Events Strategy.
- 4) Review the Council's property and assets portfolio to identify opportunities to link the Council's property holdings to economic development outcomes.

Service Performance Outcome Indicators

Service	Indicator	2017/18 Actual	2018/19 Forecast	2019/20 Budget
CEO Division - Business Development	Satisfaction	N/A	50	N/A
Corporate Division - Tourism	Satisfaction	N/A	60	N/A
Corporate Division - Benalla Performing Arts and Convention Centre	Satisfaction	N/A	80	N/A

2.5 High Performing Organisation

We will be a high performing, efficient and innovative organisation based on sound financial management, accountability and good governance to provide best value service to our whole community.

Services

Service Area	Description of Services Provided		2017/18 Actual \$'000	2018/19 Forecast \$'000	2019/20 Budget \$'000
CEO Division	Oversees the office of the Chief Executive Officer (CEO), the Mayor and Councillor support as well as the internal audit program.	<i>Exp</i>	691	852	537
		<i>Rev</i>	22	10	10
		Net	669	842	527
Corporate Division	Oversees the governance of Council to ensure accountability, enhancement and prosperity and viability. Ensures all day to day operational council buildings are maintained to an operational standard. Provides the financial based services to both internal and external customers including the management of Council's finances, procurement and contracting services, raising and collection of rates and charges and valuation of properties throughout the municipality. Ensures that the relevant human resources are managed and supported including training and development for staff. Provides information technology services to Council staff over various locations. This service is also responsible for the achievement of corporate objectives in regard to Risk Management, Insurance and Occupational Health & Safety. Coordinates Council's statutory obligations in relation to the Domestic and Feral and Nuisance Animal Act, Road Regulations, Environment Protection Act and Country Fire Authority Act. Provides professional Environmental Health services to meet statutory obligations outlines in the Health Act and Environmental Protection Act.	<i>Exp</i>	5,270	5,748	5,426
		<i>Rev</i>	17,622	18,152	2,253
		Net	(12,352)	(12,404)	3,173

Major Initiatives

- 1) Develop and Advocacy Strategy.
- 2) Develop and adopt an Engagement Strategy that uses a diverse range of techniques to actively engage with our community.

Other Initiatives

- 3) Implement a Single Point Asset Management Program.
- 4) Pursue innovation and efficiency in systems and processes.

Service Performance Outcome Indicators

Service	Indicator	2017/18 Actual	2018/19 Forecast	2019/20 Budget
CEO Division - Council	Satisfaction	54	54	55
CEO Division - Council	Satisfaction	51	51	55
Corporate Division - Customer Service	Satisfaction	66	66	68
Corporate Division - Corporate & Community	Satisfaction	53	53	55
Corporate Division - Governance	Satisfaction	54	55	55
Corporate Division - Lobbying	Satisfaction	54	55	55

2.6 Reconciliation with budgeted operating result

Strategic Objectives	Net Cost (Revenue) \$'000	Expenditure \$'000	Revenue \$'000
Connected and Vibrant Community	2,117	5,322	3,205
Engaging and Accessible Places and Spaces	2,064	6,832	4,768
Sustainable Environment	2,063	4,308	2,245
Thriving and Progressive Economy	1,241	1,689	448
High Performing Organisation	3,700	5,963	2,263
Total	11,185	24,114	12,929
<i>Expenses added in:</i>			
Depreciation	6,381		
Finance costs	170		
Others	385		
<i>Deficit before funding sources</i>	18,121		
<u>Funding sources added in:</u>			
Rates and charges revenue	14,817		
Waste charge revenue	3,251		
<i>Total funding sources</i>	18,068		
Operating (surplus)/deficit for the year	53		

3. Financial Statements

This section presents information in regard to the Financial Statements and Statement of Human Resources. The budget information for the year 2019/20 has been supplemented with projections to 2022/23 extracted from the Strategic Resource Plan.

This section includes the following financial statements prepared in accordance with the *Local Government Act 1989* and the *Local Government (Planning and Reporting) regulations 2014*.

- 3.1 Comprehensive Income Statement
- 3.2 Balance Sheet
- 3.3 Statement of Changes in Equity
- 3.4 Statement of Cash Flows
- 3.5 Statement of Capital Works
- 3.6 Statement of Human Resources

Pending Accounting Standards

The 2019/20 budget has been prepared based on the accounting standards applicable at the date of preparation. This means that pending accounting standards that will be in effect from the 2019/20 financial year have not been considered in the development of the budget.

Standards that are likely to impact on the 2019/20 financial statements, not considered in the preparation of the budget include:

- AASB 16 Leases
- AASB 15 Revenue from Contracts with Customers, and
- AASB 1058 Income of Not for Profit Entities.

While it is not possible to determine the precise impact of these standards at this time, the broad impact on Council is estimated to be as follows:

- AASB 16 Leases - Introduces a single lessee accounting model whereby the Council will be required to recognise a right of use asset and associated liability for leases longer than 12 months, except those considered to be of low value.
- AASB 15 Revenue from Contracts with Customers and AASB 1058 Income of Not for Profit Entities - Change the way that Councils recognise income and also address matters such as grant funding, contribution of assets and volunteer services. A key change is replacement for some transactions of the criteria of control as a determinant of the timing of income recognition, with the criteria of satisfying performance obligations in an enforceable agreement. These new standards have the potential to impact the timing of how the Council recognises income.

3.1 Comprehensive Income Statement

For the four years ending 30 June 2023

		Forecast Actual 2018/19 \$'000	Budget 2019/20 \$'000	Strategic Resource Plan Projections		
	Notes			2020/21 \$'000	2021/22 \$'000	2022/23 \$'000
Income						
Rates and charges	4.1.1	17,631	18,347	19,063	19,586	20,122
Statutory fees and fines	4.1.2	416	384	384	384	384
User fees	4.1.3	3,855	3,995	4,085	4,177	4,271
Grants - Operating	4.1.4	6,745	4,499	6,813	6,911	7,010
Grants - Capital	4.1.4	2,374	2,910	780	780	780
Contributions - monetary	4.1.5	719	200	150	150	150
Contributions - non-monetary	4.1.5	-	450	-	-	-
Net gain/(loss) on disposal of property, infrastructure, plant and equipment		355	25	25	25	25
Fair value adjustments for investment property		-	-	-	-	-
Share of net profits/(losses) of associates and joint ventures		-	-	-	-	-
Other income	4.1.6	133	187	187	187	187
Total income		32,228	30,997	31,487	32,200	32,929
Expenses						
Employee costs	4.1.7	12,149	11,945	12,244	12,549	12,863
Materials and services	4.1.8	12,613	12,147	12,305	12,465	12,627
Depreciation and amortisation	4.1.9	5,362	6,381	7,000	7,193	7,460
Bad and doubtful debts		10	15	18	18	19
Borrowing costs		184	170	137	139	100
Other expenses	4.1.10	385	392	572	392	392
Total expenses		30,703	31,050	32,276	32,756	33,461
Surplus/(deficit) for the year		1,525	(53)	(789)	(556)	(532)
Other comprehensive income						
Items that will not be reclassified to surplus or deficit in future periods						
Net asset revaluation increment /(decrement)		-	-	-	-	-
Share of other comprehensive income of associates and joint ventures		-	-	-	-	-
Items that may be reclassified to surplus or deficit in future periods (detail as appropriate)						
		-	-	-	-	-
Total comprehensive result		1,525	(53)	(789)	(556)	(532)

3.2 Balance Sheet

For the four years ending 30 June 2023

		Forecast Actual 2018/19 \$'000	Budget 2019/20 \$'000	Strategic Resource Plan Projections		
	Notes			2020/21 \$'000	2021/22 \$'000	2022/23 \$'000
Assets						
Current assets						
Cash and cash equivalents		7,386	4,620	6,670	6,217	7,203
Trade and other receivables		2,029	2,556	2,608	2,677	2,734
Other financial assets		2,343	2,343	2,343	2,343	2,343
Inventories		33	33	33	33	33
Non-current assets classified as held for sale		-	-	-	-	-
Other assets		-	-	-	-	-
Total current assets	4.2.1	11,791	9,552	11,654	11,270	12,312
Non-current assets						
Trade and other receivables		-	-	-	-	-
Other financial assets		-	-	-	-	-
Investments in associates, joint arrangement and subsidiaries		-	-	-	-	-
Property, infrastructure, plant & equipment		244,703	246,007	243,317	242,170	240,708
Investment property		-	-	-	-	-
Intangible assets		821	821	821	821	821
Total non-current assets	4.2.1	245,524	246,828	244,138	242,991	241,529
Total assets		257,315	256,380	255,792	254,261	253,842
Liabilities						
Current liabilities						
Trade and other payables		2,181	2,159	2,222	2,236	2,273
Trust funds and deposits		860	860	860	860	860
Provisions		2,555	2,555	2,555	2,555	2,555
Interest-bearing liabilities	4.2.3	860	862	989	931	659
Total current liabilities	4.2.2	6,456	6,436	6,626	6,582	6,347
Non-current liabilities						
Provisions		6,866	6,866	6,866	6,866	6,866
Interest-bearing liabilities	4.2.3	3,922	3,060	3,071	2,140	2,488
Total non-current liabilities	4.2.2	10,788	9,926	9,937	9,006	9,354
Total liabilities		17,244	16,362	16,563	15,588	15,701
Net assets		240,071	240,018	239,229	238,673	238,141
Equity						
Accumulated surplus		140,619	140,496	139,637	139,011	138,409
Reserves		99,452	99,522	99,592	99,662	99,732
Total equity		240,071	240,018	239,229	238,673	238,141

3.3 Statement of Changes in Equity

For the four years ending 30 June 2023

	Notes	Total \$'000	Accumulated Surplus \$'000	Revaluation Reserve \$'000	Other Reserves \$'000
2019 Forecast Actual					
Balance at beginning of the financial year		238,476	139,094	98,872	510
Surplus/(deficit) for the year		1,525	1,525	-	-
Net asset revaluation increment/(decrement)		70	-	-	70
Transfers to other reserves		-	-	-	-
Transfers from other reserves		-	-	-	-
Balance at end of the financial year		240,071	140,619	98,872	580
2020 Budget					
Balance at beginning of the financial year		240,071	140,619	98,872	580
Surplus/(deficit) for the year		(53)	(53)	-	-
Net asset revaluation increment/(decrement)		-	-	-	-
Transfers to other reserves	4.3.1	-	(70)	-	70
Transfers from other reserves	4.3.1	-	-	-	-
Balance at end of the financial year	4.3.2	240,018	140,496	98,872	650
2021					
Balance at beginning of the financial year		240,018	140,496	98,872	650
Surplus/(deficit) for the year		(789)	(789)	-	-
Net asset revaluation increment/(decrement)		-	-	-	-
Transfers to other reserves		-	(70)	-	70
Transfers from other reserves		-	-	-	-
Balance at end of the financial year		239,229	139,637	98,872	720
2022					
Balance at beginning of the financial year		239,229	139,637	98,872	720
Surplus/(deficit) for the year		(556)	(556)	-	-
Net asset revaluation increment/(decrement)		-	-	-	-
Transfers to other reserves		-	(70)	-	70
Transfers from other reserves		-	-	-	-
Balance at end of the financial year		238,673	139,011	98,872	790
2023					
Balance at beginning of the financial year		238,673	139,011	98,872	790
Surplus/(deficit) for the year		(532)	(532)	-	-
Net asset revaluation increment/(decrement)		-	-	-	-
Transfers to other reserves		-	(70)	-	70
Transfers from other reserves		-	-	-	-
Balance at end of the financial year		238,141	138,409	98,872	860

3.4 Statement of Cash Flows

For the four years ending 30 June 2023

	Notes	Forecast Actual 2018/19 \$'000	Budget 2019/20 \$'000	Strategic Resource Plan Projections		
				2020/21 \$'000	2021/22 \$'000	2022/23 \$'000
		Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)
Cash flows from operating activities						
Rates and charges		17,620	18,391	19,305	19,848	20,390
Statutory fees and fines		416	385	389	389	389
User fees		3,855	4,005	4,137	4,233	4,328
Grants - operating		6,744	4,510	6,899	7,003	7,103
Grants - capital		2,375	2,917	790	790	790
Contributions - monetary		719	200	150	150	150
Interest received		107	107	107	107	107
Dividends received		-	-	-	-	-
Trust funds and deposits taken		-	-	-	-	-
Other receipts		30	81	83	83	83
Net GST refund / payment		1,066	1,394	1,239	1,362	1,377
Employee costs		(12,149)	(12,562)	(12,835)	(13,172)	(13,487)
Materials and services		(12,613)	(12,775)	(12,900)	(13,083)	(13,239)
Trust funds and deposits repaid		-	-	-	-	-
Other payments		(384)	(412)	(600)	(411)	(411)
Net cash provided by/(used in) operating activities	4.4.1	7,786	6,240	6,763	7,298	7,581
Cash flows from investing activities						
Payments for property, infrastructure, plant and equipment		(4,063)	(8,004)	(4,742)	(6,650)	(6,599)
Proceeds from sale of property, infrastructure, plant and equipment		501	28	28	28	28
Payments for investments		-	-	-	-	-
Proceeds from sale of investments		-	-	-	-	-
Loan and advances made		-	-	-	-	-
Payments of loans and advances		-	-	-	-	-
Net cash provided by/ (used in) investing activities	4.4.2	(3,562)	(7,976)	(4,714)	(6,622)	(6,571)
Cash flows from financing activities						
Finance costs		(179)	(170)	(137)	(139)	(100)
Proceeds from borrowings		500	-	1,000	-	1,000
Repayment of borrowings		(892)	(860)	(862)	(989)	(924)
Net cash provided by/(used in) financing activities	4.4.3	(571)	(1,030)	1	(1,128)	(24)
Net increase/(decrease) in cash & cash equivalents		3,653	(2,766)	2,050	(452)	986
Cash and cash equivalents at the beginning of the financial year		3,733	7,386	4,620	6,670	6,217
Cash and cash equivalents at the end of the financial year		7,386	4,620	6,670	6,217	7,203

3.5 Statement of Capital Works

For the four years ending 30 June 2023

	Notes	Forecast Actual 2018/19 \$'000	Budget 2019/20 \$'000	Strategic Resource Plan Projections		
				2020/21 \$'000	2021/22 \$'000	2022/23 \$'000
Property						
Land		-	-	-	-	-
Land improvements		-	-	-	-	-
Total land		-	-	-	-	-
Buildings		-	1,000	-	-	-
Heritage buildings		-	-	-	-	-
Building improvements		118	210	656	318	75
Leasehold improvements		-	-	-	-	-
Total buildings		118	1,210	656	318	75
Total property		118	1,210	656	318	75
Plant and equipment						
Heritage plant and equipment		-	-	-	-	-
Plant, machinery and equipment		443	402	341	280	350
Fixtures, fittings and furniture		9	100	45	75	60
Computers and telecommunications		253	360	294	261	205
Library books		96	90	96	96	96
Total plant and equipment		801	952	776	712	711
Infrastructure						
Roads		1,694	3,174	1,163	942	854
Bridges		-	-	430	450	150
Footpaths and cycleways		170	100	181	178	169
Drainage		25	25	25	25	25
Recreational, leisure and community facilities		-	800	-	-	-
Waste management		1,384	1,360	1,000	3,420	3,865
Parks, open space and streetscapes		-	50	-	-	-
Aerodromes		196	-	-	-	-
Off street car parks		-	14	-	-	150
Other infrastructure		20	-	80	-	-
Total infrastructure		3,489	5,523	2,879	5,015	5,213
Total capital works expenditure	4.5.1	4,408	7,685	4,311	6,045	5,999
Represented by:						
New asset expenditure		291	3,295	1,170	1,760	2,751
Asset renewal expenditure		3,069	3,140	2,867	4,285	3,248
Asset expansion expenditure		160	-	-	-	-
Asset upgrade expenditure		888	1,250	273	-	-
Total capital works expenditure	4.5.1	4,408	7,685	4,311	6,045	5,999
Funding sources represented by:						
Grants		1,384	2,910	780	780	780
Contributions		-	500	-	-	-
Council cash		2,524	4,275	2,531	5,265	4,219
Borrowings		500	-	1,000	-	1,000
Total capital works expenditure	4.5.1	4,408	7,685	4,311	6,045	5,999

3.6 Statement of Human Resources

For the four years ending 30 June 2023

	Forecast Actual 2018/19 \$'000	Budget 2019/20 \$'000	Strategic Resource Plan Projections		
			2020/21 \$'000	2021/22 \$'000	2022/23 \$'000
Staff expenditure					
Employee costs - operating	12,149	11,945	12,244	12,549	12,863
Employee costs - capital	-	-	-	-	-
Total staff expenditure	12,149	11,945	12,244	12,549	12,863
	FTE	FTE	FTE	FTE	FTE
Staff numbers					
Employees	124	124	124	124	124
Total staff numbers	124	124	124	124	124

A summary of human resources expenditure categorised according to the organisational structure of Council is included below:

Department	Budget 2019/20 \$'000	Comprises			
		Permanent		Casual	Temporary
		Full Time \$'000	Part time \$'000	\$'000	\$'000
CEO Division	516	439	77	-	-
Corporate Division	11,123	7,686	3,437	218	89
Total permanent staff expenditure	11,639	8,125	3,514	218	89
Casuals, temporary and other expenditure	307				
Capitalised labour costs	-				
Total Expenditure	11,945				

A summary of the number of full time equivalent (FTE) Council staff in relation to the above expenditure is included below:

Department	Budget 2019/20	Comprises			
		Permanent		Casual	Temporary
		Full Time	Part time		
CEO Division	4	3	1	-	-
Corporate Division	113	76	37	3	4
Total permanent staff expenditure	117	79	38	3	4
Casuals, temporary and other expenditure	7				
Capitalised labour costs	-				
Total Staff	124				

4. Notes to the Financial Statements

This section presents detailed information on material components of the financial statements. Council needs to assess which components are material, considering the dollar amounts and nature of these components.

4.1 Comprehensive Income Statement

4.1.1 Rates and Charges

Rates and charges are required by the Act and the Regulations to be disclosed in Council's annual budget.

In developing the Strategic Resource Plan, rates and charges were identified as an important source of revenue. Planning for future rate increases has therefore been an important component of the Strategic Resource Planning process. The Fair Go Rates System (FGRS) sets out the maximum amount councils may increase rates in a year. For 2019/20 the FGRS cap has been set at 2.5 per cent. The cap applies to both general rates and municipal charges and is calculated on the basis of the Council's average rates and charges.

The level of required rates and charges has been considered in this context, with reference to the Council's other sources of income and the planned expenditure on services and works to be undertaken for the community.

To achieve these objectives while maintaining service levels and a strong capital expenditure program, the average general rate and the municipal charge will increase by 2.5 per cent in line with the rate cap.

Waste Management Service Charges have increased by 9 per cent for operational cost.

This will raise total rates and charges for 2019/20 to \$18,347,542.

4.1.1(a) The reconciliation of the total rates and charges to the Comprehensive Income Statement is as follows:

	Forecast Actual \$'000	Budget \$'000	Change \$'000	%
General rates*	12,474	12,935	461	3.70%
Municipal charge*	1,834	1,883	49	2.67%
Waste management charge	2,955	3,251	296	10.02%
Special rates and charges	-	-	-	0.00%
Supplementary rates and rate adjustments	-	-	-	0.00%
Interest on rates and charges	53	53	-	0.00%
Revenue in lieu of rates	315	226	(89)	-28.25%
Total rates and charges	17,631	18,348	717	4.07%

*These items are subject to the rate cap established under the FGRS.

4.1.1(b) The rate in the dollar to be levied as general rates under section 158 of the Act for each type or class of land compared with the previous financial year.

Type or class of land	2018/19 cents/\$CIV	2019/20 cents/\$CIV	Change
Residential (Benalla) properties	0.005227	0.005079	-2.83%
Residential (Rural Township) properties	0.004267	0.004205	-1.45%
Business properties	0.007284	0.007109	-2.40%
Vacant Land (Benalla) properties	0.009781	0.009617	-1.68%
Vacant Land (Rural Township) properties	0.005879	0.005705	-2.96%
Rural (Non Farming) properties	0.004119	0.003892	-5.51%
Rural (Farmland) properties	0.003523	0.003309	-6.07%
Cultural & Recreational properties	0.003800	0.004343	14.29%

4.1.1(c) The estimated total amount to be raised by general rates in relation to each type or class of land, and the estimated total amount to be raised by general rates, compared with the previous financial year.

Type or class of land	2018/19 \$'000	2019/20 \$'000	Change \$'000	%
Residential (Benalla) properties	5,625	5,844	219	3.89%
Residential (Rural Township) properties	167	173	6	3.59%
Business properties	1,571	1,763	192	12.22%
Vacant Land (Benalla) properties	275	262	(13)	-4.73%
Vacant Land (Rural Township) properties	6	6	-	0.00%
Rural (Non Farming) properties	1,582	1,656	74	4.68%
Rural (Farmland) properties	3,141	3,212	71	2.26%
Cultural & Recreational properties	17	19	2	11.76%
Total amount to be raised by general rates	12,384	12,935	551	4.45%

4.1.1(d) The number of assessments in relation to each type or class of land, and the total number of assessments, compared with the previous financial year.

Type or class of land	2018/19 Number	2019/20 Number	Change \$'000	%
Residential (Benalla) properties	4,636	4,684	48	1.04%
Residential (Rural Township) properties	218	220	2	0.92%
Business properties	466	462	(4)	-0.86%
Vacant Land (Benalla) properties	166	163	(3)	-1.81%
Vacant Land (Rural Township) properties	19	19	-	0.00%
Rural (Non Farming) properties	1,195	1,216	21	1.76%
Rural (Farmland) properties	1,267	1,259	(8)	-0.63%
Cultural & Recreational properties	1	1	-	0.00%
Total number of assessments	7,968	8,024	56	0.70%

4.1.1(e) The basis of valuation to be used is the Capital Improved Value.

4.1.1(f) The estimated total value of each type or class of land, and the estimated total value of land, compared with the previous financial year.

Type or class of land	2018/19 \$'000	2019/20 \$'000	Change \$'000	%
Residential (Benalla) properties	1,076,129	1,150,585	74,456	6.9%
Residential (Rural Township) properties	39,083	41,253	2,170	5.6%
Business properties	215,741	247,912	32,171	14.9%
Vacant Land (Benalla) properties	28,075	27,201	(874)	-3.1%
Vacant Land (Rural Township) properties	1,084	1,129	45	4.2%
Rural (Non Farming) properties	384,159	425,463	41,304	10.8%
Rural (Farmland) properties	891,582	970,533	78,951	8.9%
Cultural & Recreational properties	4,460	4,460	-	0.0%
Total value of land	2,640,313	2,868,536	228,223	8.6%

4.1.1(g) The municipal charge under *Section 159 of the Act* compared with the previous financial year.

Type of Charge	Per Rateable Property 2018/19 \$	Per Rateable Property 2019/20 \$	Change \$	%
Municipal	241.62	247.66	6.04	2.50%

4.1.1(h) The estimated total amount to be raised by municipal charges compared with the previous financial year.

Type of Charge	2018/19 \$ \$'000	2019/20 \$ \$'000	Change \$ \$'000	%
Municipal	1,824	1,883	59	3.23%

4.1.1(i) The unit amount to be levied for each type of waste service charge under Section 162 of the Act compared with the previous financial year.

Type of Charge	Per Served Property 2018/19	Per Served Property 2019/20	Change	
	\$	\$	\$	%
Urban Collection Properties				
80 lt Organic - 80 lt Waste with Recycle	292.50	319.00	26.50	9.1%
120 lt Organic - 80 lt Waste with Recycle	324.00	353.00	29.00	9.0%
240 lt Organic - 80 lt Waste with Recycle	389.50	425.00	35.50	9.1%
80 lt Organic - 120 lt Waste with Recycle	358.00	390.00	32.00	8.9%
120 lt Organic - 120 lt Waste with Recycle	422.00	460.00	38.00	9.0%
240 lt Organic - 120 lt Waste with Recycle	486.50	530.00	43.50	8.9%
80 lt Organic - 240 lt Waste with Recycle	551.00	601.00	50.00	9.1%
120 lt Organic - 240 lt Waste with Recycle	616.00	671.00	55.00	8.9%
240 lt Organic - 240 lt Waste with Recycle	680.50	742.00	61.50	9.0%
Rural Collection Properties				
80 lt Waste with Recycle	292.50	319.00	26.50	9.1%
120 lt Waste with Recycle	422.00	460.00	38.00	9.0%
240 Waste with Recycle	680.50	742.00	61.50	9.0%
Additional Collection Options				
Additional Bin - Organic	194.00	211.00	17.00	8.8%
Additional Bin - Waste	155.00	169.00	14.00	9.0%
Additional Bin - Recycle	165.00	180.00	15.00	9.1%
Weekly Collection - Waste	171.00	186.00	15.00	8.8%
Weekly Collection - Recycle	140.00	153.00	13.00	9.3%

4.1.1(j) The estimated total amount to be raised by each type of service charge, and the estimated total amount to be raised by service charges, compared with the previous financial year.

Type of Charge	2018/19 \$	2019/20 \$	Change \$	%
Urban Collection Properties				
80 lt Organic - 80 lt Waste with Recycle	312,390	346,434	34,044	10.9%
120 lt Organic - 80 lt Waste with Recycle	94,932	104,135	9,203	9.7%
240 lt Organic - 80 lt Waste with Recycle	72,447	81,600	9,153	12.6%
80 lt Organic - 120 lt Waste with Recycle	128,880	147,030	18,150	14.1%
120 lt Organic - 120 lt Waste with Recycle	907,300	962,320	55,020	6.1%
240 lt Organic - 120 lt Waste with Recycle	116,274	144,160	27,886	24.0%
80 lt Organic - 240 lt Waste with Recycle	99,180	118,998	19,818	20.0%
120 lt Organic - 240 lt Waste with Recycle	195,888	214,720	18,832	9.6%
240 lt Organic - 240 lt Waste with Recycle	157,876	184,016	26,140	16.6%
Rural Collection Properties				
80 lt Waste with Recycle	138,938	156,310	17,372	12.5%
120 lt Waste with Recycle	538,050	582,820	44,770	8.3%
240 Waste with Recycle	128,615	149,884	21,269	16.5%
Additional Collection Options				
Additional Bin - Organic	1,552	2,743	1,191	76.7%
Additional Bin - Waste	14,880	16,224	1,344	9.0%
Additional Bin - Recycle	14,685	16,560	1,875	12.8%
Weekly Collection - Waste	9,063	9,300	237	2.6%
Weekly Collection - Recycle	5,880	5,814	(66)	-1.1%
Supplementary Charges	7,123	7,862	739	10.4%
Total	2,943,953	3,250,930	306,977	10.4%

4.1.1(k) The estimated total amount to be raised by all rates and charges compared with the previous financial year.

	2018/19 \$'000	2019/20 \$'000	Change \$'000	%
<i>General Rate</i>	12,384	12,935	551	4.4%
<i>Municipal Charge</i>	1,824	1,883	59	3.2%
<i>Waste Service Charge</i>	2,944	3,251	307	10.4%
Total Rates and charges	17,152	18,069	917	5.3%

4.1.1(l) Fair Go Rates System Compliance.

Benalla Rural City Council is fully compliant with the State Government's Fair Go Rates System.

	2018/19	2019/20
Total Annualised Rates	\$13,897,358	\$14,457,164
Number of rateable properties	7,968	8,024
Base Average Rate	\$1,744.15	\$1,801.74
Maximum Rate Increase (set by the State Government)	2.25%	2.50%
Capped Average Rate	\$1,783.14	\$1,846.72
Average Rate Increase	2.25%	2.50%
Maximum General Rates and Municipal Charges Revenue	\$14,208,040	\$14,818,593
Budgeted General Rates and Municipal Charges Revenue	\$14,208,040	\$14,818,070

4.1.1(m) Any significant changes that may affect the estimated amounts to be raised by rates and charges.

There are no known significant changes which may affect the estimated amounts to be raised by rates and charges. However, the total amount to be raised by rates and charges may be affected by:

- the making of supplementary valuations - new properties and constructed buildings
- the variation of returned levels of value (e.g. valuation objections)
- changes of use of land such that rateable land becomes non-rateable land and vice versa
- changes of use of land such that residential land becomes business land and vice versa.

4.1.1(n) Differential rates

The rate and amount of rates payable in relation to land in each category of differential are noted on the following pages.

Revenue and Rating Structure

The Council has established a revenue and rating structure which is comprised of the following key elements:

- Differential Rates and Revenue Shares – being a percentage of total rate revenue contributed by each differential rating category.
- Property values (Capital Improved Value), which forms the basis of apportioning Differential General Rate payable by individual property owners.
- A user pays component to reflect usage of certain services provided by Council, for which adopted fees and charges apply.
- A fixed municipal charge per property to cover some of the administrative costs of the Council.
- A range of waste service charges to recover the costs of operating the waste and recycle collection and disposal and the operations of the Waste and Resource Recovery Centre.

Striking a proper balance between these elements provides equity in the distribution of the rate burden across residents. Maximising own source revenue by applying fees and charges where appropriate, ensures that Councils reliance on rate revenue is reduced.

Setting the Municipal Charge at an appropriate level ensures that all properties contribute a fair amount towards the administration costs of the Council. This also eases the pressure on higher valued properties from paying an increasing share of the overall revenue requirements of the Council. The proposed Municipal Charge of \$247.66 is set at approximately 64 per cent of the maximum charge able to be levied under the 20 per cent of combined revenue rule.

The Council makes a further distinction within the property value component of rates based on the purpose for which the property is used, that is, whether the property is used for residential, farming, rural non farming or commercial/industrial (business) purposes. This distinction is based on the concept that all property categories should pay a fair and equitable contribution to rates taking into account the benefits those property groups derive from the local community.

Having reviewed the various valuation bases for determining the property value component of rates, Council has determined to apply a Capital Improved Value (CIV) basis on the grounds that it provides the most equitable distribution of rates across the municipality. There are currently no plans to change that basis, but Council regularly reviews its revenue and rating structure, with updates included in the annual budget document.

The existing rating structure comprises various differential rates which are structured in accordance with the requirements of Section 161 'Differential Rates' of the Act. The differential rating levels have been calculated, based on the application of the updated 2019 General Valuations (Stage 4) as at 16 May 2019, maintaining the revised total Revenue Share contribution from each differential category. The valuation data has been submitted to the Valuer General Victoria for certification and subsequent ministerial approval.

Council considers that each differential rate will contribute to the equitable and efficient carrying out of council functions. Details of the objectives of each differential rate, the types of classes of land, which are subject to each differential rate and the uses of each differential rate, are set out as follows.

RESIDENTIAL (BENALLA)

Objective

The objective of this differential rate is to ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including (but not limited to) the:

- construction and maintenance of infrastructure assets
- development and provision of health and community services
- provision of general administration and support services.

Types and Classes

Any land used primarily for residential purposes.

Use and Level of Differential Rate

The money raised by the differential rate will be applied to the items of expenditure described in the level of the differential rate is the rate that the Council considers is necessary to achieve the objectives specified above, in conjunction with all the other categories of property - current Revenue Share is 45.18 per cent.

Level of Rate	Amount of Rates Raised	Proportion of Total Rates
0.005079	\$5,844,222	45.18%

Geographic Location

Situated in the Benalla Urban area.

Use of Land

Any residential use permitted under the Benalla Planning Scheme.

Planning Scheme Zoning

The characteristics of planning scheme zoning are applicable to the determination of land which will be subject to the rate applicable to this category. The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the Benalla Planning Scheme, will be LDRZ – Low Density Residential Zone, GRZ – General Residential Zone, UFZ – Urban Floodway Zone or MUZ – Mixed Use Zone. Residences established in other zones with existing non- conforming rights or planning approval are also eligible for inclusion in this category.

Types of Buildings

The types of buildings on the land within this differential rate are all buildings which are now constructed on the land or which are constructed prior to the expiry of the 2019/20 financial year.

RESIDENTIAL (RURAL TOWNSHIP)

Objective

The objective contribution to the cost of carrying out the functions of Council, including (but not limited to) the:

- construction and maintenance of infrastructure assets
- development and provision of health and community services
- provision of general administration and support services.

Types and Classes

Any land used primarily for residential purposes.

Use and Level of Differential Rate

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The level of the differential rate is the rate that the Council considers is necessary to achieve the objectives specified above, in conjunction with all the other categories of property - current Revenue Share is 1.34 per cent.

Level of Rate	Amount of Rates Raised	Proportion of Total Rates
0.004205	\$173,461	1.34%

Geographic Location

Situated in a Rural Township location.

Use of Land

Any residential use permitted under the Benalla Planning Scheme.

Planning Scheme Zoning

The characteristics of planning scheme zoning are applicable to the determination of land which will be subject to the rate applicable to this category. The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the Benalla Planning Scheme, will be TZ – Township Zone or LDRZ – Low Density Residential Zone. Residences established in other zones with existing non-conforming rights or planning approval are also eligible for inclusion in this category.

Types of Buildings

The types of buildings on the land within this differential rate are all buildings which are now constructed on the land or which are constructed prior to the expiry of the 2019/20 financial year.

BUSINESS

Objective

The objective of this differential rate is to ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including (but not limited to) the:

- construction and maintenance of infrastructure assets
- development and provision of health and community services
- provision of general administration and support services.

Types and Classes

Any land used primarily for a commercial or industrial business purpose.

Use and Level of Differential Rate

The money raised by the differential rate will be applied to the items of expenditure described in the level of the differential rate is the rate that the Council considers is necessary to achieve the objectives specified above, in conjunction with all the other categories of property - current Revenue Share is 13.63 per cent.

Level of Rate	Amount of Rates Raised	Proportion of Total Rates
0.007109	\$1,762,462	13.63%

Geographic Location

Wherever located in the municipal district.

Use of Land

Any business use permitted under the Benalla Planning Scheme.

Planning Scheme Zoning

The characteristics of planning scheme zoning are applicable to the determination of land which will be subject to the rate applicable to this category. The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the Benalla Planning Scheme will be, C1Z – Commercial 1 Zone, C2Z – Commercial 2 Zone, IN1Z – Industrial 1 Zone, IN2Z – Industrial 2 Zone, TZ – Township Zone, IN3Z – Industrial 3 Zone or MUZ – Mixed Use Zone. Businesses established in other zones (i.e. GRZ – General Residential Zone) with existing non-conforming rights or planning approval are also eligible for inclusion in this category.

Types of Buildings

The types of buildings on the land within this differential rate are all buildings which are now constructed on the land or which are constructed prior to the expiry of the 2019/20 financial year.

VACANT LAND (BENALLA)

Objective

The objective of this differential rate is to ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including (but not limited to) the:

- construction and maintenance of infrastructure assets
- development and provision of health and community services
- provision of general administration and support services.

Types and Classes

Any land on which no dwelling improvements (excluding sheds or other minor constructions) have been constructed and is land where a permit to build a dwelling is reasonably expected to be approved.

Use and Level of Differential Rate

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The level of the differential rate is the rate that Council considers is necessary to achieve the objectives specified above, in conjunction with all the other categories of property - current Revenue Share is 2.02 per cent.

Level of Rate	Amount of Rates Raised	Proportion of Total Rates
0.009617	\$261,595	2.02%

Geographic Location

Situated in the Benalla Urban area.

Use of Land

Any use permitted under the Benalla Planning Scheme.

Planning Scheme Zoning

The characteristics of planning scheme zoning are applicable to the determination of land which will be subject to the rate applicable to this category. The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the Benalla Planning Scheme, will be LDRZ – Low Density Residential Zone (situated adjacent to the Benalla urban area), GRZ – General Residential Zone, UFZ - Urban Flood Zone or MUZ – Mixed Use Zone.

Types of Buildings

The types of buildings on the land within this differential rate are all buildings which are constructed on the land or which are constructed prior to the expiry of the 2019/20 financial year.

VACANT LAND (RURAL TOWNSHIP)

Objective

The objective of this differential rate is to ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including (but not limited to) the:

- construction and maintenance of infrastructure assets
- development and provision of health and community services
- provision of general administration and support services.

Types and Classes

Any land on which no dwelling improvements (excluding sheds or other minor constructions) have been constructed and is land where a permit to build a dwelling is reasonably expected to be approved.

Use and Level of Differential Rate

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The level of the differential rate is the rate that the Council considers is necessary to achieve the objectives specified above, in conjunction with all the other categories of property - current Revenue Share is 0.05 per cent.

Level of Rate	Amount of Rates Raised	Proportion of Total Rates
0.005705	\$6,441	0.05%

Geographic Location

Situated in a Rural Township location.

Use of Land

Any use permitted under the Benalla Planning Scheme.

Planning Scheme Zoning

The characteristics of planning scheme zoning are applicable to the determination of land which will be subject to the rate applicable to this category. The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the Benalla Planning Scheme, will be TZ – Township Zone or LDRZ – Low Density Residential Zone (situated in a Rural Township.)

Properties located adjacent to established Township precincts, with a land area of generally less than 5ha and located in the Farm Zone – FZ, will be included in this category.

Types of Buildings

The types of buildings on the land within this differential rate are all buildings which are now constructed on the land or which are constructed prior to the expiry of the 2019/20 financial year.

RURAL (NON FARMING)

Objective

The objective of this differential rate is to ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including (but not limited to) the:

- construction and maintenance of infrastructure assets
- development and provision of health and community services
- provision of general administration and support services.

Types and Classes

Any land used primarily for rural living and/or non-farming purposes.

Use and Level of Differential Rate

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The level of the differential rate is the rate that the Council considers is necessary to achieve the objectives specified above, in conjunction with all the other categories of property - current Revenue Share is 12.8 per cent.

Level of Rate	Amount of Rates Raised	Proportion of Total Rates
0.003892	\$1,655,823	12.8%

Geographic Location

Situated in a rural location (excluding areas immediately adjacent to rural township precincts).

Use of Land

Any use permitted under the Benalla Planning Scheme.

Planning Scheme Zoning

The characteristics of planning scheme zoning are applicable to the determination of land which will be subject to the rate applicable to this category. The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the Benalla Planning Scheme, will be RLZ – Rural Living Zone or FZ – Farming Zone or RCZ – Rural Conservation Zone or UFZ – Urban Floodway Zone.

Types of Buildings

The types of buildings on the land within this differential rate are all buildings which are now constructed on the land or which are constructed prior to the expiry of the 2019/20 financial year.

RURAL (FARMLAND)

Objective

The objective of this differential rate is to ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including (but not limited to) the:

- construction and maintenance of infrastructure assets
- development and provision of health and community services
- provision of general administration and support services.

Types and Classes

Any land which is “farm land” within the meaning of section 2(1) of the Valuation of Land Act 1960.

Use and Level of Differential Rate

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The level of the differential rate is the rate that Council considers is necessary to achieve the objectives specified above, in conjunction with all the other categories of property - current Revenue Share is 24.83 per cent.

Level of Rate	Amount of Rates Raised	Proportion of Total Rates
0.003309	\$3,211,513	24.83%

Geographic Location

Wherever located in the municipal district.

Use of Land

Any use permitted under the Benalla Planning Scheme.

Planning Scheme Zoning

The characteristics of planning scheme zoning are applicable to the determination of land which will be subject to the rate applicable to this category. The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the Benalla Planning Scheme will be FZ – Farming Zone, RCZ – Rural Conservation Zone or subject to an approved land use activity, RLZ – Rural Living Zone or LDRZ – Low Density Residential Zone or IN1Z – Industrial One Zone.

Types of Buildings

The types of buildings on the land within this differential rate are all buildings which are now constructed on the land or which are constructed prior to the expiry of the 2019/20 financial year.

CULTURAL AND RECREATIONAL

Objective

The objective of this differential rate is to ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including (but not limited to) the:

- construction and maintenance of infrastructure assets
- development and provision of health and community services
- provision of general administration and support services.

Types and Classes

Any land used primarily for cultural and recreational purposes.

Use and Level of Differential Rate

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The level of the differential rate is the rate that Council considers is necessary to achieve the objectives specified above, in conjunction with all the other categories of property - current Revenue Share is 0.15 per cent.

Level of Rate	Amount of Rates Raised	Proportion of Total Rates
0.004343	\$19,369	0.15%

Geographic Location

Wherever located in the municipal district.

Use of Land

Any use permitted under the Benalla Planning Scheme.

Planning Scheme Zoning

The characteristics of planning scheme zoning are applicable to the determination of land which will be subject to the rate applicable to this category. the zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the Benalla Planning Scheme will be PPRZ – Public Park and Recreation Zone, SUZ – Special Use Zone. Properties situated in other zones with existing non-conforming rights or planning approval are eligible for inclusion in this category.

Types of Buildings

The types of buildings on the land within this differential rate are all buildings which are now constructed on the land or which are constructed prior to the expiry of the 2019/20 financial year.

4.1.2 Statutory Fees and Fines

	Forecast Actual 2018/19 \$'000	Budget 2019/20 \$'000	Change	
			\$'000	%
Infringements and costs	41	42	1	2.44%
Court recoveries	14	14	-	0.00%
Town planning fees	203	176	(27)	-13.30%
Building Services	115	115	-	0.00%
Environmental Health Service	10	10	-	0.00%
Certificates	33	27	(6)	-18.18%
Total statutory fees and fines	416	384	(32)	-7.69%

Reduced Town Planning fees due to the completion in 2018/19 of Solar Farm applications.

4.1.3 User Fees

	Forecast Actual 2018/19 \$'000	Budget 2019/20 \$'000	Change	
			\$'000	%
Waste Management Landfill & EPA Levy	2,043	2,147	104	5.09%
Benalla Aquatic Centre & Recreation	724	724	-	0.00%
Aged and Health Services	397	415	18	4.53%
Benalla Auditorium & Performing Arts Convention Centre (BPACC)	239	238	(1)	-0.42%
Animal Registrations and Services	154	157	3	1.95%
Benalla Art Gallery operation	76	77	1	1.32%
Health Services	48	49	1	2.08%
Planning Services	7	7	-	0.00%
Administration Programs	25	23	(2)	-8.00%
Facilities Hire	10	22	12	120.00%
Benalla Airport	55	62	7	12.73%
Tourism Promotion Income	37	38	1	2.70%
Library Services	16	17	1	6.25%
Parks & Gardens	7	3	(4)	-57.14%
Infrastructure Services	17	16	(1)	-5.88%
Total user fees	3,855	3,995	140	3.63%

User fees budgeted to increase \$140,000 including \$104,000 increase at Landfill as a result of \$35,000 sale of steel products, increases in Commercial accounts \$15,000, EPA Levies raised \$25,000 and Internal Charges. Lease of a rental property \$16,000 per year listed as Facilities Hire.

4.1.4 Grants

Grants are required by the Act and the Regulations to be disclosed in Council's annual budget.

	Forecast Actual 2018/19 \$'000	Budget 2019/20 \$'000	Change	
			\$'000	%
Grants were received in respect of the following:				
Summary of grants				
Commonwealth funded grants	5,924	3,725	(2,199)	-37%
State funded grants	3,196	3,684	488	15%
Total grants received	9,120	7,409	1,711	-19%
(a) Operating Grants				
Recurrent - Commonwealth Government				
Financial Assistance Grants	2,849	1,280	1,569	-55%
Aged Care	850	892	42	5%
Local Road Funding	1,487	773	714	-48%
Recurrent - State Government				
Arts Victoria	105	105	-	0%
Rate Collection Management	42	42	-	0%
Aged Care	221	222	1	0%
Libraries	146	146	-	0%
Maternal and Child Health	168	238	70	42%
Family , Children & Youth	431	453	22	5%
Community Safety	72	72	-	0%
Total recurrent grants	6,371	4,223	2,148	-34%
Non-recurrent - Commonwealth Government				
Stronger Communities	18	-	(18)	-100%
Non-recurrent - State Government				
Digital Innovation	10	-	(10)	-100%
Emergency Management	60	60	-	0%
Victorian Recycling Market Temporary Relief	16			
Planning	50	50		
Environmental Projects	58	58		
Premiers Reading Challenge	6	6		
Community Health	46			
Maternal and Child Health	5			
Family, Children & Youth	105	102	(3)	-3%
Total non-recurrent grants	374	276	(98)	-26%
Total operating grants	6,745	4,499	(2,246)	-33%
(b) Capital Grants				
Recurrent - Commonwealth Government				
Roads to Recovery	720	780	60	8%
Recurrent - State Government				
Add additional grants by type as appropriate	-	-	-	
Total recurrent grants	720	780	60	8%
Non-recurrent - Commonwealth Government				
Add additional grants by type as appropriate	-	-	-	
Non-recurrent - State Government				
Saleyards	3	-	(3)	-100%
Roads	1,002	660	(342)	-34%
Buildings	550	150	(400)	
Waste	20	520	500	2500%
Recreational, leisure and community facilities	-	800	800	0%
Intangibles	80	-	(80)	-100%
Total non-recurrent grants	1,655	2,130	475	29%
Total capital grants	2,375	2,910	535	23%
Total Grants	9,120	7,409	1,711	0

Financial Assistance and Local Road Funding grant payments were received half in 2018/19 and half in the previous year 2017/18, we are assuming the full amounts will be received in 2019/20.

There is an overall change in capital grant funding of \$35,000 this is primarily due to roads grant funding of \$562,000 for Irwin Road Benalla Bus Route Extension and Shoulder Widening at Winton Lurg Road in the 2018/19 year. There is no additional roads funding projected for the 2019/20 Year. Funding of \$520,000 is expected in 2019/20 for waste management projects.

4.1.5 Contributions

	Forecast Actual 2018/19 \$'000	Budget 2019/20 \$'000	Change	
			\$'000	%
Monetary	719	200	(519)	-72.18%
Non-monetary	-	450	450	0.00%
Total contributions	719	650	(69)	-9.60%

A small reduction is expected overall in contributions of \$69,000.

4.1.6 Other Income

	Forecast Actual 2018/19 \$'000	Budget 2019/20 \$'000	Change	
			\$'000	%
Interest	107	162	55	51.40%
Dividends	-	-	-	0.00%
Investment property rental	-	-	-	0.00%
Reimbursements	26	25	(1)	-3.85%
Total other income	133	187	54	40.60%

Interest income forecast to increase with longer-dated maturity profile of term deposits following increased grant income.

4.1.7 Employee Costs

	Forecast Actual 2018/19 \$'000	Budget 2019/20 \$'000	Change	
			\$'000	%
Wages and salaries	11,014	10,837	(177)	-1.61%
WorkCover	163	166	3	1.84%
Superannuation	972	942	(30)	-3.09%
<i>List other components - agree to Model Accounts</i>	-	-	-	0.00%
Total employee costs	12,149	11,945	(204)	-1.68%

Workcover and Superannuation budgeted for small reductions as a result of reduction in Wages. Council's Workcover profile remains stable.

4.1.8 Materials and Services

	Forecast Actual 2018/19 \$'000	Budget 2019/20 \$'000	Change	
			\$'000	%
Contract Staff	62	49	(13)	-20.97%
Materials	1,436	982	(454)	-31.62%
Contract Payments	3,691	3,746	55	1.49%
Repairs, Maintenance & Cleaning	479	506	27	5.64%
Lease Payments	111	105	(6)	-5.41%
Bank Charges	50	50	-	0.00%
Advertising & Promotions	62	56	(6)	-9.68%
Insurance	408	450	42	10.29%
Legal Expenses	204	199	(5)	-2.45%
Consultants General	510	236	(274)	-53.73%
Memberships & Subscriptions	147	139	(8)	-5.44%
Security Expenses	44	47	3	6.82%
Postage & Freight	59	60	1	1.69%
Printing, Copying and Stationary	117	118	1	0.85%
Computer Support and Software	456	507	51	11.18%
Staff Training	88	93	5	5.68%
Vehicle Expenses	793	819	26	3.28%
Utilities	610	582	(28)	-4.59%
Landfill Charges	105	150	45	42.86%
Machine Hire	288	348	60	20.83%
E.P.A. Levy	421	451	30	7.13%
Management Committees	142	145	3	2.11%
Exhibitions & Performance Costs	132	115	(17)	-12.88%
Services	715	676	(39)	-5.45%
Internal Charge - Aquatic Centre	724	724	-	0.00%
Internal Charge - Domestic Garbage Collection	311	336	25	8.04%
Good Delivered - Contractual	91	53	(38)	-41.76%
Other	419	454	35	8.35%
Total materials and services	12,613	12,147	(466)	-3.69%

Materials and services has seen a reduction of \$466,000 as a result of decreases in materials \$454,000 and Consultants \$274,000. This has been offset by increases in machine hire \$60,000, computer support \$51,000, landfill \$45,000 and Insurance \$42,000.

4.1.9 Depreciation and Amortisation

	Forecast Actual 2018/19 \$'000	Budget 2019/20 \$'000	Change	
			\$'000	%
Property	622	629	7	1.13%
Plant & equipment	289	398	109	37.72%
Infrastructure	4,452	5,354	902	20.26%
<i>List other components - agree to Model Accounts</i>	-	-	-	0.00%
Total depreciation and amortisation	5,363	6,381	1,018	18.98%

4.1.10 Other Expenses

	Forecast Actual 2018/19 \$'000	Budget 2019/20 \$'000	Change	
			\$'000	%
Councillor Allowances	80	82	2	2.50%
Community Contributions	106	107	1	0.94%
Audit Fees	198	203	5	2.53%
Total other expenses	384	392	8	2.08%

Other expenses are budgeted to remain flat. Councillor allowances expected to increase by 2 per cent.

4.2 Balance Sheet

4.2.1 Assets

Current Assets have decreased \$2,239,000 as a result of decreased cash. This is due to the early receipt of 50 per cent of the Victorian Grants Commission belonging to the 2019/20 year. Trade and Other Receivables are expected to increase by \$527,000.

4.2.2 Liabilities

A reduction of \$882,000 in Interest Bearing Liabilities (loans) has seen Non-Current Liabilities fall from \$10,788,000 to \$9,926,000.

4.2.3 Borrowings

The table below shows information on borrowings specifically required by the Regulations.

	2018/19	2019/20
	\$	\$
Amount borrowed as at 30 June of the prior year	5,226	4,782
Amount proposed to be borrowed	500	-
Amount projected to be redeemed	(944)	(860)
Amount of borrowings as at 30 June	4,782	3,922

Council proposes not to borrow in the 2019/20 year and as a result ongoing redeeming of loans will significantly reduce total debt profile.

4.3 Statement of changes in Equity

4.3.1 Reserves

The Lake Mokoan Inlet Channel Reserves is increasing by \$70,000.

4.3.2 Equity

Equity changes as a result of operating deficit of \$53,000 along with changes to Reserves \$70,000.

4.4 Statement of Cash Flows

4.4.1 Net cash flows provided by/used in operating activities

Decrease of \$1,546,000 as a result of the reduced income from Operating Grants \$2,234,000 as 50 per cent of Victorian Grant Commission for 2019/20 has been paid in the 2018/19 financial year. \$519,000 reduction in non-monetary contributions. Offsetting increases in Rates and Charges \$771,000 and \$542,000 Capital Grants.

4.4.2 Net cash flows provided by/used in investing activities

An increase in investing activities as a result of the \$8,004,000 capital works program.

4.4.3 Net cash flows provided by/used in financing activities

An increase in cash outflows of \$459,000 as a result of no new loan borrowings in 2019/20.

4.5 Capital Works Program

This section presents a listing of the capital works projects that will be undertaken for the 2019/20 year, classified by expenditure type and funding source. Works are also disclosed as current budget or carried forward from prior year.

4.5.1 Summary

	Forecast Actual 2018/19 \$'000	Budget 2019/20 \$'000	Change \$'000	%
Property	293	1,210	917	312.97%
Plant and equipment	800	952	152	19.00%
Infrastructure	3,315	5,523	2,208	66.61%
Total	4,408	7,685	3,277	74.34%

There is an increase in property expenditure primarily due to two major construction projects and an increase in infrastructure expenditure with further investment in the Benalla Landfill Resource and Recovery Centre.

	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansi on \$'000	Grants \$'000	Contrib. \$'000	Council cash \$'000	Borrowings \$'000
Property	1,210	850	160	200	-	150	150	910	-
Plant and equipment	952	160	672	120	-	-	-	952	-
Infrastructure	5,523	2,285	2,308	930	-	2,760	350	2,413	-
Total	7,685	3,295	3,140	1,250	-	2,910	500	4,275	-

Arundel Street Sports Precinct and Raise the Roof Benalla Covered Riding Area construction projects are to be undertaken in 2019/20. Waste management projects for 2019/20 including the continuation of the Benalla Resource and Recovery Centre Transfer Station project and the beginning of the E- Waste project.

4.5.2 Current Budget

Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Council cash \$'000	Borrowings \$'000
PROPERTY									
Land									
Land Improvements									
Buildings									
Equestrian Centre - Raise the Roof	400	250	-	150	-	25	100	275	-
Arundel Street Sport Precinct - Stage 2	600	600	-		-	125	50	425	-
Building Improvements									
Art Gallery - Reseal/Repair windows & roof	50	-	50	-	-	-	-	50	-
Art Gallery - Repair roof at Art Store	50	-	50	-	-	-	-	50	-
Aquatic Centre - Retile male showers	21	-	21	-	-	-	-	21	-
Aquatic Centre - Paint foyer, concourse & change rooms	17	-	17	-	-	-	-	17	-
Denny Street Public Amenities - Stage 1	12	-	12	-	-	-	-	12	-
Building Energy Upgrades	50	-	-	50		-	-	50	-
Depot - Replacement of office ramp	10	-	10	-	-	-	-	10	-
Leasehold Improvements	-	-	-	-	-	-	-	-	-
Heritage buildings	-	-	-	-	-	-	-	-	-
TOTAL PROPERTY	1,210	850	160	200	-	150	150	910	-

Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Council cash \$'000	Borrowings \$'000
PLANT AND EQUIPMENT									
Plant, Machinery and Equipment									
Major Plant -Strategy	372		372					372	-
Minor Plant Replacement	30	-	30	-	-	-	-	30	-
Fixtures, Fittings and Furniture									
BPACC - Digital Projector	100	-	100	-	-	-	-	100	-
Computers and Telecommunications									
RFID for Library	40	40	-	-	-	-	-	40	-
GIS Aerial Photographs	20	-	20	-	-			20	-
IT Projects	180	60	60	60	-	-	-	180	-
Heritage Plant and Equipment	-	-	-	-	-	-	-	-	-
Library books									
Library Books	90	-	90	-	-	-	-	90	-
TOTAL PLANT AND EQUIPMENT	832	100	672	60	-	-	-	832	-

Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Council cash \$'000	Borrowings \$'000
INFRASTRUCTURE									
Roads									
Williams Road	1,160	-	580	580	-	420	350	390	-
Winton Lurg Road	600	-	300	300	-	240	-	360	-
Regulation	111	-	111	-	-	25	-	86	-
Crack Sealing	40	-	40	-	-	1	-	39	-
Shoulder Resheeting	251	-	251	-	-	63	-	188	-
Road Reseals	876	-	876	-	-	668	-	208	-
Unsealed Roads Resheeting	136	-	136	-	-	23	-	113	-
Bridges									
Footpaths and Cycleways									
Footpath Strategy	100	100	-	-	-	-	-	100	-
Drainage									
Kerb & Channel Replacement	25	25	-	-	-	-	-	25	-
Recreational, Leisure & Community Facilities									
Splash Park	800	800				800			
Waste Management									
New Containment Cell	395	395	-	-	-	-	-	395	-
E Waste Shed - Stage 2	100	100	-	-	-	100	-	-	-
Transfer Station - Stage 2	420	420				420			
Parks, Open Space and Streetscapes									
Aerodromes									
Off Street Car Parks									
Denny Street Car Park - Carrier Street entrance	14	-	14	-	-	-	-	14	-
Other Infrastructure									
TOTAL INFRASTRUCTURE	5,028	1,840	2,308	880	-	2,760	350	1,918	-
TOTAL NEW CAPITAL WORKS	7,070	2,790	3,140	1,140	-	2,910	500	3,660	-

4.5.3 Works carried forward from the 2018/19 year

Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Council cash \$'000	Borrowings \$'000
PROPERTY									
Land									
Land Improvements									
Buildings									
Arundel Street Sport Precinct - Stage 1	-	-	-	-	-	-	-	-	-
Building Improvements									
Leasehold Improvements									
Heritage buildings									
TOTAL PROPERTY	-	-	-	-	-	-	-	-	-
PLANT AND EQUIPMENT									
Plant, Machinery and Equipment									
Fixtures, Fittings and Furniture									
Computers and Telecommunications									
IT Projects identified in service plan	60			60				60	
Single Point Asset Management Program	60	60	-	-	-	-	-	60	-
Heritage Plant and Equipment									
Library books									
TOTAL PLANT AND EQUIPMENT	120	60	-	60	-	-	-	120	-

Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Council cash \$'000	Borrowings \$'000
INFRASTRUCTURE									
Roads									
-	-	-	-	-	-	-	-	-	-
Bridges									
-	-	-	-	-	-	-	-	-	-
Footpaths and Cycleways									
-	-	-	-	-	-	-	-	-	-
Drainage									
-	-	-	-	-	-	-	-	-	-
Recreational, Leisure & Community Facilities									
-	-	-	-	-	-	-	-	-	-
Waste Management									
E Waste Shed - Stage 1	-	-	-	-	-	-	-	-	-
Transfer Station - Stage 1	445	445				-		445	
Parks, Open Space and Streetscapes									
Aquatic Centre - Remove family pool & reinstate public open area	50	-	-	50	-	-	-	50	-
Aerodromes									
<i>Airport Redevelopment - Amenities Building</i>	-	-				-		-	
Off Street Car Parks									
-	-	-	-	-	-	-	-	-	-
Other Infrastructure									
TOTAL INFRASTRUCTURE	495	445	-	50	-	-	-	495	-
TOTAL CARRIED FORWARD CAPITAL WORKS 2018/19	615	505	-	110	-	-	-	615	-

5 Financial performance indicators

The following table highlights Council's current and projected performance across a range of key financial performance indicators. These indicators provide a useful analysis of Council's financial position and performance and should be interpreted in the context of the organisation's objectives.

Indicator	Measure	Notes	Actual	Forecast	Budget	Strategic Resource Plan Projections			Trend
			2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	+/-
Operating position									
Adjusted underlying result	Adjusted underlying surplus (deficit) / Adjusted underlying revenue	1	-1.3%	-2.8%	-10.0%	-5.6%	-4.8%	-4.6%	-
Liquidity									
Working Capital	Current assets / current liabilities	2	164%	183%	148%	176%	171%	194%	+
Unrestricted cash	Unrestricted cash / current liabilities	3	75%	92%	48%	77%	69%	86%	+
Obligations									
Loans and borrowings	Interest bearing loans and borrowings / rate revenue	4	31%	27%	22%	22%	16%	16%	+
Loans and borrowings	Interest and principal repayments on interest bearing loans and borrowings / rate revenue		7.0%	6.1%	5.7%	5.3%	5.8%	5.2%	+
Indebtedness	Non-current liabilities / own source revenue		51.7%	48.2%	43.3%	41.9%	37.0%	37.4%	+
Asset renewal	Asset renewal expenses / Asset depreciation	5	43%	54%	49%	41%	60%	44%	o
Stability									
Rates concentration	Rate revenue / adjusted underlying revenue	6	56.7%	58.9%	64.0%	61.5%	61.7%	62.0%	-
Rates effort	Rate revenue / CIV of rateable properties in the municipality		0.67%	0.64%	0.63%	0.64%	0.65%	0.65%	o

Indicator	Measure	Notes	Actual	Forecast	Budget	Strategic Resource Plan Projections			Trend
			2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	+o/-
Efficiency									
Expenditure level	Total expenses/ no. of property assessments		\$3,732	\$3,826	\$3,843	\$3,967	\$3,998	\$4,055	o
Revenue level	Residential rate revenue / no. of residential property assessments		\$1,700	\$1,861	\$1,935	\$1,983	\$2,033	\$2,083	+
Workforce turnover	No. of permanent staff resignations & terminations / average no. of permanent staff for the financial year		13%	10%	10%	10%	10%	10%	o

Key to Forecast Trend:

- + Forecasts improvement in Council's financial performance/financial position indicator
- o Forecasts that Council's financial performance/financial position indicator will be steady
- Forecasts deterioration in Council's financial performance/financial position indicator

Notes to indicators

1. **Adjusted underlying result**
Minimal change over strategic resource plan time period.
2. **Working Capital**
Cash levels are to increase over the strategic resource plan time period.
3. **Unrestricted Cash**
Cash levels are to increase over the strategic resource plan time period.
4. **Debt compared to rates**
Borrowings are forecast to \$1 million bi annually.
5. **Asset renewal**
Asset renewal in 2020/21 and 2022/23 levels higher as impacted by waste management service - Landfill Program.
6. **Rates concentration**
Rates effort expected to remain over 60 per cent of revenue.

Appendix A

Fees and charges

This appendix presents the fees and charges of a statutory and non-statutory nature which will be charged in respect to various goods and services provided during the 2019/20 year.

The logo for Benalla Rural City Council features the word "BENALLA" in large, bold, white capital letters, with "RURAL CITY COUNCIL" in smaller, blue capital letters below it. The logo is set against a dark blue background with three light blue curved lines at the bottom.

BENALLA

RURAL CITY COUNCIL

BENALLA RURAL CITY COUNCIL

FEES & CHARGES

2019/2020

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Item	Unit	GST Y/N	Fees & Charges 2019/20 GST Inc
Section (1) Council Facilities			
1. Benalla Senior Citizens Community Centre			
Hire of Centre - Before 5pm	Per hour	Y	\$35.50
Hire of Centre - After 5pm	Per hour	Y	\$47.00
Whole Day Function (e.g. Weddings, concerts)	Per day	Y	\$369.00
Meeting Room Hire- Before 5pm	Per hour	Y	\$17.00
Meeting Room Hire- After 5pm	Per hour	Y	\$22.00
Insurance Cover Note (required for functions/events)	One off	Y	\$35.00
Cleaning (if required)	Per hour	Y	\$159.00
Refundable Bond Deposit (Auditorium)	Per hire	N	\$350.00
2. Benalla Town Hall			
Meeting Room Hire - Before 5pm	Per hour	Y	\$17.00
Meeting Room Hire - After 5pm	Per hour	Y	\$22.00
Auditorium Hire - Before 5pm	Per hour	Y	\$43.00
Auditorium Hire- After 5pm	Per hour	Y	\$61.00
Whole Day Function (e.g. Weddings, concerts)	Per day	Y	\$390.00
Kitchen Hire	Per hour	Y	\$45.00
Insurance Cover Note: (required for functions/events)	One off	Y	\$35.00
Cleaning (if required)	Per hour	Y	\$159.00
Refundable Bond Deposit (Auditorium and/or kitchen only)	Per hire	N	\$350.00
3. Benalla Drill Hall Community Activity Centre			
Main Hall Hire- more than 20 people	Per hour	Y	\$35.00
Main Hall Hire- less than 20 people	Per hour	Y	\$18.00
Single Meeting Room Hire- Before 5pm	Per hour	Y	\$17.00
Single Meeting Room Hire- After 5pm	Per hour	Y	\$22.00
Kitchen Hire	Per hour	Y	\$36.00
Whole Day Function (e.g. Weddings, concerts)	Per day	Y	\$369.00
Insurance Cover Note: (required for functions/events)	One off	Y	\$35.00
Cleaning (if required)	Per hour	Y	\$159.00
Refundable Bond Deposit (Auditorium and/or kitchen only)	Per hire	N	\$350.00
4. Additional Charges (Applying to all hiring)			
Facilities Services - setting up, cleaning & packing up (per staff member)	Per hour	Y	\$102.50

Item	Unit	GST Y/N	Fees & Charges 2019/20 GST Inc
5. Benalla Sports and Equestrian Centre			
Hire of Facilities (Building & Grounds)	Per day	Y	\$359.00
Refundable Bond Deposit (Building & Grounds)	Per hire	N	\$350.00
Reserve User Group Annual Fee	Annual	Y	\$410.00
Roy T. Hill Pavilion Hire	Per hour	Y	\$17.50
Roy T Hill Pavilion Hire - After 5pm	Per hour	Y	\$22.00
Refundable Bond Deposit	Per hire	N	\$350.00
Cleaning (if required)	Per hour	Y	\$159.00
6. Benalla Art Gallery			
Ledger Gallery Hire (after hrs - minimum 3 hrs)	Per hour	Y	\$684.00
Bennett Gallery Hire (after hrs - minimum 3 hrs)	Per hour	Y	\$572.00
Simpson Gallery Hire (after hrs - minimum 3 hrs)	Per hour	Y	399.00
Gallery Workshop Hire (after hrs - minimum 2 hrs)	Per hour	Y	\$28.00
Grand Piano Hire	Per hire	Y	\$228.00
P.A. System Hire	Per hire	Y	\$57.00
Refundable Bond Deposit	Per hire	N	15% of hire fee
7. Benalla Performing Arts and Convention Centre			
Benalla Cinema Admission Charges			
Adult (except Tuesday)	Per ticket	Y	\$15.40
Concession (except Tuesday)	Per ticket	Y	\$13.30
Child (2-12 years old)	Per ticket	Y	\$11.30
Family ticket including - Two Adults & Two Children	Per ticket	Y	\$46.00
Tuesdays (Adults and Children)	Per ticket	Y	\$11.30
BPACC Cinema Club	Per ticket	Y	\$10.30
Movie Money: Book of 10 tickets	Per book	Y	\$97.50
Choovie (online ticketing app)	Per ticket	Y	\$11.30
Cinema Group Packages			
Adult Group Package - minimum of 15 (1x cinema ticket, 1x small drink, 1x small popcorn per adult)	Per person	Y	\$19.50
Concession Group Package - minimum of 15 (1x cinema ticket, 1x small drink, 1 small popcorn per concession)	Per person	Y	\$17.40
Child Group Package - minimum of 15 (1x cinema ticket, 1x small drink, 1x popcorn per child)	Per person	Y	\$15.40

Item	Unit	GST Y/N	Fees & Charges 2019/20 GST Inc
Cinema Fundraisers			
30 to 99 tickets	Per ticket	Y	\$9.25
100 to 149 tickets	Per ticket	Y	\$9.00
150 to 199 tickets	Per ticket	Y	\$8.75
200 to 249 tickets	Per ticket	Y	\$8.50
250 plus tickets	Per ticket	Y	\$8.25
Mini Cinema Hire (including attendant and 20 tickets)	Per Screening	Y	\$410.00
Cinema Advertising			
Static 8 second advertisement (PowerPoint Slide) - pre show	Per week	Y	\$14.40
Video 30 second advertisement (DCP format) - pre show	Per week	Y	\$25.60
Video 45 second advertisement (DCP format) - pre show	Per week	Y	\$27.60
<i>10% discount applicable when a Pre Show Static Slide and Video are running at the same time.</i>			
BPACC - Memberships			
BPACC Membership	Per person	Y	\$30.30
BPACC Membership (Double pass)	Per double	Y	\$51.30
Cinema Club Membership	Per person	Y	\$15.40
BPACC Charges			
BPACC - Single Room Hire			
<i>Hire includes: Room set up, wired microphone, lectern, whiteboard, portable projector screen and Wi Fi access (for up to 5 users).</i>			
Short Hire (3 hours)	Per hire	Y	\$163.00
Half Day Hire (5 hours)	Per hire	Y	\$210.00
Full Day Hire (9 hours)	Per hire	Y	\$305.00
Charge per additional hour	Per hour	Y	\$36.70
Holding Fee	Per hire	Y	\$75.00
Refundable Bond/Deposit	Per hire	N	\$100.00
BPACC - Double Room Hire			
<i>Hire includes: Room set up, wired microphone, lectern, whiteboard, portable projector screen and Wi Fi access (for up to 5 users).</i>			
Short Hire (3 hours)	Per hire	Y	\$231.00
Half Day Hire (5 hours)	Per hire	Y	\$304.00
Full Day Hire (9 hours)	Per hire	Y	\$445.00
Charge per additional hour	Per hour	Y	\$58.00
Holding Fee	Per hire	Y	\$125.00
Refundable Bond/Deposit	Per hire	N	\$100.00

Item	Unit	GST Y/N	Fees & Charges 2019/20 GST Inc
BPACC - Auditorium Hire			
<i>Hire includes: Room set up, wired microphone, lectern, whiteboard, portable projector screen and Wi Fi access (for up to 10 users).</i>			
Short Hire (3 hours)	Per hire	Y	\$446.00
Half Day Hire (5 hours)	Per hire	Y	\$1,048.00
Full Day Hire (9 hours)	Per hire	Y	\$1,782.00
Extended Day Hire (14 hours)	Per hire	Y	\$2,096.00
Charge per additional hour	Per hour	Y	\$157.50
Holding Fee	Per hire	Y	\$350.00
Refundable Bond/Deposit	Per Hire	N	\$300.00
Extra Show/Performance Fee	Per hire	Y	\$367.00
Post event storage fee	Per day	Y	\$42.00
Friday Night/Weekend Surcharge (Community/Non-profit organisations exempt)	Per booking	Y	10% of booking
BPACC - Entire Venue Hire			
<i>Hire includes: Room set up, wired microphone, lectern, whiteboard, portable projector screen and Wi Fi access (for up to 10 users).</i>			
Short Hire (3 hours)	Per hire	Y	\$890.00
Half Day Hire (8 hours)	Per hire	Y	\$1,728.00
Full Day Hire (9 hours)	Per hire	Y	\$2,356.00
Extended Day Hire (14 hours)	Per hire	Y	\$2,776.00
Charge per additional hour	Per hour	Y	\$210.00
Holding Fee	Per hire	Y	\$600.00
Refundable Bond/Deposit	Per hire	N	\$500.00
Extra Show/Performance Fee	Per hire	Y	\$367.00
Post event storage fee	Per day	Y	\$42.00
Friday Night/Weekend Surcharge (Community/Non-profit organisations exempt)	Per booking	Y	10% of booking
BPACC - Equipment Hire			
Data projector and screen: Meeting Room	Per item	Y	\$52.40
Data projector and screen or scrim: Auditorium	Per item	Y	\$78.60
Cinema Projector	Per item	Y	\$157.20
Media centre: Meeting Room 3 (Projector, Projector Screen, Blue Ray Player, Digital TV "Free to Air" channels, HDMI, VGA, surround sound)	Per item	Y	\$104.80
Laptop: Auditorium	Per item	Y	\$42.00
Laptop and laptop speakers: Meeting Room	Per item	Y	\$42.00
DVD Player: Auditorium	Per item	Y	\$21.00
Wired Microphone: Meeting Room	Per item	Y	Included in hire
Wired Microphone: Auditorium	Per item	Y	\$21.00
Lectern Microphone: Auditorium	Per item	Y	\$21.00

Item	Unit	GST Y/N	Fees & Charges 2019/20 GST Inc
BPACC - Equipment Hire (cont.)			
Wireless Radio Microphone	Per item	Y	\$47.20
Fold-back Speakers	Per item	Y	\$5.20
LED Truss Mate Lights (Set of 8)	Per set	Y	\$104.50
Show Lights	Per item	Y	\$78.60
Rostra	Per item	Y	\$10.50
Smoke Machine	Per item	Y	\$47.20
Grand Piano	Per item	Y	\$99.50
Grand Piano Tune	Per item	Y	\$367.00
Orchestra Pit: Emptied	Per item	Y	\$367.00
Orchestra Pit: Covered	Per item	Y	\$630.00
Orchestra Pit: Thrust	Per item	Y	\$420.00
Whiteboard (additional to included item)	Per item	Y	\$15.70
Lectern (additional to included item)	Per item	Y	\$21.00
Flip Chart Easel	Per item	Y	\$10.50
Table cloths	Per item	Y	\$15.70
Red Carpet & Red Rope Bollards	Per item	Y	\$262.00
Stage Set Up: Basic	Per booking	Y	Included in hire
Stage Set Up: Extensive	Per booking	Y	\$78.60
Wi Fi (additional users)	Per user	Y	\$5.20
Urn	Per item	Y	\$15.80
Crockery Hire: 1-30 pieces	Per set	Y	\$20.90
Crockery Hire: 31-100 pieces	Per set	Y	\$31.50
Crockery Hire: 101-150 pieces	Per set	Y	\$42.00
Crockery Hire: 151-250 pieces	Per set	Y	\$52.50
Printing/Photocopying: A4 (Black & White)	Per page/side	Y	\$0.60
Printing/Photocopying: A4 (Colour)	Per page/side	Y	\$1.10
Printing/Photocopying: A3 (Black & White)	Per page/side	Y	\$0.80
Printing/Photocopying: A3 (Colour)	Per page/side	Y	\$2.00
Phone Call	Per minute	Y	\$0.60
Phone: Meeting Room	Per item	Y	\$5.10
MP4 to DCP conversion	Per hour	Y	\$15.70
BPACC - Tea and Coffee			
<i>Includes urn, crockery, tea/coffee, milk, biscuits and mints</i>			
Standard tea & coffee: One serve	Per person	Y	\$3.60
Standard tea & coffee: All day	Per person	Y	\$7.20
Premium tea & coffee: One serve	Per person	Y	\$5.10
Premium tea & coffee: All day	Per person	Y	\$10.20
Non-Dairy Milk Substitute	Per item	Y	\$5.10

Item	Unit	GST Y/N	Fees & Charges 2019/20 GST Inc
BPACC - Labour (per person)			
Usher: Normal	Per hour	Y	\$31.80
Usher: Public Holiday	Per hour	Y	\$52.80
Bar/Kiosk Staff: Normal	Per hour	Y	\$52.80
Bar/Kiosk Staff: Public Holiday	Per hour	Y	\$94.40
Out-of-Hours Venue Attendant: Normal	Per hour	Y	\$42.00
Out-of-Hours Venue Attendant: Public Holiday	Per hour	Y	\$73.80
Front of House Staff: Normal	Per hour	Y	\$63.50
Front of House Staff: Public Holiday	Per hour	Y	\$105.50
Technician: Normal	Per hour	Y	\$73.80
Technician: Public Holiday	Per hour	Y	\$136.50
BPACC - Booking Fees			
Commission on tickets sold (including Complimentary)	Per ticket	Y	\$2.70
Printing of tickets for client distribution: 1-150	Per item	Y	\$157.20
Printing of tickets for client distribution: 151-250	Per item	Y	\$262.00
Printing of tickets for client distribution: 251-340	Per item	Y	\$367.00
Ticket reprinting fee	Per ticket	Y	\$2.30
Postage	Per envelope	Y	\$6.50
Online Credit Card Surcharge	Per booking	Y	2.50%
BPACC - Other Costs			
Damage to Facility or Equipment (beyond reasonable wear) or lost items	Per booking	Y	100% of replacement or repair costs
Cleaning (above and beyond) regular duties (e.g. steam cleaning carpets or cleaning walls)	Per booking	Y	100% of extra cleaning costs
Smoke Alarm Activation (where not indicated to need isolation)	Per booking	Y	100% of VIC Fire call out costs
BPACC - Cancellation Fees			
Less than 24 hours' notice	Per booking	Y	100% of deposit
Less than 48 hours' notice	Per booking	Y	80% of deposit
Less than 5 business days	Per booking	Y	40% of deposit
Less than 10 business days	Per booking	Y	10% of deposit
8. Sir Edward 'Weary' Dunlop Learning Centre			
Pat Claridge Meeting Room Hire	Per hour	Y	\$23.00
Barbara Alexander Meeting Room Hire	Per hour	Y	\$17.80
After Hours Use – per hour, minimum three hours	Per hour	Y	\$50.00
Video Conferencing Facility in the Pat Claridge Meeting Room (including room hire)	Per hour	Y	\$53.50
Community Rate: Video Conferencing Facility in the Pat Claridge Meeting Room (including room hire)	Per hour	Y	\$32.50
Cleaning (if required)	Per hour	Y	\$74.50
Refundable deposit for out of hours bookings	Per booking	N	\$53.50

Item	Unit	GST Y/N	Fees & Charges 2019/20 GST Inc
SEWDLC - Penalties			
Adult - Fine for overdue item (two day grace period)	Per day	Y	\$0.25
Fine for overdue inter library loan item	Per day	Y	\$0.60
Fine for returned item with lost status	Per item	Y	\$6.00
Adult - Non-collection of reserved items	Per item	Y	\$2.00
Maximum unpaid fines before borrowing privileges are suspended: <ul style="list-style-type: none"> (Per adult) Maximum unpaid fines before borrowing privileges are suspended - \$12.50 (Per institution) Maximum unpaid fines before borrowing privileges are suspended - \$12.50 (Per temporary resident) Maximum unpaid fines before borrowing privileges are suspended - \$12.50 			
Minor damage to an item or barcode	Per item	Y	\$3.00
DVD or CD replacement cover	Per item	Y	\$3.00
CDB replacement cover	Per item	Y	\$12.00
Replacement of lost or damaged cards	Per card	Y	\$3.00
SEWDLC - Penalty replacement cost for lost or damaged items:			
- replacement cost - <i>Adult book</i>	Per item	Y	\$26.00
- replacement cost - <i>Junior book</i>	Per item	Y	\$14.00
- replacement cost - <i>Light Romance</i>	Per item	Y	\$2.00
- replacement cost - <i>Periodical</i>	Per item	Y	\$9.00
- replacement cost - <i>Book on disk</i>	Per item	Y	\$100.00
- replacement cost - <i>Single disk</i>	Per item	Y	\$19.00
- replacement cost - <i>DVD</i>	Per item	Y	\$27.00
- replacement cost - <i>MP3</i>	Per item	Y	\$105.00
SEWDLC - Service and Materials			
Photocopying – Black and white - A4	Per page	Y	\$0.30
Photocopying - Colour - A4	Per page	Y	\$1.10
Photocopying – Black and white - A3	Per page	Y	\$0.80
Photocopying - Colour - A3	Per page	Y	\$2.00
Photocopying - Duplex	Per side	Y	As above
Public PC printing – Black and white	Per page	Y	\$0.30
Public PC printing - Colour	Per page	Y	\$1.10
Print out from Microfilm filter	Per page	Y	\$0.60
Requests for items not in stock and obtained by Inter Library Loan	Per item	Y	As per costs
Recoup of any Inter Library Loan postage charges	Per item	Y	As per costs
Inter Library Loan strap/barcode	Per item	Y	\$3.50
Requests for photocopies not in stock and obtained on Inter Library Loan	Per item	Y	As per costs
Research fee	Per 30 minutes	Y	\$10.60

Item	Unit	GST Y/N	Fees & Charges 2019/20 GST Inc
SEDWLC - Service and Materials (continued)			
Telephone (local calls only)	Per call	Y	\$0.60
Faxes (Australia only) - first page	First page	Y	\$4.20
Faxes (Australia only) - additional pages	additional pages	Y	\$1.10
CD for public use	Per disk	Y	\$2.10
Programs and activities	Per program	Y	Cost recovery
Playaways earphones	Per set	Y	\$1.10
Playaways battery cover	Per item	Y	\$2.60
USB stick (8GB)	Per item	Y	\$8.40
Disk cleaning	Per disk	Y	\$4.20
9. Benalla Airport			
Airside Hanger – Plus Fire Services Levy	Per m2 per year	Y	\$5.60
Rental fees – Hanger 26 (Plane, or trike + trailer)	Per week	Y	\$140.00
Rental space - Trike	Per week	Y	\$100.00
Airside Access Security Token	Per issue	Y	\$20.50
Airside Access Security Token Replacement	Per issue	Y	\$102.50
Landside Rental	Per week	Y	Fees currently under review
10. Property & Valuations			
Land information Certificates (Legislative fee)	Per certificate	N	\$27.00
Land information Certificates - 24 Hour Service	Per certificate	Y	\$54.50
Adverse Possession Claims – Ownership confirmation	Per hour	N	\$56.60
11. Debt Recovery			
Dishonoured cheque fee	Per cheque	N	\$20.50
Debt Recovery Process - Complaint costs	Per complaint	N	\$454 - \$813
Company search fee	Per search	N	\$35.00
12. Municipal Maps			
(Printed on Map Printer/Plotter)			
A0 Colour/black & white	Per map	Y	\$50.50
A1 Colour/black & white	Per map	Y	\$35.50
A2 Colour/black & white	Per map	Y	\$28.50
(Printed on Photocopier)			
A3 Colour	Per map	Y	\$17.50
A3 Black & white	Per map	Y	\$10.50
A4 Colour	Per map	Y	\$10.50
A4 Black & white	Per map	Y	\$5.50

Item	Unit	GST Y/N	Fees & Charges 2019/20 GST Inc
13. Records Management			
Retrieval of records from Recall (Offsite storage)	Per record	Y	\$58.70
14. Freedom of Information			
FOI - Access to information	Per request	N	\$29.60
FOI - Deposit - if < \$100	Per request	N	\$25.00
FOI - Deposit - if > \$100	Per request	N	50% of charge
FOI Search Time Fee	Per hour	N	\$22.215
FOI - Supervision of Inspection Fee Fee set by legislation. Final charge may be rounded to the nearest 10 cents. Example: Up to 15 minutes - \$5.60 15 - 30 minutes - \$11.10 45 minutes – 1 hour - \$22.20	Per hour	N	\$22.215
Other Fees			
To hear or view sound or visual image, obtain written transcript or written documentation:			
- Up to 15 minutes	Per request	N	\$5.50
- 15 - 30 minutes	Per request	N	\$11.00
- 45 minutes – 1 hour	Per request	N	\$22.00
FOI Photocopying Fees			
Photocopying – Black & White – A4	Per page	Y	\$0.60
Photocopying – Colour – A 4	Per page	Y	\$1.10
Photocopying – Black & White – A3	Per page	Y	\$0.80
Photocopying – Colour – A3	Per page	Y	\$2.00
Section (2) Aquatic Centre			
Concession price available on all pricing on a 20% reduction			
Casual Entry - Swim			
Adult Swim	Per person	Y	\$7.20
Student Swim	Per person	Y	\$6.20
Pensioner Swim	Per person	Y	\$6.20
Child Swim	Per person	Y	\$5.20
Watch Around Water - Child Under three (Child free with paying adult)			Child free with paying adult
Watch Around Water (Adult free with paying child under five years)			Adult free with paying child
Family Swim	Per family	Y	\$18.00

Item	Unit	GST Y/N	Fees & Charges 2019/20 GST Inc
Health Club - Swim			
Adult – casual	Per person	Y	\$18.00
Concession - casual	Per person	Y	\$14.80
Teen/Kids Gym	Per person	Y	\$9.50
Group Exercise (Land based)			
Adult Exercise Class	Per person	Y	\$16.50
Concession Exercise Class	Per person	Y	\$13.50
Prime Movers Exercise Class	Per person	Y	\$9.50
Group Exercise (Water based)			
Aqua Exercise Class	Per person	Y	\$15.00
Aqua Concession	Per person	Y	\$12.00
Prime Movers 50+	Per person	Y	\$9.50
Swimming Lessons			
Sibling concession 5%, Linked membership concession 10%			
Student fee basis	Lesson price	Y	\$14.60
Swimming Lessons (Per visit - Term basis only)	Per person	Y	\$17.50
Swimming Lessons (Pay-by-the-f/n) One child	Per person	Y	\$29.20
Linked Membership Model Swimming Lessons	Per person	Y	\$26.00
Personal Training Members Concession 20%			
Personal Training - 30 minutes (Members)	Per session	Y	\$30.00
Personal Training – 60 minutes (Members)	Per session	Y	\$55.00
Functions			
Birthday parties per person (with food - Minimum 10 people)	Per person	Y	\$20.50
Miscellaneous			
Adult shower	Per person	Y	\$2.60
Multi Visit and Membership Passes			
Adult Swim - 20 Visit Pass	Per person	Y	\$136.00
Pensioner Swim - 20 Visit Pass	Per person	Y	\$117.00
Child Swim - 20 Visit Pass	Per person	Y	\$99.00
Family Swim - 20 Visit Pass	Per family	Y	\$342.00

Item	Unit	GST Y/N	Fees & Charges 2019/20 GST Inc
Health Club Membership Passes			
Adult Gym - 20 Visit Pass	Per person	Y	\$342.00
Student Gym - 20 Visit Pass	Per person	Y	\$281.00
Teen/kids Gym - 12 Visit Pass	Per person	Y	\$105.00
Group Exercise (Land & Water Based)			
Adult Exercise Class Land - 12 Visit Pass	Per person	Y	188.00
Adult Concession Exercise Class Land - 12 Visit Pass	Per person	Y	\$154.00
Prime Movers 50+ - 12 Visit Pass	Per person	Y	\$105.00
Aqua Aerobics - 12 Visit Pass	Per person	Y	\$171.00
Aqua Aerobics Concession - 12 Visit Pass	Per person	Y	\$137.00
Memberships			
Joining Fee - No commitment	Per person	Y	\$60.00
Joining Fee - 12 month commitment	Per person	Y	\$25.00
Joining Fee - 6 month commitment	Per person	Y	\$40.00
Memberships - Early Termination Fees			
Early Termination Fee - 12 month commitment	Per person	Y	\$60.00
Early Termination Fee - 6 month commitment	Per person	Y	\$30.00
Direct debit full/Gold Membership (per fortnight)			
Adult Full Membership	Per person	Y	\$37.00
Adult Concession Full Membership	Per person	Y	\$30.00
Adult Full Off Peak Membership	Per person	Y	\$30.00
Adult Concession Full Off Peak Membership	Per person	Y	\$24.30
Student Concession Full Membership	Per person	Y	\$24.30
Linked Full Membership (existing member only)	Per family	Y	\$30.00
Linked Concession Full Membership (existing member only)	Per family	Y	\$24.30
Linked Student Concession Full Membership (existing member only)	Per person	Y	\$19.50
Family Full Membership (existing members only)	Per family	Y	\$70.00
Family Concession Full Membership (existing members only)	Per family	Y	\$56.00
Suspension fee for suspensions over 4 weeks per annum as per DDR Terms and Conditions	Per day	Y	\$0.71
Direct debit rejection fee as per DDR Terms and Conditions	Per rejection	Y	\$10.00

Item	Unit	GST Y/N	Fees & Charges 2019/20 GST Inc
Aquatic/Swim Membership			
Adult Aquatic Membership	Per person	Y	\$24.30
Adult Concession Aquatic Membership	Per person	Y	\$19.50
Student Concession Aquatic Membership	Per person	Y	\$15.70
Linked Aquatic Membership	Per family	Y	\$19.50
Linked Concession Aquatic Membership	Per family	Y	\$15.70
Linked Student Aquatic Membership	Per family	Y	\$13.00
Family Aquatic Membership (existing members)	Per family	Y	\$48.00
Family Concession Aquatic Membership (existing members)	Per family	Y	\$38.00
Suspension fee for suspensions over 4 weeks per annum as per DDR Terms and Conditions	Per day	Y	\$0.71
Direct debit rejection fee as per DDR Terms and Conditions	Per rejection	Y	\$10.00
12 Month Full/Gold Membership			
Adult Full Membership	Per person	Y	\$1,058.00
Adult Concession Full Membership	Per person	Y	\$858.00
Family Full Membership	Per family	Y	\$2,002.00
Family Concession Full Membership	Per family	Y	\$1,601.00
Student Concession Full Membership	Per person	Y	\$695.00
12 Month Aquatic/Swim Membership			
Adult Aquatic Membership	Per person	Y	\$695.00
Adult Concession Aquatic Membership	Per person	Y	\$558.00
Family Aquatic Membership	Per family	Y	\$1,373.00
Family Concession Aquatic Membership	Per family	Y	\$1,087.00
Student Concession Aquatic Membership	Per person	Y	\$449.00
Six Month Full/Gold Membership			
Adult Full Membership	Per person	Y	\$553.00
Adult Concession Full Membership	Per person	Y	\$448.00
Family Full Membership	Per family	Y	\$1,046.00
Family Concession Full Membership	Per family	Y	\$837.00
Student Concession Full Membership	Per person	Y	\$363.00
Six Month Aquatic/Swim Membership			
Adult Aquatic Membership	Per person	Y	\$363.00
Adult Concession Aquatic Membership	Per person	Y	\$291.00
Family Aquatic Membership	Per family	Y	\$717.00
Family Concession Aquatic Membership	Per family	Y	\$568.00
Student Concession Aquatic Membership	Per person	Y	\$234.00

Item	Unit	GST Y/N	Fees & Charges 2019/20 GST Inc
Three Month Full/Gold Membership			
Adult Full Membership	Per person	Y	\$288.00
Adult Concession Full Membership	Per person	Y	\$234.00
Family Full Membership	Per family	Y	\$546.00
Family Concession Full Membership	Per family	Y	\$436.00
Student Concession Full Membership	Per person	Y	\$189.00
Three Month Aquatic/Swim Membership			
Adult Aquatic Membership	Per person	Y	\$189.00
Adult Concession Aquatic Membership	Per person	Y	\$152.00
Family Aquatic Membership	Per family	Y	\$374.00
Family Concession Aquatic Membership	Per family	Y	\$296.00
Student Concession Aquatic Membership	Per person	Y	\$122.00
Facility Equipment and Staff Hire - Pool			
Pool Lane hire (Plus group entry fee)	Per hour	Y	\$33.00
Student entry with Instructor	Per hour	Y	\$8.00
Main Pool half day	Per hire	Y	\$446.00
Main Pool full day	Per hire	Y	\$718.00
Schools entry	Per child	Y	\$4.60
Group Fitness/Swim Club Room			
Room hire	Per hour	Y	\$33.80
Full day room hire	Per hire	Y	\$138.40
Miscellaneous			
Locker hire	Per hire	Y	\$1.60

Item	Unit	GST Y/N	Fees & Charges 2019/20 GST Inc
Section (3) Local Laws			
Local Laws			
Community Local Laws infringement notices (Statutory Fee)	Penalty unit	N	\$100.00
Shopping trolleys	Per pick up	N	\$64.00
Local Laws permit - initial	Per permit	N	\$59.00
Local Laws permit - renewal	Per permit	N	\$18.00
Local Laws permit - placing a bulk rubbish container on a road or Municipal place	Per permit	N	\$291.00
Local Laws Permit - Collect firewood	Per cubic metre	N	\$25.00
Issue of permit - Stock Grazing Permit	Per permit	N	\$59.00
Issue permit - Street Furniture (one table with four chairs)	Per permit	N	\$59.00
Issue permit - A frame notice board	Per permit	N	\$59.00
Issue permit - Goods for sale	Per permit	N	\$59.00
Pet Registrations			
Standard Animal	Per animal	N	\$109.00
Standard Animal (Pensioner concession)	Per animal	N	\$55.00
Domestic Animal Business	Per business	N	\$226.00
Dog kept for working stock	Per animal	N	\$37.00
Animal for breeding by a registered animal business	Per animal	N	\$37.00
Animal Registered with approved organisation (VCA or FCA)	Per animal	N	\$37.00
Animal Desexed with Permanent ID (microchip)	Per animal	N	\$37.00
Animal over 10 years old	Per animal	N	\$37.00
Minimum fee with concession	Per animal	N	\$19.00
Replacement of Pet Registration Tag	Per animal	Y	\$5.00
Pound Release Fees			
Dog (fee includes sustenance) First offence (part of Registration)	Per animal	N	No Fee
Dog (fee includes sustenance) Second offence	Per animal	N	\$115.00
Dog (fee includes sustenance) Third offence and there after	Per animal	N	\$230.00
Cat (fee includes sustenance) First offence (part of Registration)	Per animal	N	No Fee
Cat (fee includes sustenance) Second offence	Per animal	N	\$105.00
Cat (fee includes sustenance) Third offence and there after	Per animal	N	\$209.00
Sheep/Goats	Per animal	N	\$55.00
Cattle	Per animal	N	\$88.00
Horse	Per animal	N	\$100.00

Item	Unit	GST Y/N	Fees & Charges 2018/19 GST Inc
Pound Sustenance Fees – per animal			
Sheep/Goats	per day	Y	\$17.00
Cattle	per day	Y	\$19.00
Horses	per day	Y	\$17.00
Fire Hazard			
Fire Prevention Works	Per hour	Y	Cost + 25%
Local Laws - Other			
Ranger/Compliance Officer	Per hour	N	Cost + 25%
Traffic Regulations (701-714) Infringement Notices (Statutory fee)	Per notice	N	\$99.00
Traffic Regulations (various) Infringement Notices (Statutory fee)	Per notice	N	\$165.00
Traffic Regulations (various) Infringement Notices (Reminder notice including administration and late fee) (Statutory fee)	Per notice	N	\$152.00
Section (4) Waste Management			
Benalla Landfill Resource and Recovery Centre			
Green Waste – Up to 50kg (minimum charge)	Up to 50kg	Y	\$2.50
Green Waste – By weight	Per tonne	Y	\$50.00
General Waste – Up to 50kg (minimum charge)	Up to 50kg	Y	\$10.00
General Waste – By weight	Per tonne	Y	\$205.00
Disposal of whole car bodies	Per car	Y	\$46.00
Contaminated fill (concrete)	Per tonne	Y	\$90.00
Disposal of Asbestos	Per 100kg	Y	\$205.00
Clean fill	Per tonne	Y	32.00
Electronic Waste			
Electronic Waste – per item	Per item	Y	\$1.00
Furniture			
Per item of furniture, mattress or base	Per item	Y	\$45.00
Disposal of Tyres			
Tyres – less than a metre in diameter	Per tyre	Y	\$15.50
Tyres – greater than a metre in diameter	Per tyre	Y	\$97.00
Rim removal charge (per tyre)	Per tyre	Y	\$26.00

Item	Unit	GST Y/N	Fees & Charges 2019/20 GST Inc
Section (5) External Works			
Road Opening Permits			
Major Works			
1. Major Works - Works <i>conducted</i> on any part of the roadway, shoulder or pathway on municipal or non arterial State Road where maximum speed limit at anytime is more than 50kph where works exceeds 8.5 square metres. (Statutory fee)	Per permit	N	638.30
2. Major Works - Works <i>not conducted</i> on any part of the roadway, shoulder or pathway on Municipal, or Non Arterial State Road where maximum speed limit at anytime is more than 50kph where work exceeds 8.5 square metres. Works conducted on Nature Strip. (Statutory Fee) (Statutory fee)	Per permit	N	348.00
3. Major Works - Works <i>conducted</i> on any part of the roadway, shoulder or pathway on municipal, or non Arterial State Road where maximum speed limit at anytime is not more than 50kph where works exceeds 8.5 square metres. (Statutory fee)	Per permit	N	348.00
4. Major Works - Works <i>not conducted</i> on any part of the roadway, shoulder or pathway on Municipal, or Non Arterial State Road where maximum speed limit at anytime is not more than 50kph where works exceeds 8.5 square metres. (Statutory fee)	Per permit	N	\$88.90
Minor Works			
1. Minor Works - Works <i>conducted</i> on any part of the roadway, shoulder or pathway on Municipal, or Non Arterial State Road where maximum speed limit at anytime is more than 50kph where work is less than 8.5 square metres. (Statutory fee)	Per permit	N	\$137.70
2. Minor Works - Works <i>not conducted</i> on any part of the roadway, shoulder or pathway on Municipal, or Non Arterial State Road where maximum speed limit at anytime is more than 50kph where works is less than 8.5 square metres. (Statutory fee)	Per permit	N	\$88.90
3. Minor Works - Works <i>conducted</i> on any part of the roadway, shoulder or pathway on Municipal, or Non Arterial State Road where maximum speed limit at anytime is not more than 50kph where work is less than 8.5 square metres. (Statutory fee)	Per permit	N	\$137.70
4. Minor Works - Works <i>not conducted</i> on any part of the roadway, shoulder or pathway on Municipal, or Non Arterial State Road where maximum speed limit at anytime is not more than 50kph where works is less than 8.5 square metres. (Statutory fee)	Per permit	N	\$88.90
Consent to work within a Road Reserve (Security Deposit Refundable)			
Security Deposit - Vehicle crossings	Per permit	N	\$1,000.00
Security Deposit - Water and drainage connection	Per permit	N	\$300.00
Security Deposit – Excavation of road	Per permit	N	Quote
Security Deposit – Tree planting	Per tree	N	\$150.00
Security Deposit – Subdivision	Per permit	N	Quote
Asset Protection Permit			
Asset Protection Permit	Per permit	N	\$157.40

Item	Unit	GST Y/N	Fees & Charges 2019/20 GST Inc
Asset Protection Permit Security Deposit (refundable)			
Carport, swimming pool, re-stumping, re-blocking and underpinning, Internal house renovation, landscaping, shed, garage, front brick fence, House additions, office fitouts	Per Permit		\$800.00
Dwelling (demolition only), Single dwelling (Construction only)	Per Permit	N	\$1,000.00
Single dwelling construction including demolition	Per Permit	N	\$1,500.00
Multi unit occupancy (Construction only)	Per Permit	N	\$2,000.00
Multi unit occupancy (Construction and demolition)	Per Permit	N	\$2,500.00
Commercial/Industrial	Per Permit	N	\$3,500.00
Subdivisions	Per Permit	N	Quote
	Per Permit	N	
Drainage headworks - Benalla Urban Growth Project			
Drainage levy (per m ²)	Per m ²	N	\$3.20
Section (6) Community Services			
Aged and Disability Services			
Criteria			
Low Fee Range			
Single with before tax income < \$38,157			
Couple with before tax income < \$58,438			
Families with one child before tax income < \$64,644			
Plus \$6,195 per additional child			
Medium Fee Range			
Single with before tax income > \$38,157 < \$83,487	<		
Couple with before tax income > \$58,438 < \$111,608			
Families with one child before tax income > \$64,644 < \$114,804			
Plus \$6,195 per additional child			
High Fee Range			
Single with before tax income > \$83,487			
Couple with before tax income > \$111,608			
Families with one child before tax income > \$114,804			
Plus \$6,195 per additional child			
Programs			
Domestic Assistance			
Low Fee Range	Per hour	N	\$7.00
Medium Fee Range	Per hour	N	\$12.80
High Fee Range	Per hour	N	\$44.00

Item	Unit	GST Y/N	Fees & Charges 2019/20 GST Inc
Personal Care			
Low Fee Range	Per hour	N	\$5.00
Medium Fee Range	Per hour	N	\$9.80
High Fee Range	Per hour	N	\$44.00
Respite			
Low Fee Range	Per hour	N	\$3.80
Medium Fee Range	Per hour	N	\$5.40
High Fee Range	Per hour	N	\$44.00
Travel Fee			
Travel Fee applies for all rural client to Benalla and return - services requiring transport or unassisted shopping	Per trip	N	\$10.00
Home Maintenance and Modifications			
Low Fee Range – plus the cost of materials	Per hour	N	\$13.00
Medium Fee Range – plus the cost of materials	Per hour	N	\$20.00
High Fee Range Maintenance – plus the cost of materials	Per hour	N	\$51.00
Meals on Wheels			
All clients weekdays and frozen	Per meal	N	\$11.60
All clients weekends	Per meal	N	\$13.00
Volunteer Driving Program			
Rural Clients to Benalla	Per trip	N	\$28.00
To Wangaratta plus the cost of parking	Per trip	N	\$29.00
To Shepparton plus the cost of parking	Per trip	N	\$43.00
To Albury plus the cost of parking	Per trip	N	\$74.00
To Melbourne plus the cost of parking	Per trip	N	\$128.00
To Albury - Victorian Patient Transport Assistance Scheme gap fee	Per trip	N	\$30.00
To Melbourne – Victorian Patient Transport Assistance Scheme gap fee	Per trip	N	\$50.00
Social Support Activities			
All clients (Centre based)	Per session	N	\$17.00
Tai Chi	Per session	N	\$7.00
All clients (outings) Client additional cost related to activity and/or meal	Per session	N	\$7.00

Item	Unit	GST Y/N	Fees & Charges 2019/20 GST Inc
Brokerage Services			
Meals on Wheels	Per meal	Y	\$15.70
Home Care	Per hour	Y	\$67.60
Personal Care	Per hour	Y	\$67.60
Respite Care	Per hour	Y	\$67.60
Social Support Activities (Centre based) Fee of \$90.20 now includes the \$17 for the day	Per session	Y	\$90.20
Social Support Activities (Outings) Client pays additional fee related to activity and meal. Fee of \$77 now includes the \$7 for the day	Per session	Y	\$77.00
Social Support Activity - Tai Chi	Per session	Y	\$9.20
Travel after the first 5kms one way only	Per km	Y	\$1.40
Travel fee when transporting clients	Per km	Y	\$1.40
Annual Shower Assessments	Per assessment	Y	\$67.60
Administration Fee for additional reporting requests	Per request	Y	\$67.60
Brokerage Service - Week days 6pm - 8pm (Minimum ½ hour commencement)			
Home Care	Per hour	Y	\$92.20
Personal Care	Per hour	Y	\$92.20
Respite Care	Per hour	Y	\$92.20
Brokerage Service - Week days after 8pm, & Saturday & Sunday (Minimum ½ hour commencement)			
Home Care	Per hour	Y	\$121.60
Personal Care	Per hour	Y	\$121.60
Respite Care	Per hour	Y	\$121.60
Meals on Wheels	Per meal	Y	\$17.30
Brokerage Service - Public Holidays (Minimum ½ hour commencement)			
Home Care	Per hour	Y	\$148.50
Personal Care	Per hour	Y	\$148.50
Respite Care	Per hour	Y	\$148.50
Meals on Wheels	Per meal	Y	\$15.70
Brokerage Volunteer Driving Program			
Rural client's to Benalla	Per trip	Y	\$81.00
To Wangaratta plus the cost of parking	Per trip	Y	\$108.00
To Shepparton plus the cost of parking	Per trip	Y	\$162.00
To Albury plus the cost of parking	Per trip	Y	\$220.00
To Melbourne plus the cost of parking	Per trip	Y	\$330.00

Item	Unit	GST Y/N	Fees & Charges 2019/20 GST Inc
Section (7) Planning and Environment			
Building Permits (Section 18 Building Act 1993)			
Design checking fee	Per permit	Y	\$Cost/250 +lodgement fee (min\$856)
Building Permit Class 1 & 2	Per permit	Y	\$Cost/250 +35.70 (min \$642)
Internal alterations	Minimum	Y	\$163.50
Minimum Fees			
New Dwelling	Minimum	Y	\$856.00
Dependent relative unit (re-erecting/removal)	Minimum	Y	\$387.50
Extensions/Alteration	Minimum	Y	\$642.00
Swimming Pools (in-grounds)	Minimum	Y	\$353.00
Swimming Pools (above ground)	Minimum	Y	\$160.40
Garages/Shed	Minimum	Y	\$534.00
Garages/Shed – Registered Builder	Minimum	Y	\$427.50
Carports, Re-Stump, Fencing, Patio, Verandas	Minimum	Y	\$353.00
Demolition	Minimum	Y	\$353.00
Fence	Minimum	Y	\$160.50
POPE - Public Place & Entertainment - Occupancy Permit	Per permit	Y	\$346.00
Temporary Structure Inspection	Per inspect	Y	\$157.30
Building Enforcement Expired (inspection) (This fee is for building enforcement inspections when an owner fails to complete and contact council within the specified timeframe).	Per item	Y	\$346.00
External Commercial Inspection	Per item	Y	\$350.00
External Domestic Inspection	Per item	Y	\$290.00
Document search	Per item + cost of files	Y	\$100.00
Swimming Pool Compliance Inspection	Per item	Y	\$250.00
Building Permits - commercial buildings			
i. where the cost does not exceed \$50,000	Per permit	Y	\$710.50
Farm Shed and small commercial alterations	Per permit	Y	\$534.00
ii. where the cost exceeds \$50,000 but does not exceed \$100,000	Per permit	Y	\$650 + \$2.50 for every \$1,000 over \$50,000
iii. where the cost exceeds \$100,000 but does not exceed \$500,000	Per permit	Y	\$888 + \$2.50 for every \$1,000 over \$100,000
iv. where the cost exceeds \$500,000	Per permit	Y	Quote

Item	Unit	GST Y/N	Fees & Charges 2019/20 GST Inc
Property Information			
Property Information Reg 52 (Legislative fee)	Per request	N	\$47.25
Lodgement Fee Reg 45 (Legislative fee)	Per request	N	\$121.90
Building Reg 327 (Legislative fee)	Per request	N	\$52.20
Stormwater Reg 133 (Legislative fee)	Per hour	N	\$144.70
Building inspection dates (Legislative fee)	Per request	N	\$47.25
Section 29A Demolition Consent (Legislative fee)	Per hour	N	\$85.15
Building for 24 hour service	Per request	Y	\$107.00
Building Surveying	Per hour	Y	\$658.00
Building Administration Services	Per hour	Y	\$56.60
Notice and order inspection fee	Per request	Y	\$346.00
Other Fees			
Parts and buildings above a street Part 5 (siting), Part 6 (projections) and Part 10 (flooding) (Legislative fee)	Per permit	N	\$290.42
R&C Protection of Public R116 (Legislative fee)	Per inspect	N	\$290.42
Inspections	Per inspect	Y	\$267.90
Additional Inspection	Per inspect	Y	\$180.00
Amendment to Building Permit	Per permit	Y	50% of original building fee
Amendment to Building Permit - Major	Per permit	Y	50% of original building fee
Extension to Building Permit	Per permit	Y	50% of original building fee
Final Inspection of lapsed Building Permit	Per permit	Y	50% of original building fee
Liquor Licence Measuring	Per permit	Y	\$600.00
Essential Safety Measures and issue of determination (up to 200sqm) (Legislative fee)	Per property	Y	\$300.00
Essential Safety Measures and issue of determination (over 200sqm) (Legislative fee)	Per property	Y	\$600.00
Owner Builder Report S137B			
Minor works	Per report	N	\$500.00
Major works	Per report	N	\$800.00

Item	Unit	GST Y/N	Fees & Charges 2019/20 GST Inc
Planning Scheme Amendments			
Stage 1 a) considering a requests to amend a planning scheme; and b) taking action required by Division 1 of Part 3 of the Planning and Environment Act 1987; and c) considering any submissions which do not seek a change to the amendment; and d) if applicable, abandoning the amendments in accordance with section 28.	206 fee units	N	\$3,050.86
Stage 2 a) considering; and (i) up to and including 10 submissions which seek a change to an amendment and where necessary referring the submissions to a panel; or	Per amendment	N	\$14,753.50
(ii) to (and including) 20 submissions which seek a change to an amendment and where necessary referring the submissions to a panel; or	Per amendment	N	\$29,478.00
(iii) submissions that exceed 20 submissions which seek a change to an amendment, and where necessary referring the submissions to a panel; and b) providing assistance to a panel in accordance with section 158 of the Act; c) making a submission to a panel appointed under Part 8 of the Act at a hearing referred to in section 24(d) of the Act; and d) considering the panel's report in accordance with section 27 of the Act; e) after considering submissions and the panel's report, abandoning the amendment.	Per amendment	N	\$39,405.20
Stage 3 – For a) adopting an amendment or a part of an amendment in accordance with section 29; and b) submitting the amendment for approval in accordance with section 31 of the Act and c) giving the notice of the approval of the amendment required by section 36(2) of the Act.	Per amendment	N	\$469.60
Stage 4 – For a) considering a request to approve an amendment in accordance with section 35; and b) giving notice of approval of an amendment in accordance with section 36(1) of the Act.	Per amendment	N	\$469.60
*For the first 12 months from commencement of the regulations, the fees for planning scheme amendments will be charged at 50 per cent of the fees set out in regulations.			
Planning Permit Applications Under section 47 of the Planning and Environment Act 1987			
Class 1 – Use only	89 fee units	N	\$1,389.09
Class 2 - To develop land for a single dwelling per lot or use and develop land for a single dwelling per lot and undertake development ancillary to the use of land for a single dwelling per lot included in the application (other than a class 7 permit or a permit to subdivide or consolidate land) if the estimated cost of development is \$10,000 or less.	13.5 fee units	N	\$199.94

Item	Unit	GST Y/N	Fees & Charges 2019/20 GST Inc
Class 3 - To develop land for a single dwelling per lot or use and develop land for a single dwelling per lot and undertake development ancillary to the use of land for a single dwelling per lot included in the application (other than a class 8 permit or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$10,000 but not more than \$100,000.	42.5 fee units	N	\$629.43
Class 4 - To develop land for a single dwelling per lot or use and develop land for a single dwelling per lot and undertake development ancillary to the use of land for a single dwelling per lot included in the application (other than a class 8 permit or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$100,000 but not more than \$500,000.	87 fee units	N	\$1,288.47
Class 5 - To develop land for a single dwelling per lot or use and develop land for a single dwelling per lot and undertake development ancillary to the use of land for a single dwelling per lot included in the application (other than a class 8 permit or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$500,000 but not more than \$1,000,000.	94 fee units	N	\$1,392.14
Class 6 - To develop land for a single dwelling per lot or use and develop land for a single dwelling per lot and undertake development ancillary to the use of land for a single dwelling per lot included in the application (other than a class 8 permit or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$1,000,000 but not more than \$2,000,000.	101 fee units	N	\$1,495.81
Class 7 - VicSmart application if the estimated cost of development is \$10,000 or less.	13.5 fee units	N	\$199.94
Class 8 - VicSmart application if the estimated cost of development is more than \$10,000.	29 fee units	N	\$429.49
Class 9 - VicSmart application to subdivide or consolidate land.	13.5 fee units	N	\$199.94
Class 10 - To develop land (other than a class 2, class 3, class 7 or class 8 or a permit to subdivide or consolidate land) if the estimated cost of development is less than \$100,000	77.5 fee units	N	\$1,147.78
Class 11 - To develop land (other than a class 4, class 5, or class 8 or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$100,000 and not more than \$1,000,000.	104.5 fee units	N	\$1,547.65
Class 12 - To develop land (other than a class 6 or class 8 or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$1,000,000 and not more than \$5,000,000.	230.5 fee units	N	\$3,413.71
Class 13 - To develop land (other than a class 6 or class 8 or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$1,000,000 and not more than \$5,000,000.	587.5 fee units	N	\$8,700.88
Class 14 - To develop land (other than a class 8 or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$15,000,000 and not more than \$50,000,000.	1732.5 fee units	N	\$25,658.33
Class 15 - To develop land (other than a class 8 or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$50,000,000. *	3894 fee units	N	\$57,670.14
Class 16 - To subdivide an existing building (other than a class 9 permit).	89 fee units	N	\$1,318.09
Class 17 - To subdivide land into 2 lots (other than a class 9 or class 16 permit).	89 fee units	N	\$1,318.09
Class 18 - To effect a realignment of a common boundary between lots or consolidate 2 or more lots (other than a class 9 permit).	89 fee units	N	\$1,318.09

Item	Unit	GST Y/N	Fees & Charges 2019/20 GST Inc
Class 19 - Subdivide land (other than a class 9, class 16, class 17 or class 18 permit).	89 fee units per 100 lots created	N	\$1,318.09
Class 20 - To: a) create, vary or remove a restriction within the meaning of the Subdivision Act 1988; or b) create or remove a right of way; or c) create, vary or remove an easement other than a right of way; or d) vary or remove a condition in the nature of an easement (other than right of way) in a Crown grant.	89 fee units	N	\$1,318.09
Class 21 - A permit not otherwise provided for in the regulation.	89 fee units	N	\$1,318.09
*For the first 12 months from commencement of the regulations, the fee for a class 15 permit application (for development over \$50 million) will be charged at 50 per cent of the fee set out in regulations.			
Planning applications to amend permits Under section 72 of the Planning and Environment Act 1987			
Class 1 - Amendment to a permit to change the use of land allowed by the permit or allow a new use of land.	89 fee units	N	\$1,318.09
Class 2 - Amendment to a permit (other than a permit to develop land for a single dwelling per lot or to use and develop land for a single dwelling per lot or to undertake development ancillary to the use of land for a single dwelling per lot) to change the statement of what the permit allows or to change any or all of the conditions which apply to the permit.	89 fee units	N	\$1,318.09
Class 3 - Amendment to a class 2 permit.	13.5 fee units	N	\$199.94
Class 4 - Amendment to a class 3 permit.	42.5 fee units	N	\$629.43
Class 5 - Amendment to a class 4 permit.	87 fee units	N	\$1,288.47
Class 6 - Amendment to a class 5 or class 6 permit.	94 fee units	N	\$1,392.14
Class 7 - Amendment to a class 7 permit.	13.5 fee units	N	\$199.94
Class 8 - Amendment to a class 8 permit.	29 fee units	N	\$429.49
Class 9 - Amendment to a class 9 permit.	13.5 fee units	N	\$199.94
Class 10 - Amendment to a class 10 permit.	77.5 fee units	N	\$1,147.78
Class 11 - Amendment to a class 11 permit.	104.5 fee units	N	\$1,547.65
Class 12 - Amendment to a class 12, 13, 14 or 15 permit.	230.5 fee units	N	\$3,413.71
Class 13 - Amendment to a class 16 permit.	230.5 fee units	N	\$3,413.71
Class 14 - Amendment to a class 17 permit.	230.5 fee units	N	\$3,413.71
Class 15 - Amendment to a class 18 permit.	230.5 fee units	N	\$3,413.71

Item	Unit	GST Y/N	Fees & Charges 2019/20 GST Inc
Class 16 - Amendment to a class 19 permit.	230.5 fee units per 100 lots created	N	\$3,413.71
Class 17 - Amendment to a class 20 permit.	89 fee units	N	\$1,318.09
Class 18 - Amendment to a class 21 permit.	89 fee units	N	\$1,318.09
Other Fees			
Reg 7 - For requesting the Minister to prepare an amendment to a planning scheme exempted from the requirements referred to in section 20(4) of the Act.	270 fee units	N	\$3,998.70
Reg 8 - For requesting the Minister to prepare an amendment to a planning scheme exempted from certain requirements prescribed under section 20A of the Act.	65 fee units	N	\$962.65
Reg 10 - For combined permit applications. Sum of the highest of the fees which would have applied if separate applications were made and 50 per cent of each of the other fees which would have applied if separate applications were made.		N	
Reg 12 - Amend an application for a permit or an application to amend a permit: a) Under section 57A(3) (a) the fee to amend an application for a permit after notice is given is 40 per cent of the application fee for that class of permit set out in the Table at regulation 9 b) Under section 57A(3)(a) of the Act the fee to amend an application to amend a permit after notice is given is 40 per cent of the application fee for that class of permit set out in the Table at regulation 11 and any additional fee under (c) below c) If an application to amend an application for a permit or amend an application to amend a permit has the effect of changing the class of that permit to a new class, having a higher application fee set out in the Table to regulation 9, the applicant must pay an additional fee being the difference the original class of application and the amended class of permit.		N	
Reg 13 - For a combined application to amend permit. The sum of the highest of the fees which would have applied if separate applications were made and 50 per cent of each of the other fees which would have applied if separate applications were made.		N	
Reg 14 - For a combined permit and planning scheme amendment. Under section 96A(4)(a) of the Act: The sum of the highest of the fees which would have applied if separate applications were made and 50 per cent of each of the other fees which would have applied if separate applications were made.		N	
Reg 15 - For a certificate of compliance.	22 fee units	N	\$325.82
Reg 16 - For an agreement to a proposal to amend or end an agreement under section 173 of the Act.	44.5 fee units	N	\$659.05
Reg 18 - Where a planning scheme specifies that a matter must be done to the satisfaction of a responsible authority, Minister, public authority or municipal council.	22 fee units	N	\$325.82

Item	Unit	GST Y/N	Fees & Charges 2019/20 GST Inc
Extension of Time for a Planning Permit			
First Extension Application	Per application	Y	\$257.00
Second Extension Request	Per application	Y	\$513.00
Any further request	Per application	Y	50% of the scheduled fee
Advertising			
Administration fee	Per advertisement	Y	\$54.00
Letters	Per letter	Y	\$4.20
Forestry			
Coup Inspections (inspection of road condition prior to starting and at the completion of harvesting)	Per application	Y	\$116.40
Timber Harvest Plans	Per application	Y	\$116.40
Plantation Development Notices	Per application	N	\$116.40
Subdivision Fees			
Reg 6: For certification of a plan of subdivision	11.8 fee units	N	\$174.76
Reg 7: Alteration of plan under section 10(2) of the Act	7.5 fee units	N	\$111.08
Reg 8: Amendment of certified plan under section 11(1) of the Act	9.5 fee units	N	\$140.70
Reg 9: Checking of engineering plans	Per application	N	0.75% of works
Reg 10: Preparation of Engineering Plans by Council	Per application	Y	3.5% of works
Reg 11: Supervision of works	Per application	Y	2.5% of estimated costs of works
Planning Enforcement			
Planning Infringement Notice	Per penalty unit	N	\$161.19

Item	Unit	GST Y/N	Fees & Charges 2019/20 GST Inc
Section (8) Environmental Health Service			
Septic Systems			
Installations – Domestic	Per permit	N	\$411.00
Installations – Commercial	Per permit	N	\$550.00
Alterations – Minor / Domestic	Per permit	N	\$166.00
Alterations – Substantial / Commercial	Per permit	N	\$366.00
Fines illegal works- Corporations	10 pen units	N	Statutory fee
Fines illegal works – Individuals	2 pen units	N	Statutory fee
Search and copy of old septic tank permit or plan	Per app	Y	\$37.00
Search and copy of old septic tank permit or plan (archived)	Per app	Y	\$60.00
Extension of septic tank permit fee	Per request	N	\$136.00
Report and Consent for Provision of Wastewater Management for building approvals on unsewered allotments of less than one hectare.	Per request	N	\$271.00
Registrations			
All registrations not paid by the renewal date are subject to a 50 per cent surcharge as detailed in the renewal notices issued. Monthly Pro-rata registration are available on the annual fee component but not the 50 per cent setup fee part in the first year.			
A. Food Act			
Class 1 first calendar year of registration	Per registration	N	\$560.00
Class 1 Annual registration fee beyond first year	Per registration	N	\$373.00
Class 2 first calendar year of registration	Per registration	N	\$554.00
Class 2 Annual registration fee beyond first year	Per registration	N	\$369.00
Class 3 first calendar year of registration	Per registration	N	\$354.00
Class 3 Annual registration fee beyond first year	Per registration	N	\$236.00
Class 4 (just notification – no registration)	Per registration	N	No fee
Class 2 Food Safety Program Template – Replacement Copy	Per copy	N	\$65.00
Pre-purchase inspection report	Per report	N	50% of rego renewal fee
Pre-purchase inspection report - if required in less than 7 days	Per report	N	additional \$25
Transfer of Registration Fee	Per transfer	N	50% of rego renewal fee
Streetrader Registration of Primesafe or Dairysafe Premises	Per registration	N	50% of the applicable set up and renewal
Non Complying Sample Reimbursement Fee	Per service	Y	Cost + 5%

Item	Unit	GST Y/N	Fees & Charges 2019/20 GST Inc
B. Public Health & Wellbeing Act 2008			
Prescribed Accommodation fee (Motels)	Per registration	N	\$175.00
B&B > 5 Beds (Unsewered with a private water supply)	Per registration	N	\$110.00
B&B > 5 Beds (In town)	Per registration	N	\$88.00
B&B < 6 Beds (Unsewered with a private water supply)	Per registration	N	\$66.00
B&B < 6 Beds (In town)	Per registration	N	\$56.00
C. Infectious Diseases Control Premises			
Hairdressing/Beauty Parlour (New setup)	Per registration	N	\$142.00
Mobile Hairdressing (New setup)	Per registration	N	\$142.00
Skin Penetration Process (where multiple use exists, single fee payable) (Annual high risk registration)	Per registration	N	\$142.00
Pre-purchase inspection report	Per report	N	50% of registration
Transfer of Registration Fee	Per premises	N	50% of registration
Optional pre-transfer of inspection Fee	Per premises	N	50% of registration
D. Caravan Parks/Movable Dwellings			
Total number of sites (other than camp sites) not exceeding 25	Per registration	N	\$245.65
Total number of sites (other than camp sites) not exceeding 50	Per registration	N	\$491.30
Total number of sites (other than camp sites) not exceeding 100	Per registration	N	\$982.00
Total number of sites (other than camp sites) not exceeding 150	Per registration	N	\$1,488.35
E. Vaccine Charges			
Influenza Vaccination (at Clinic) Quadvalant	Per vaccine	Y	\$18.00
Supply of Vaccination history statement	Per statement	Y	\$12.00
Hep. B Vaccination	Per vaccine	Y	\$23.00
Hepatitis A Vaccination (Adult)	Per vaccine	Y	\$70.00
Hepatitis A Vaccination (Paediatric)	Per vaccine	Y	\$45.00
Combined Hepatitis A & B Vaccination (Adult)	Per vaccine	Y	\$85.00
Combined Hepatitis A & B Vaccination (Paediatric)	Per vaccine	Y	\$55.00
Meningococcal A,C,Y,W	Per vaccine	N	\$85.00
I POL (Polio vaccine)	Per vaccine	N	\$50.00
Diphtheria, Tetanus & Whooping Cough & Polio (infranrix IPV)	Per vaccine	N	\$78.00

Item	Unit	GST Y/N	Fees & Charges 2019/20 GST Inc
Diphtheria, Tetanus & Whooping Cough, Hepatitis B, Hib & Polio (Infranrix Hexq)	Per vaccine	N	\$110.00
Rotavirus (Rotateq)	Per vaccine	N	\$90.00
Measles, Mumps and Rubella (Priorix)/mmrv	Per vaccine	N	\$40.00
Pneumococcal (Prevenar 13)	Per vaccine	N	\$140.00
HPV/Gardasil	Per vaccine	N	\$150.00
Boostrix/Dip, Tetanus, Whooping - Adult	Per vaccine	N	\$40.00
Chicken Pox	Per vaccine	N	\$70.00
Supply of syringe container - Commercial	Per container	Y	\$14.50
Syringe container – receive for disposal	Per container	Y	\$14.50
Section (9) Saleyards			
Saleyard Fees			
Bulls - sale fee	Per head	Y	\$12.60
Cows - sale fee	Per head	Y	\$9.90
Calf - sale fee	Per head	Y	\$2.20
Cow and calf - sale fee	Per head	Y	\$11.10
Horses - sale fee	Per head	Y	\$9.40
All other livestock	Per head	Y	\$2.20
Fats - sale fee	Per head	Y	\$9.40
Sheep - sale fee	Per head	Y	\$1.20
Cattle - sale fee	Per sale	Y	\$246.50
Sheep - sale fee	Per sale	Y	\$246.50
Special Weigh	Per head	Y	\$3.20
Special/Opening fee	Per sale	Y	\$42.00
Yarding fee (Cattle yards)	Per head per day	Y	\$3.00
Yarding fee (Sheep yards)	Per head per day	Y	\$0.50
Post sale clean up fee	Per sale	Y	\$492.00
Truck wash token	Per token	Y	\$3.00
Hire Kiosk/Office	Per hour	Y	\$17.50



BENALLA

RURAL CITY COUNCIL

Benalla Rural City Council
Budget 2019/20

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