

# BENALLA

## RURAL CITY COUNCIL

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# BUDGET

## 2020/2021

## Contents

Chief Executive Officer Introduction .....	3
Budget Reports.....	4
<b>1. Link to the Council Plan .....</b>	<b>4</b>
1.1 Legislative Planning and Accountability Framework .....	4
1.1.2 Key Planning Considerations .....	5
1.2 Our Purpose.....	5
1.3 Strategic Objectives .....	6
<b>2. Services and Service Performance Indicators .....</b>	<b>6</b>
2.1 Connected and Vibrant Community .....	7
2.2 Engaging and Accessible Places and Spaces .....	9
2.3 Sustainable Environment .....	11
2.4 Thriving and Progressive Economy .....	13
2.5 High Performing Organisation .....	15
2.6 Reconciliation with budgeted operating result.....	18
<b>3. Financial Statements .....</b>	<b>19</b>
3.1 Comprehensive Income Statement .....	20
3.2 Balance Sheet.....	21
3.3 Statement of Changes in Equity .....	22
3.4 Statement of Cash Flows.....	23
3.5 Statement of Capital Works .....	24
3.6 Statement of Human Resources.....	25
<b>4. Notes to the Financial Statements .....</b>	<b>26</b>
4.1 Comprehensive Income Statement .....	26
4.1.1 Rates and Charges .....	26
4.1.2 Statutory Fees and Fines .....	41
4.1.3 User Fees .....	41
4.1.4 Grants .....	42
4.1.5 Contributions.....	43
4.1.6 Other Income .....	43
4.1.7 Employee Costs.....	43
4.1.8 Materials and Services .....	44
4.1.9 Depreciation.....	45
4.1.10 Amortisation - Intangible assets .....	45
4.1.11 Amortisation – Right of use assets.....	45
4.1.12 Other Expenses .....	45
4.2 Balance Sheet.....	46
4.2.1 Assets .....	46
4.2.2 Liabilities .....	46
4.2.3 Borrowings.....	46
4.2.4 Leases by Category.....	46
4.3 Statement of changes in Equity .....	47
4.3.1 Reserves.....	47
4.3.2 Equity.....	47
4.4 Statement of Cash Flows.....	47
4.4.1 Net cash flows provided by/used in operating activities.....	47
4.4.2 Net cash flows provided by/used in investing activities .....	47
4.4.3 Net cash flows provided by/used in financing activities .....	47
4.5 Capital Works Program .....	48
4.5.1 Summary.....	48
4.5.2 Current Budget .....	49
4.5.3 Works carried forward from the 2019/20 year.....	51
<b>5 Financial performance indicators .....</b>	<b>52</b>
<b>6. Schedule of Fees and charges .....</b>	<b>54</b>

## Chief Executive Officer Introduction

*“When we least expect it, life sets us a challenge to test our courage and willingness to change; at such a moment, there is no point in pretending that nothing has happened or in saying that we are not yet ready. The challenge will not wait. Life does not look back.” – Paulo Coelho*

In my Budget address last year, I spoke about change and it being inevitable and that we are constantly being presented with challenges with the need to become responsive and innovative in the way we do business. Events of the past few months have certainly challenged us as a society and as an organisation.

These next 12 months will be an important period regarding the future of the Council and our community. I will be looking to take a deeper dive into our culture and seeing what can be achieved when people are empowered to strive for the best. This will not be easy, and will involve important decisions regarding our services, our operating environment, structures, our income and expenditure and all of this will achieve long-term benefits for the organisation and the community.

Whilst on the surface the *2020/21 Budget* may appear to be more of the same. But, there are a number of underlying strategies, plans and projects that will come to light over the first quarter of the 2020/21 Financial Year as plans continue to evolve with the unprecedented times we are experiencing. Many of these are yet to be included in the presented *2020/21 Budget* and will be accounted for once funding agreements with the Australian and Victorian Governments are finalised. This will see the delivery of a further \$4-5m worth of community projects.

The baseline budget includes the delivery of core services that we have delivered in past years albeit under the guidelines and working arrangements implemented to combat the COVID-19 pandemic. Rate capping is an instrument that has been placed upon the sector and as a Council we are obligated to comply with that requirement – for this budget the cap has been set at two per cent.

Our capital program will deliver \$7m (\$5m new and \$2m carried forward from 2019/20) worth of projects, including road and footpath upgrades, a new transfer station and the commencement of a new landfill cell, we will take delivery of modern road maintenance equipment to increase efficiency, a new multi-purpose building at the Arundel Street Ovals sports precinct, a major upgrade to the Visitor Information Centre and Museum complex and a major internal Information Technology (IT) upgrade of the Councils systems.

Although there are many challenges in the current business climate, I remain very optimistic with the future prosperity of our community. The next 12 months will see further work done to develop our Community, Service, Resourcing and Asset Management Plans. Plans are being put into place to focus on delivering outcomes to support a sustainable and growing community. Key strategic plans that we are planning to develop include; a Benalla Growth Strategy, Open Space, Heritage Gutters and CBD Strategies, Community Town Plans, an Education Precinct Plan and a Long-Term Financial Plan.

Although this year will see an increase in borrowings it should be noted that these are an investment in future savings and efficiencies for the organisation. This can then be leveraged to support further investment and community development.

Added to this is the most ambitious and comprehensive reform of local government in Victoria for 30 years with the implementation of the *Local Government Act 2020*.

I congratulate staff involved in the preparation of the *2020/21 Budget* and the Elected Members for their positive deliberations and guidance. I would also like to thank the Australian and Victorian Governments for their continued financial support.

I commend the Benalla Rural City Council *2020/21 Budget* to the community.

**Dom Testoni**  
**Chief Executive Officer**

## Budget Reports

### 1. Link to the Council Plan

This section describes how the Annual Budget links to the achievement of the Council Plan within an overall planning and reporting framework. This framework guides the Council in identifying community needs and aspirations over the long term, medium term (Council Plan) and short term (Annual Budget) and then holding itself accountable (Annual Report).

#### 1.1 Legislative Planning and Accountability Framework

The Strategic Resource Plan, part of and prepared in conjunction with the Council Plan, is a rolling four-year plan that outlines the financial and non-financial resources that the Council requires to achieve the strategic objectives described in the Council Plan.

The Annual Budget is framed within the Strategic Resource Plan, considering the services and initiatives which contribute to achieving the strategic objectives specified in the Council Plan. The diagram below depicts the planning and accountability framework that applies to local government in Victoria.



Source: Department of Environment, Land, Water and Planning

Feeding in to the above, the Council has a long-term plan which articulates a community vision, mission and values. The Council Plan is prepared with reference to the Council's long-term Community Plan.

The timing of each component of the planning framework is critical to the successful achievement of the planned outcomes.

## 1.1.2 Key Planning Considerations

### Service Level Planning

Although councils have a legal obligation to provide some services - such as animal management, local roads, food safety and statutory planning - most council services are not legally mandated, including some services closely associated with councils, such as libraries, building permits and sporting facilities. Further, over time, the needs and expectations of communities can change.

Therefore, councils need to have robust processes for service planning and review to ensure all services continue to provide value for money and are in line with community expectations. In doing so, councils should engage with communities to determine how to prioritise resources and balance service provision against other responsibilities such as asset maintenance and capital works.

## 1.2 Our Purpose

### Our Vision

To provide a sustainable, thriving and cohesive community where lifestyle, culture, health and wellbeing are supported by strong leadership and community partnership.

### Our Mission

Through leadership and quality service we will meet our community's needs and aspirations with a focus on thoughtfully planned growth to maintain and enhance the high productivity of our collective community.

### Values

We will:

- Construct plans and govern the community of Benalla Rural City with unwavering **ACCOUNTABILITY**.
- Strive for **CONTINUOUS IMPROVEMENT**.
- Make judgments based on sound research and participate in decision making that meets the needs of the whole community in solid **EQUITY**.
- Act with transparency, truthfulness and **INTEGRITY**.
- Provide clear, innovative and strong **LEADERSHIP**.
- Serve our community, environment and council with **RESPECT**.

### 1.3 Strategic Objectives

Council delivers various initiatives and service categories. Each contributes to the achievement of one of the five Strategic Objectives as set out in the *Council Plan 2017-2021*.

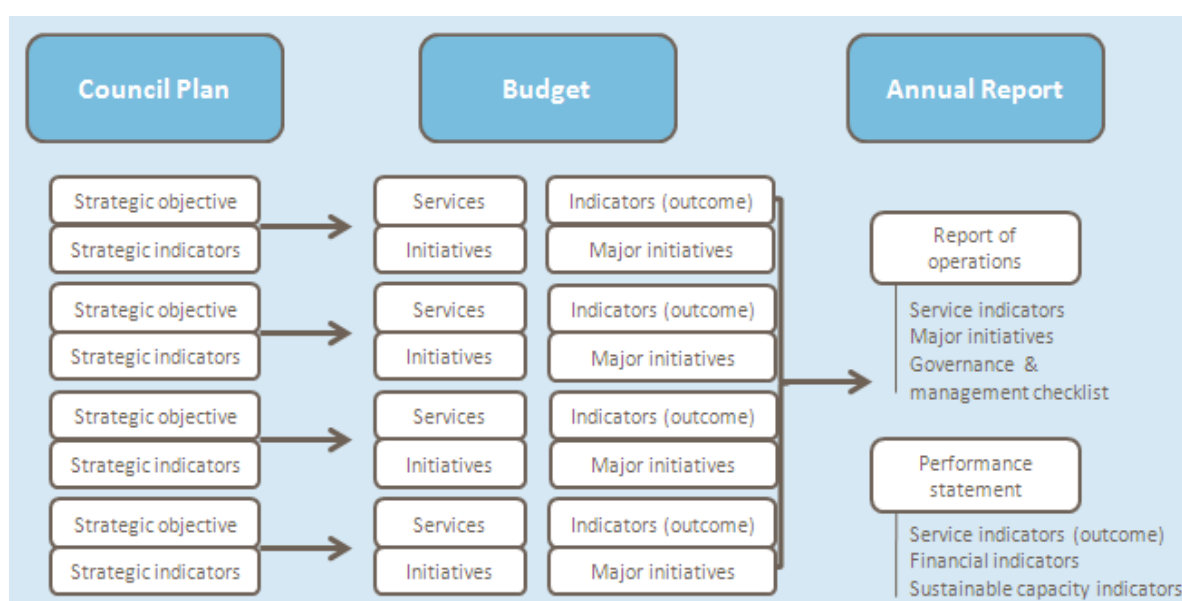
The following table lists the five Strategic Objectives as described in the Council Plan.

Strategic Objective	Description
<b>1. Connected and Vibrant Community</b>	We are committed to building a healthy, active, safe and socially connected community that offers opportunities for people of all ages, backgrounds and abilities to participate in community life.
<b>2. Engaging and Accessible Places and Spaces</b>	We will provide community places and spaces to meet the needs of our community and focus on thoughtfully planned growth to maintain and enhance the high amenity and character of our Rural City.
<b>3. Sustainable Environment</b>	We will take a proactive and strategic approach to protect our natural environment and safeguard its ability to support our community into the future.
<b>4. Thriving and Progressive Economy</b>	We will support, promote and encourage the long-term growth, diversification and strengthening of our economy as a key contributor to a healthier and more sustainable community.
<b>5. High Performing Organisation</b>	We will be a high performing, efficient and innovative organisation based on sound financial management, accountability and good governance to provide best value service to our whole community.

## 2. Services and Service Performance Indicators

This section provides a description of the services and initiatives to be funded in the Budget for the 2020/21 year and how these will contribute to achieving the strategic objectives outlined in the Council Plan. It also describes several initiatives and service performance outcome indicators for key areas of Council's operations.

Council is required by legislation to identify major initiatives, initiatives and service performance outcome indicators in the Budget and report against them in their Annual Report to support transparency and accountability. The relationship between these accountability requirements in the Council Plan, the Budget and the Annual Report is shown below.



Source: Department of Environment, Land, Water and Planning

## 2.1 Connected and Vibrant Community

To achieve our objective of a Connected and Vibrant Community we are committed to building a healthy, active, safe and socially connected community that offers opportunities for people of all ages, backgrounds and abilities to participate in community life.

### Services

Service Area	Description of Services Provided		2018/19 Actual \$'000	2019/20 Forecast \$'000	2020/21 Budget \$'000
<b>Corporate Division</b>	Coordinates a range of services for the community including; Community engagement in accordance with the Communication and Consultation Strategy.  Supporting the youth of the community with planning and development of activities to engage young people and to network with service partners.  Delivering a range of services to residents of all ages, cultures and socio-economic backgrounds to enhance their independence, dignity, connectedness, health and wellbeing.  Coordinating and supporting the operation of the Aquatic Centre Facility for the community.  Coordinating the planning and response to emergency events. Delivering immunisation programs. Coordinating school crossing supervisors.  Providing environmental health education programs. Coordinating, supporting and growing our volunteer base.	<i>Exp</i>	5,633	6,316	5,933
		<i>Rev</i>	(3,367)	(3,579)	(3,153)
		<b>Net</b>	<b>2,266</b>	<b>2,737</b>	<b>2,780</b>

### Major Initiatives

- 1) Promote, support and actively engage with smaller rural communities, including conducting regular informal forums in our rural townships.
- 2) Promote, support, acknowledge and value volunteers.

### Other Initiatives

- 3) Review and update and implement the Youth Strategy 2013-2017.
- 4) Continue to offer and promote the annual Community Support Program so that community groups can be financially supported to deliver local projects that benefit their communities and build their own skills and capacity.

## Service Performance Outcome Indicators

Service	Indicator	2018/19 Actual	2019/20 Forecast	2020/21 Budget
Corporate Division - Community Development	Allocation	69	70	70
Corporate Division - Aquatic Facilities	Utilisation	7	7	7
Corporate Division - Libraries	Participation	18	18	18
Corporate Division - Maternal Child Health	Participation	80	80	80



## 2.2 Engaging and Accessible Places and Spaces

We will provide community places and spaces to meet the needs of our community and focus on thoughtfully planned growth to maintain and enhance the high amenity and character of our Rural City.

### Services

Service Area	Description of Services Provided		2018/19 Actual \$'000	2019/20 Forecast \$'000	2020/21 Budget \$'000
<b>Corporate Division</b>	Coordinates the accessibility, maintenance and planning of engaging spaces and places for the community by; Overseeing the operations of the Benalla Library and library services for all residents. Operating the Benalla Art gallery that provides cultural and tourism benefits to our city. Provides Geographic Information System mapping which provide computer based mapping and aerial photographs. Overseeing Land Use Planning Services in accordance with the Benalla Planning Scheme and the Planning and Environment Act. Providing Building Surveyor Services to meet statutory obligations in accordance with the Local Government Act and Building Regulations. Coordinates Council's statutory obligations in relation to the Domestic and Feral and Nuisance Animal Act, Road Regulations, Environment Protection Act and Country Fire Authority Act. Provides professional Environmental Health services to meet statutory obligations outlines in the Health Act and Environmental Protection Act. Overseeing the management of Council's Assets including but not limited to the road management plan encompassing urban roads, drains and footpaths and rural roads, drains and footpaths. Implementation of major and minor works project management, street sweeping, minor construction works and asset inspection programs.	<i>Exp</i>	6,789	7,167	6,881
		<i>Rev</i>	4,024	4,521	2,835
		<b>Net</b>	<b>2,765</b>	<b>2,646</b>	<b>4,046</b>

## Major Initiatives

- 1) Deliver the Arundel Street Ovals Improvement project.
- 2) Deliver and promote maintenance programs for core assets such as roads, bridges and drainage.
- 3) Progress the redevelopment of the Benalla Visitor Information Centre.

## Other Initiatives

- 4) Enhance key places of significance such as the Lake Benalla precinct, including the Botanical Gardens and Aboriginal Gardens; Former Benalla Migrant Camp; and various rural precincts of importance to local communities.
- 5) Undertake infrastructure improvements at the Benalla Aquatic Centre.

## Service Performance Outcome Indicators

Service	Indicator	2018/19 Actual	2019/20 Forecast	2020/21 Budget
Corporate Division - Animal Management	Service Standard	34%	39%	39%
Corporate Division - Food Safety	Service Standard	98%	95%	95%
Corporate Division - Roads	Satisfaction	54%	50%	50%
Corporate Division - Statutory Planning	Timeliness	23 days	25 days	25 days
Corporate Division - Statutory Planning	Service Standard	88%	90%	90%

## 2.3 Sustainable Environment

We will take a proactive and strategic approach to protect our natural environment and safeguard its ability to support our community into the future.

### Services

Service Area	Description of Services Provided		2018/19 Actual \$'000	2019/20 Forecast \$'000	2020/21 Budget \$'000
<b>CEO Division</b>	Oversees activities in relation to sustainability, climate change, roadside vegetation, energy and water conservation and water quality.	<i>Exp</i>	130	283	119
		<i>Rev</i>	226	38	38
		<b>Net</b>	<b>(96)</b>	<b>245</b>	<b>81</b>
<b>Corporate Division</b>	Coordinates a proactive and strategic approach to protect our natural environment and safeguard its ability to support our community into the future by:  Overseeing the management and provision of environmental projects. Ensuring that waste collection, recycling programs, EPA licenced landfill operation and waste minimisation programs are run in accordance with state and regional plans and policies.  Coordinating the management and provision of advice on external domestic waste water programs in consultation with relevant stakeholders.	<i>Exp</i>	4,643	4,374	4,358
		<i>Rev</i>	2,112	2,182	2,351
		<b>Net</b>	<b>2,531</b>	<b>2,192</b>	<b>2,007</b>

### Major Initiatives

- 1) Establish a transfer station at the Benalla Landfill and Resource Recovery Centre.
- 2) Review, adopt and commence implementation of the *Benalla Landfill and Resource Recovery Centre Rehabilitation* strategy.

### Other Initiatives

- 3) Support investment in renewable energy projects through provision of information, active support to approvals and community engagement.

## Service Performance Outcome Indicators

Service	Indicator	2018/19 Actual	2019/20 Forecast	2020/21 Budget
CEO Division - Environment	Satisfaction	58	NA	60
Corporate Division - Waste Management	Satisfaction	68	NA	70
Corporate Division - Waste Management	Waste Diversion	61	60	62

## 2.4 Thriving and Progressive Economy

We will support, promote and encourage the long-term growth, diversification and strengthening of our economy as a key contributor to a healthier and more sustainable community.

### Services

Service Area	Description of Services Provided		2018/19 Actual \$'000	2019/20 Forecast \$'000	2020/21 Budget \$'000
<b>CEO Division</b>	Oversees the facilitation of economic development opportunities by devising economic strategies and developing relationships with key stakeholders, investors and collaborators to support business and industry development within our Rural City.  Providing support to new and existing businesses through streamlined permit processes, facilitating business development programs, mentoring and delivering projects that create economic growth and enhanced visitation opportunities into Benalla.	<i>Exp</i>	420	366	159
		<i>Rev</i>	405	69	5
		<b>Net</b>	<b>15</b>	<b>297</b>	<b>154</b>
<b>Corporate Division</b>	Oversees the destination promotion and visitor servicing for our Rural City. The facilitation of Council's civic and community events and the provision of support to other events to ensure compliance, while promoting community involvement and the lifestyle the Rural City offers.  Managing the operation of the BPACC facility which engages a diverse range of Benalla residents coming from a wide range of socio-economic backgrounds and visitors to our area.  Overseeing the long-term maintenance management program for Council's facility with the provision of repairs, maintenance and servicing of facilities that are utilised by a broad range of stakeholders including the general public and Council staff.  Optimising the strategic value of and service potential of Council assets including but not limited to municipal buildings, aerodrome and pavilions.	<i>Exp</i>	1,439	1,511	1,393
		<i>Rev</i>	572	519	302
		<b>Net</b>	<b>867</b>	<b>992</b>	<b>1,091</b>

## Major Initiatives

- 1) Develop and Economic Development Plan.

## Other Initiatives

- 2) In partnership with key stakeholders, create tourism campaigns to achieve the goals of the Benalla Rural City Tourism and Events Strategy.
- 3) Actively support and promote tourism events across Benalla Rural City.

## Service Performance Outcome Indicators

Service	Indicator	2018/19 Actual	2019/20 Forecast	2020/21 Budget
CEO Division - Business Development	Satisfaction	63	NA	65
Corporate Division - Tourism	Satisfaction	66	NA	66
Corporate Division - Benalla Performing Arts and Convention Centre	Satisfaction	79	NA	80

## 2.5 High Performing Organisation

We will be a high performing, efficient and innovative organisation based on sound financial management, accountability and good governance to provide best value service to our whole community.

### Services

Service Area	Description of Services Provided		2018/19 Actual \$'000	2019/20 Forecast \$'000	2020/21 Budget \$'000
<b>CEO Division</b>	Overseas the office of the Chief Executive Officer (CEO), the Mayor and Councillor support as well as the internal audit program.	<i>Exp</i>	753	730	871
		<i>Rev</i>	10	10	10
		<b>Net</b>	<b>743</b>	<b>720</b>	<b>861</b>
<b>Corporate Division</b>	Oversees the governance of Council to ensure accountability, enhancement and prosperity and viability. Ensures all day to day operational council buildings are maintained to an operational standard.	<i>Exp</i>	5,322	5,501	5,621
		<i>Rev</i>	3,639	2,033	3,534
		<b>Net</b>	<b>1,683</b>	<b>3,468</b>	<b>2,087</b>
	Provides the financial based services to both internal and external customers including the management of Council's finances, procurement and contracting services, raising and collection of rates and charges and valuation of properties throughout the municipality.				
	Ensures that the relevant human resources are managed and supported including training and development for staff. Provides information technology services to Council staff over various locations.				
	This service is also responsible for the achievement of corporate objectives in regard to Risk Management, Insurance and Occupational Health and Safety. Coordinates Council's statutory obligations in relation to the Domestic and Feral and Nuisance Animal Act, Road Regulations, Environment Protection Act and Country Fire Authority Act. Provides professional Environmental Health services to meet statutory obligations outlines in the Health Act and Environmental Protection Act.				

## Major Initiatives

- 1) Develop a 10-Year Forward Financial Plan to ensure assets and financial resources are managed responsibly to deliver financial sustainability.
- 2) Develop and Advocacy Strategy.

## Other Initiatives

- 3) Implement a Single Point Asset Management Program.
- 4) Pursue innovation and efficiency in systems and processes.

## Service Performance Outcome Indicators

Service	Indicator	2018/19 Actual	2019/20 Forecast	2020/21 Budget
CEO Division - Overall Performance	Satisfaction	61	57	60
CEO Division - Making Community Decisions	Satisfaction	56	54	55
CEO Division - Lobbying	Satisfaction	56	55	55
Corporate Division - Customer Service	Satisfaction	75	70	70
Corporate Division - Consultation and Engagement	Satisfaction	56	55	55
Corporate Division - Overall Direction	Satisfaction	58	55	55



## Calculation of Service Performance Outcome Indicators

Service	Indicator	Performance Measure	Computation
<b>Governance</b>	Satisfaction	Satisfaction with Council decisions. (Community satisfaction rating out of 100 with how Council has performed in making decisions in the interests of the community).	Community satisfaction rating out of 100 with how Council has performed in making decisions in the interests of the community.
<b>Statutory planning</b>	Decision making	Council planning decisions upheld at VCAT. (Percentage of planning application decisions subject to review by VCAT and that were not set aside).	[Number of VCAT decisions that did not set aside Council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x100.
<b>Roads</b>	Satisfaction	Satisfaction with sealed local roads. (Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads).	Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads.
<b>Libraries</b>	Participation	Active library members. (Percentage of the municipal population that are active library members).	[Number of active library members / municipal population] x100.
<b>Waste collection</b>	Waste diversion	Kerbside collection waste diverted from landfill. (Percentage of garbage, recyclables and green organics collected from kerbside bins that is diverted from landfill).	[Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100.
<b>Aquatic Facilities</b>	Utilisation	Utilisation of aquatic facilities. (Number of visits to aquatic facilities per head of municipal population).	Number of visits to aquatic facilities / Municipal population.
<b>Animal Management</b>	Health and safety	Animal management prosecutions. (Number of successful animal management prosecutions).	Number of successful animal management prosecutions.
<b>Food safety</b>	Health and safety	Critical and major non-compliance notifications. (Percentage of critical and major non-compliance notifications that are followed up by Council).	[Number of critical non-compliance notifications and major non-compliance notifications about a food premises followed up / Number of critical non-compliance notifications and major non-compliance notifications about food premises] x100.
<b>Maternal and Child Health</b>	Participation	Participation in the MCH service. (Percentage of children enrolled who participate in the MCH service).	[Number of children who attend the MCH service at least once (in the year) / Number of children enrolled in the MCH service] x100.
		(Percentage of children enrolled who participate in the MCH service).	
		Participation in MCH service by Aboriginal children. (Percentage of Aboriginal children enrolled who participate in the MCH service).	[Number of Aboriginal children who attend the MCH service at least once (in the year) / Number of Aboriginal children enrolled in the MCH service] x100.

## 2.6 Reconciliation with budgeted operating result

Strategic Objectives	Net Cost (Revenue) \$'000	Expenditure \$'000	Revenue \$'000
Connected and Vibrant Community	2,779	5,933	3,154
Engaging and Accessible Places and Spaces	4,046	6,881	2,835
Sustainable Environment	2,088	4,477	2,389
Thriving and Progressive Economy	1,244	1,552	308
High Performing Organisation	2,932	6,481	3,549
<b>Total</b>	<b>13,089</b>	<b>25,324</b>	<b>12,235</b>

### ***Expenses added in:***

Depreciation / Amortisation	7,385
Finance costs	108

***Deficit before funding sources*** **20,582**

### **Funding sources added in:**

Rates and charges revenue	15,384
Waste charge revenue	3,508
Capital Grants recurring	975
Gain on sale of property plant and equipment	25

***Total funding sources*** **19,892**

**Operating deficit for the year** **690**

### ***Less***

Capital Grants - non recurring	615
Capital contributions	143
Sale of property plant and equipment	25

**Underlying deficit for the year** **1,473**

### 3. Financial Statements

This section presents information in regard to the Financial Statements and Statement of Human Resources. The budget information for the year 2020/21 has been supplemented with projections to 2023/24 extracted from the Strategic Resource Plan.

This section includes the following financial statements prepared in accordance with the *Local Government Act 1989* and the *Local Government (Planning and Reporting) regulations 2014*.

- 3.1 Comprehensive Income Statement
- 3.2 Balance Sheet
- 3.3 Statement of Changes in Equity
- 3.4 Statement of Cash Flows
- 3.5 Statement of Capital Works
- 3.6 Statement of Human Resources

#### Pending Accounting Standards

The 2020/21 budget has been prepared based on the accounting standards applicable at the date of preparation. It has been updated to include the impact of *AASB 16 Leases*, *AASB 15 Revenue from Contracts with Customers* and *AASB 1058 Income of Not-for-Profit Entities* but pending accounting standards that will be in effect from the 2020-21 financial year have not been considered in the development of the budget.

Standards that are likely to impact on the 2020/21 financial statements, not considered in the preparation of the budget include:

- *AASB 1059 Service Concession Arrangements: Grantors*

### 3.1 Comprehensive Income Statement

For the four years ending 30 June 2024

		Forecast Actual 2019/20 \$'000	Budget 2020/21 \$'000	Strategic Resource Plan Projections		
	Notes			2021/22 \$'000	2022/23 \$'000	2023/24 \$'000
<b>Income</b>						
Rates and charges	4.1.1	18,681	<b>18,905</b>	19,376	19,873	20,386
Statutory fees and fines	4.1.2	591	<b>439</b>	439	439	439
User fees	4.1.3	4,281	<b>4,248</b>	4,333	4,420	4,508
Grants - Operating	4.1.4	4,740	<b>6,620</b>	6,717	6,815	6,914
Grants - Capital	4.1.4	3,556	<b>1,590</b>	990	1,004	1,020
Contributions - monetary	4.1.5	405	<b>143</b>	143	143	143
Contributions - non-monetary	4.1.5	350	-	-	-	-
Net gain/(loss) on disposal of property, infrastructure, plant and equipment		7	<b>25</b>	25	25	25
Fair value adjustments for investment property		-	-	-	-	-
Other income	4.1.6	177	<b>164</b>	177	177	177
<b>Total income</b>		32,787	<b>32,135</b>	32,199	32,896	33,612
<b>Expenses</b>						
Employee costs	4.1.7	11,978	<b>12,576</b>	12,890	13,213	13,543
Materials and services	4.1.8	13,594	<b>12,016</b>	12,336	12,622	12,907
Depreciation	4.1.9	7,024	<b>7,027</b>	7,309	7,586	8,026
Amortisation - intangible assets	4.1.10	494	<b>358</b>	500	550	600
Amortisation - right of use assets	4.1.11	296	<b>311</b>	172	30	3
Bad and doubtful debts		15	<b>15</b>	13	14	13
Borrowing costs		170	<b>108</b>	120	89	106
Finance costs - leases		29	<b>37</b>	43	2	-
Other expenses	4.1.12	339	<b>377</b>	383	390	399
<b>Total expenses</b>		33,939	<b>32,825</b>	33,766	34,496	35,597
<b>(Deficit) for the year</b>		(1,152)	<b>(690)</b>	(1,567)	(1,600)	(1,985)
<b>Other comprehensive income</b>						
<b>Items that will not be reclassified to surplus or deficit in future periods</b>		-	-	-	-	-
<b>Total comprehensive result</b>		<b>(1,152)</b>	<b>(690)</b>	<b>(1,567)</b>	<b>(1,600)</b>	<b>(1,985)</b>

### 3.2 Balance Sheet

For the four years ending 30 June 2024

		Forecast Actual 2019/20 \$'000	Budget 2020/21 \$'000	Strategic Resource Plan Projections		
	Notes			2021/22 \$'000	2022/23 \$'000	2023/24 \$'000
<b>Assets</b>						
<b>Current assets</b>						
Cash and cash equivalents		4,953	5,392	6,729	8,604	11,956
Trade and other receivables		2,961	2,591	2,572	2,633	2,667
Other financial assets		5,245	5,245	5,245	5,245	5,245
Inventories		33	33	33	33	33
Non-current assets classified as held for sale		-	-	-	-	-
Other assets		97	97	97	97	97
<b>Total current assets</b>	4.2.1	13,289	13,358	14,676	16,612	19,998
<b>Non-current assets</b>						
Property, infrastructure, plant and equipment		257,344	256,958	253,163	249,824	243,917
Right-of-use assets	4.2.4	845	472	165	13	-
Intangible assets		1,074	1,020	967	913	859
<b>Total non-current assets</b>	4.2.1	259,263	258,450	254,295	250,750	244,776
<b>Total assets</b>		272,552	271,808	268,971	267,362	264,774
<b>Liabilities</b>						
<b>Current liabilities</b>						
Trade and other payables		2,023	2,241	2,278	2,282	2,349
Trust funds and deposits		734	734	734	734	734
Provisions		2,691	2,691	2,691	2,691	2,691
Interest-bearing liabilities	4.2.3	869	1,000	895	657	463
Lease liabilities	4.2.4	387	306	152	13	-
<b>Total current liabilities</b>	4.2.2	6,704	6,972	6,750	6,377	6,237
<b>Non-current liabilities</b>						
Provisions		8,478	8,478	8,478	8,478	8,478
Interest-bearing liabilities	4.2.3	3,036	3,037	2,142	2,519	2,056
Lease liabilities	4.2.4	473	166	13	-	-
<b>Total non-current liabilities</b>	4.2.2	11,987	11,681	10,633	10,997	10,534
<b>Total liabilities</b>		18,691	18,653	17,383	17,374	16,771
<b>Net assets</b>		253,862	253,155	251,588	249,989	248,003
<b>Equity</b>						
Accumulated surplus		139,372	138,580	136,943	135,274	133,218
Reserves		114,490	114,575	114,645	114,715	114,785
<b>Total equity</b>		253,862	253,155	251,588	249,989	248,003

### 3.3 Statement of Changes in Equity

For the four years ending 30 June 2024

	Notes	Total \$'000	Accumulated Surplus \$'000	Revaluation Reserve \$'000	Other Reserves \$'000
<b>2020 Forecast Actual</b>					
Balance at beginning of the financial year		255,012	140,577	113,870	565
Impact of adoption of new accounting standards		(15)	(15)	-	-
Adjusted opening balance		254,997	140,562	113,870	565
Surplus/(deficit) for the year		(1,152)	(1,152)	-	-
Net asset revaluation increment/(decrement)		-	-	--	-
Transfers to other reserves		70	-	-	70
Transfers from other reserves		(70)	(70)	-	-
<b>Balance at end of the financial year</b>		<b>253,845</b>	<b>139,340</b>	<b>113,870</b>	<b>635</b>
<b>2021 Budget</b>					
Balance at beginning of the financial year		253,845	139,340	113,870	635
Surplus/(deficit) for the year		(690)	(690)	-	-
Net asset revaluation increment/(decrement)		-	-	-	-
Transfers to other reserves		70	-	-	70
Transfers from other reserves		(70)	(70)	-	-
<b>Balance at end of the financial year</b>		<b>253,155</b>	<b>138,580</b>	<b>113,870</b>	<b>705</b>
<b>2022</b>					
Balance at beginning of the financial year		253,155	138,580	113,870	705
Surplus/(deficit) for the year		(1,567)	(1,567)	-	-
Net asset revaluation increment/(decrement)		-	-	-	-
Transfers to other reserves		70	-	-	70
Transfers from other reserves		(70)	(70)	-	-
<b>Balance at end of the financial year</b>		<b>251,588</b>	<b>136,943</b>	<b>113,870</b>	<b>775</b>
<b>2023</b>					
Balance at beginning of the financial year		251,588	136,943	113,870	775
Surplus/(deficit) for the year		(1,600)	(1,600)	-	-
Net asset revaluation increment/(decrement)		-	-	-	-
Transfers to other reserves		70	-	-	70
Transfers from other reserves		(70)	(70)	-	-
<b>Balance at end of the financial year</b>		<b>249,989</b>	<b>135,274</b>	<b>113,870</b>	<b>845</b>
<b>2024</b>					
Balance at beginning of the financial year		249,989	135,274	113,870	845
Surplus/(deficit) for the year		(1,985)	(1,985)	-	-
Net asset revaluation increment/(decrement)		-	-	-	-
Transfers to other reserves		70	-	-	70
Transfers from other reserves		(70)	(70)	-	-
<b>Balance at end of the financial year</b>		<b>248,003</b>	<b>133,218</b>	<b>113,870</b>	<b>915</b>

### 3.4 Statement of Cash Flows

For the four years ending 30 June 2024

Notes	Forecast Actual 2019/20 \$'000	Budget 2020/21 \$'000	Strategic Resource Plan Projections		
			2021/22 \$'000	2022/23 \$'000	2023/24 \$'000
	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)
<b>Cash flows from operating activities</b>					
Rates and charges	18,231	19,453	19,656	20,130	20,653
Statutory fees and fines	587	452	446	445	445
User fees	4,250	4,376	4,398	4,479	4,569
Grants - operating	4,705	6,820	6,817	6,905	7,007
Grants - capital	3,530	1,638	1,004	1,018	1,033
Contributions - monetary	405	143	143	143	143
Interest received	128	140	140	140	140
Dividends received	-	-	-	-	-
Trust funds and deposits taken	-	-	-	-	-
Other receipts	359	70	65	69	67
Net GST refund / payment	1,300	1,354	1,213	1,263	1,095
Employee costs	(12,160)	(13,109)	(13,517)	(13,851)	(14,196)
Materials and services	(15,106)	(12,541)	(12,944)	(13,269)	(13,471)
Trust funds and deposits repaid	-	-	-	-	-
Other payments	(324)	(407)	(417)	(426)	(435)
<b>Net cash provided by/ (used in) operating activities</b> 4.4.1	<b>5,905</b>	<b>8,390</b>	<b>7,003</b>	<b>7,046</b>	<b>7,050</b>
<b>Cash flows from investing activities</b>					
Payments for property, infrastructure, plant and equipment	(5,906)	(7,640)	(4,385)	(5,180)	(2,994)
Proceeds from sale of property, infrastructure, plant and equipment	6	28	28	28	28
Payments for investments	-	-	-	-	-
Proceeds from sale of investments	-	-	-	-	-
Loan and advances made	-	-	-	-	-
Payments of loans and advances	-	-	-	-	-
<b>Net cash provided by/(used in) investing activities</b> 4.4.2	<b>(5,900)</b>	<b>(7,612)</b>	<b>(4,357)</b>	<b>(5,152)</b>	<b>(2,966)</b>
<b>Cash flows from financing activities</b>					
Finance costs	(171)	(108)	(120)	(89)	(106)
Proceeds from borrowings	-	1,000	-	1,000	-
Repayment of borrowings	(880)	(883)	(1,000)	(895)	(623)
Interest paid - lease liability	(29)	(37)	(17)	(4)	-
Repayment of lease liabilities	(296)	(311)	(172)	(30)	(3)
<b>Net cash provided by/(used in) financing activities</b> 4.4.3	<b>(1,376)</b>	<b>(339)</b>	<b>(1,309)</b>	<b>(18)</b>	<b>(732)</b>
<b>Net increase/(decrease) in cash and cash equivalents</b>	<b>(1,371)</b>	<b>439</b>	<b>1,337</b>	<b>1,875</b>	<b>3,352</b>
Cash and cash equivalents at the beginning of the financial year	6,324	4,953	5,392	6,729	8,604
<b>Cash and cash equivalents at the end of the financial year</b>	<b>4,953</b>	<b>5,392</b>	<b>6,729</b>	<b>8,604</b>	<b>11,956</b>

### 3.5 Statement of Capital Works

For the four years ending 30 June 2024

	Notes	Forecast	Budget	Strategic Resource Plan		
		Actual		Projections		
		2019/20	2020/21	2021/22	2022/23	2023/24
		\$'000	\$'000	\$'000	\$'000	\$'000
<b>Property</b>						
Land		-	-	-	-	-
Land improvements		-	-	-	-	-
<b>Total land</b>		-	-	-	-	-
Buildings		332	600	75	246	-
Heritage buildings		-	-	-	-	-
Building improvements		-	511	15	100	-
Leasehold improvements		-	-	-	-	-
<b>Total buildings</b>		332	1,111	90	346	-
<b>Total property</b>		332	1,111	90	346	-
<b>Plant and equipment</b>						
Heritage plant and equipment						
Plant, machinery and equipment		49	450	371	330	30
Fixtures, fittings and furniture		7	42	36	30	30
Computers and telecommunications		309	230	200	360	200
Library books		90	96	96	96	96
<b>Total plant and equipment</b>		455	818	703	816	356
<b>Infrastructure</b>						
Roads		3,545	1,300	1,261	1,127	1,177
Bridges		-	-	-	333	274
Footpaths and cycleways		91	164	128	126	94
Drainage		25	25	25	67	-
Recreational, leisure and community facilities		880	-	-	-	-
Waste management		401	3,407	1,739	1,834	821
Parks, open space and streetscapes		50	-	-	-	-
Aerodromes		101	-	40	60	-
Off street car parks		14	120	-	-	-
Other infrastructure		12	-	-	-	-
<b>Total infrastructure</b>		5,119	5,016	3,193	3,547	2,366
<b>Total capital works expenditure</b>	4.5.1	5,906	6,945	3,986	4,709	2,722
<b>Represented by:</b>						
New asset expenditure		1,631	2,910	-	102	-
Asset renewal expenditure		3,770	3,435	3,946	4,547	2,722
Asset expansion expenditure		-	-	-	-	-
Asset upgrade expenditure		505	600	40	60	-
<b>Total capital works expenditure</b>	4.5.1	5,906	6,945	3,986	4,709	2,722
<b>Funding sources represented by:</b>						
Grants		3,556	1,590	990	1,004	1,020
Contributions		-	-	-	-	-
Council cash		2,350	4,355	2,996	2,705	1,702
Borrowings		-	1,000	-	1,000	-
<b>Total capital works expenditure</b>	4.5.1	5,906	6,945	3,986	4,709	2,722



### 3.6 Statement of Human Resources

For the four years ending 30 June 2024

	Forecast Actual 2019/20 \$'000	Budget 2020/21 \$'000	Strategic Resource Plan Projections		
			2021/22 \$'000	2022/23 \$'000	2023/24 \$'000
<b>Staff expenditure</b>					
Employee costs - operating	11,978	<b>12,576</b>	12,890	13,213	13,543
Employee costs - capital	-	-	-	-	-
<b>Total staff expenditure</b>	11,978	<b>12,576</b>	12,890	13,213	13,543
	FTE	<b>FTE</b>	FTE	FTE	FTE
<b>Staff numbers</b>					
Employees	127	<b>129</b>	129	129	129
<b>Total staff numbers</b>	127	<b>129</b>	129	129	129

A summary of human resources expenditure categorised according to the organisational structure of Council is included below:

Department	Budget 2020/21 \$'000	Comprises			
		Permanent		Casual	Temporary
		Full Time \$'000	Part time \$'000	\$'000	\$'000
CEO Division	<b>543</b>	461	82	-	-
Corporate Division	<b>12,033</b>	8,106	3,790	137	-
Total permanent staff expenditure	<b>12,576</b>	8,567	3,872	137	-
<b>Total Expenditure</b>	<b>12,576</b>				

A summary of the number of full time equivalent (FTE) Council staff in relation to the above expenditure is included below:

Department	Budget 2020/21	Comprises			
		Permanent		Casual	Temporary
		Full Time	Part time		
CEO Division	<b>4</b>	3	1	-	-
Corporate Division	<b>125</b>	79	45	1	-
Total permanent staff expenditure	<b>129</b>	82	46	1	-
<b>Total Staff</b>	<b>129</b>				

## 4. Notes to the Financial Statements

This section presents detailed information on material components of the financial statements. Council needs to assess which components are material, considering the dollar amounts and nature of these components.

### 4.1 Comprehensive Income Statement

#### 4.1.1 Rates and Charges

Rates and charges are required by the Act and the Regulations to be disclosed in Council's annual budget.

In developing the Strategic Resource Plan, rates and charges were identified as an important source of revenue. Planning for future rate increases has therefore been an important component of the Strategic Resource Planning process. The Fair Go Rates System (FGRS) sets out the maximum amount councils may increase rates in a year. For 2020/21 the FGRS cap has been set at two per cent. The cap applies to both general rates and municipal charges and is calculated on the basis of the Council's average rates and charges.

The level of required rates and charges has been considered in this context, with reference to the Council's other sources of income and the planned expenditure on services and works to be undertaken for the community.

To achieve these objectives while maintaining service levels and a strong capital expenditure program, the average general rate and the municipal charge will increase by 1.94 per cent which is slightly less than the approved rate increase of two per cent in line with the rate cap.

Waste Management Service Charges have increased by 6.5 per cent for operational cost.

This will raise total rates and charges for 2020/21 to \$18,905,000.

#### 4.1.1(a) The reconciliation of the total rates and charges to the Comprehensive Income Statement is as follows:

	2019/20 Forecast Actual	2020/21 Budget	Change	
	\$'000	\$'000	\$'000	%
General rates*	12,935	<b>13,420</b>	485	<b>3.75%</b>
Municipal charge*	1,883	<b>1,939</b>	56	<b>2.97%</b>
Waste management charge	3,251	<b>3,508</b>	257	<b>7.91%</b>
Special rates and charges	-	-	-	<b>0.00%</b>
Supplementary rates and rate adjustments	333	-	(333)	<b>0.00%</b>
Interest on rates and charges	53	<b>13</b>	(40)	<b>-75.47%</b>
Revenue in lieu of rates	226	<b>25</b>	(201)	<b>-88.94%</b>
<b>Total rates and charges</b>	18,681	<b>18,905</b>	224	<b>1.20%</b>

\*These items are subject to the rate cap established under the FGRS.

**4.1.1(b) The rate in the dollar to be levied as general rates under Section 158 of the Act for each type or class of land compared with the previous financial year.**

Type or class of land	2019/20 cents/\$CIV	2020/21 cents/\$CIV	Change
Residential (Benalla) properties	0.005079	<b>0.005004</b>	-1.48
Residential (Rural Township) properties	0.004205	<b>0.004266</b>	1.45
Business properties	0.007109	<b>0.007017</b>	-1.29
Vacant Land (Benalla) properties	0.009617	<b>0.009163</b>	-4.72
Vacant Land (Rural Township) properties	0.005705	<b>0.005775</b>	1.22
Rural (Non-Farming) properties	0.003892	<b>0.003690</b>	-5.19
Rural (Farmland) properties	0.003309	<b>0.003182</b>	-3.84
Cultural and Recreational properties	0.004343	<b>0.004390</b>	1.09

**4.1.1(c) The estimated total amount to be raised by general rates in relation to each type or class of land, and the estimated total amount to be raised by general rates, compared with the previous financial year.**

Type or class of land	2019/20 \$'000	2020/21 \$'000	Change \$'000	%
Residential (Benalla) properties	5,844	<b>6,067</b>	223	<b>3.82%</b>
Residential (Rural Township) properties	173	<b>177</b>	4	<b>2.31%</b>
Business properties	1,763	<b>1,863</b>	100	<b>5.67%</b>
Vacant Land (Benalla) properties	262	<b>275</b>	13	<b>4.96%</b>
Vacant Land (Rural Township) properties	6	<b>8</b>	2	<b>33.33%</b>
Rural (Non-Farming) properties	1,656	<b>1,731</b>	75	<b>4.53%</b>
Rural (Farmland) properties	3,212	<b>3,279</b>	67	<b>2.09%</b>
Cultural and Recreational properties	19	<b>20</b>	1	<b>5.26%</b>
<b>Total amount to be raised by general rates</b>	<b>12,935</b>	<b>13,420</b>	<b>485</b>	<b>3.75%</b>

**4.1.1(d) The number of assessments in relation to each type or class of land, and the total number of assessments, compared with the previous financial year.**

Type or class of land	2019/20 Number	2020/21 Number	Change \$'000	%
Residential (Benalla) properties	4,684	<b>4,737</b>	53	<b>1.13%</b>
Residential (Rural Township) properties	220	<b>220</b>	-	<b>0.00%</b>
Business properties	462	<b>463</b>	1	<b>0.22%</b>
Vacant Land (Benalla) properties	163	<b>164</b>	1	<b>0.61%</b>
Vacant Land (Rural Township) properties	19	<b>23</b>	4	<b>21.05%</b>
Rural (Non-Farming) properties	1,216	<b>1,231</b>	15	<b>1.23%</b>
Rural (Farmland) properties	1,259	<b>1,247</b>	(12)	<b>-0.95%</b>
Cultural and Recreational properties	1	<b>1</b>	-	<b>0.0%</b>
<b>Total number of assessments</b>	<b>8,024</b>	<b>8,086</b>	<b>62</b>	<b>0.77%</b>

**4.1.1(e) The basis of valuation to be used is the Capital Improved Value.**

**4.1.1(f) The estimated total value of each type or class of land, and the estimated total value of land, compared with the previous financial year.**

Type or class of land	2019/20	2020/21	Change	
	\$'000	\$'000	\$'000	%
Residential (Benalla) properties	1,150,585	<b>1,212,422</b>	61,837	<b>5.4%</b>
Residential (Rural Township) properties	41,253	<b>41,573</b>	320	<b>0.8%</b>
Business properties	247,912	<b>265,546</b>	17,634	<b>7.1%</b>
Vacant Land (Benalla) properties	27,201	<b>30,048</b>	2,847	<b>10.5%</b>
Vacant Land (Rural Township) properties	1,129	<b>1,313</b>	184	<b>16.3%</b>
Rural (Non-Farming) properties	425,463	<b>469,016</b>	43,553	<b>10.2%</b>
Rural (Farmland) properties	970,533	<b>1,030,556</b>	60,023	<b>6.2%</b>
Cultural and Recreational properties	4,460	<b>4,500</b>	40	<b>0.9%</b>
<b>Total value of land</b>	<b>2,868,536</b>	<b>3,054,974</b>	<b>186,438</b>	<b>6.5%</b>

**4.1.1(g) The municipal charge under *Section 159 of the Act* compared with the previous financial year.**

Type of Charge	Per Rateable Property 2019/20	Per Rateable Property 2020/21	Change	
	\$	\$	\$	%
Municipal	<b>247.66</b>	<b>252.60</b>	<b>4.94</b>	<b>2.0%</b>

**4.1.1(h) The estimated total amount to be raised by municipal charges compared with the previous financial year.**

Type of Charge	2019/20	2020/21	Change	
	\$ \$'000	\$ \$'000	\$ \$'000	%
Municipal	<b>1,883</b>	<b>1,939</b>	<b>56</b>	<b>2.97%</b>

**4.1.1(i) The unit amount to be levied for each type of waste service charge under Section 162 of the Act compared with the previous financial year.**

Type of Charge	Per Served Property 2019/20	Per Served Property 2020/21	Change	
	\$	\$	\$	%
<b>Urban Collection Properties</b>				
80 It Organic - 80 It Waste with Recycle	319.00	<b>340.00</b>	21.00	<b>6.6%</b>
120 It Organic - 80 It Waste with Recycle	353.00	<b>376.00</b>	23.00	<b>6.5%</b>
240 It Organic - 80 It Waste with Recycle	425.00	<b>452.50</b>	27.50	<b>6.5%</b>
80 It Organic - 120 It Waste with Recycle	390.00	<b>415.00</b>	25.00	<b>6.4%</b>
120 It Organic - 120 It Waste with Recycle	460.00	<b>490.00</b>	30.00	<b>6.5%</b>
240 It Organic - 120 It Waste with Recycle	530.00	<b>564.50</b>	34.50	<b>6.5%</b>
80 It Organic - 240 It Waste with Recycle	601.00	<b>640.00</b>	39.00	<b>6.5%</b>
120 It Organic - 240 It Waste with Recycle	671.00	<b>714.50</b>	43.50	<b>6.5%</b>
240 It Organic - 240 It Waste with Recycle	742.00	<b>790.00</b>	48.00	<b>6.5%</b>
<b>Rural Collection Properties</b>				
80 It Waste with Recycle	319.00	<b>340.00</b>	21.00	<b>6.6%</b>
120 It Waste with Recycle	460.00	<b>490.00</b>	30.00	<b>6.5%</b>
240 Waste with Recycle	742.00	<b>790.00</b>	48.00	<b>6.5%</b>
<b>Additional Collection Options</b>				
Additional Bin - Organic	211.00	<b>225.00</b>	14.00	<b>6.6%</b>
Additional Bin - Waste	169.00	<b>180.00</b>	11.00	<b>6.5%</b>
Additional Bin - Recycle	180.00	<b>191.50</b>	11.50	<b>6.4%</b>
Weekly Collection - Waste	186.00	<b>198.00</b>	12.00	<b>6.5%</b>
Weekly Collection - Recycle	153.00	<b>163.00</b>	10.00	<b>6.5%</b>

**4.1.1(j) The estimated total amount to be raised by each type of service charge, and the estimated total amount to be raised by service charges, compared with the previous financial year.**

Type of Charge	2019/20 \$	2020/21 \$	Change \$	%
<b>Urban Collection Properties</b>				
80 lt Organic - 80 lt Waste with Recycle	346,434	<b>374,680</b>	28,246	<b>8.2%</b>
120 lt Organic - 80 lt Waste with Recycle	104,135	<b>109,416</b>	5,281	<b>5.1%</b>
240 lt Organic - 80 lt Waste with Recycle	81,600	<b>93,668</b>	12,068	<b>14.8%</b>
80 lt Organic - 120 lt Waste with Recycle	147,030	<b>162,680</b>	15,650	<b>10.6%</b>
120 lt Organic - 120 lt Waste with Recycle	962,320	<b>1,005,970</b>	43,650	<b>4.5%</b>
240 lt Organic - 120 lt Waste with Recycle	144,160	<b>163,141</b>	18,981	<b>13.2%</b>
80 lt Organic - 240 lt Waste with Recycle	118,998	<b>130,560</b>	11,562	<b>9.7%</b>
120 lt Organic - 240 lt Waste with Recycle	214,720	<b>242,216</b>	27,496	<b>12.8%</b>
240 lt Organic - 240 lt Waste with Recycle	184,016	<b>202,240</b>	18,224	<b>9.9%</b>
<b>Rural Collection Properties</b>				
80 lt Waste with Recycle	156,310	<b>169,320</b>	13,010	<b>8.3%</b>
120 lt Waste with Recycle	582,820	<b>622,790</b>	39,970	<b>6.9%</b>
240 Waste with Recycle	149,884	<b>161,160</b>	11,276	<b>7.5%</b>
<b>Additional Collection Options</b>				
Additional Bin - Organic	2,743	<b>3,375</b>	632	<b>23.0%</b>
Additional Bin - Waste	16,224	<b>18,900</b>	2,676	<b>16.5%</b>
Additional Bin - Recycle	16,560	<b>19,916</b>	3,356	<b>20.3%</b>
Weekly Collection - Waste	9,300	<b>13,464</b>	4,164	<b>44.8%</b>
Weekly Collection - Recycle	5,814	<b>6,357</b>	543	<b>9.3%</b>
Supplementary Charges	7,862	<b>8,732</b>	870	<b>11.1%</b>
<b>Total</b>	<b>3,250,930</b>	<b>3,508,584</b>	<b>257,654</b>	<b>7.9%</b>

**4.1.1(k) The estimated total amount to be raised by all rates and charges compared with the previous financial year.**

	2019/20 \$'000	2020/21 \$'000	Change \$'000	%
<i>General Rate</i>	12,935	<b>13,420</b>	485	<b>3.7%</b>
<i>Municipal Charge</i>	1,883	<b>1,939</b>	56	<b>3.0%</b>
<i>Waste Service Charge</i>	3,251	<b>3,508</b>	257	<b>7.9%</b>
<b>Total Rates and charges</b>	<b>18,069</b>	<b>18,867</b>	<b>798</b>	<b>4.4%</b>

#### 4.1.1(l) Fair Go Rates System Compliance.

Benalla Rural City Council is fully compliant with the State Government's Fair Go Rates System. The table below details the budget assumptions consistent with the requirements of the Fair Go Rates System.

	2019/20	2020/21
Total Annualised Rates	14,457,164	<b>15,067,351</b>
Number of rateable properties	8,024	<b>8,086</b>
Base Average Rate	1,802	<b>1,863</b>
Maximum Rate Increase (set by the State Government)	2.5%	<b>2%</b>
Capped Average Rate	1,847	<b>1,900</b>
Average Rate Increase	2.5%	<b>1.94%</b>
Maximum General Rates and Municipal Charges Revenue	14,818,593	<b>15,368,702</b>
Budgeted General Rates and Municipal Charges Revenue	<b>14,818,070</b>	<b>15,359,417</b>
Budgeted Supplementary Rates	-	-
<b>Budgeted Total Rates and Municipal Charges Revenue</b>	<b>14,818,070</b>	<b>15,359,417</b>

#### 4.1.1(m) Any significant changes that may affect the estimated amounts to be raised by rates and charges.

There are no known significant changes which may affect the estimated amounts to be raised by rates and charges. However, the total amount to be raised by rates and charges may be affected by:

- The making of supplementary valuations.
- The variation of returned levels of value (e.g. valuation objections).
- Changes of use of land such that rateable land becomes non-rateable land and vice versa.
- Changes of use of land such that residential land becomes business land and vice versa.

#### 4.1.1(n) Differential rates

The rate and amount of rates payable in relation to land in each category of differential are noted on the following pages.

## Revenue and Rating Structure

Council has established a revenue and rating structure which is comprised of the following key elements:

- Differential Rates and Revenue Shares – being a percentage of total rate revenue contributed by each differential rating category.
- Property Values (Capital Improved Value), which forms the basis of apportioning Differential General Rate payable by individual property owners.
- A User Pays component to reflect usage of certain services provided by Council, for which adopted fees and charges apply.
- A fixed Municipal Charge per property to cover some of the administrative costs of the Council.
- A range of Waste Service Charges to recover the costs of operating the waste and recycle collection and disposal and the operations of the Benalla Landfill and Resource Recovery Centre.

Striking a proper balance between these elements provides equity in the distribution of the rate burden across residents. Maximising own source revenue by applying fees and charges where appropriate, ensures that Councils' reliance on rate revenue is reduced.

Setting the Municipal Charge at an appropriate level ensures that all properties contribute a fair amount towards the administration costs of Council. This also eases the pressure on higher valued properties from paying an increasing share of the overall revenue requirements of Council. The proposed Municipal Charge of \$252.60 is set at approximately 63 per cent of the maximum charge able to be levied under the 20 per cent of combined revenue rule.

Council makes a further distinction within the property value component of rates based on the purpose for which the property is used, that is, whether the property is used for residential, farming, rural non farming or commercial/industrial (business) purposes. This distinction is based on the concept that all property categories should pay a fair and equitable contribution to rates taking into account the benefits those property groups derive from the local community.

Having reviewed the various valuation bases for determining the property value component of rates, Council has determined to apply a Capital Improved Value (CIV) basis on the grounds that it provides the most equitable distribution of rates across the municipality. There are currently no plans to change that basis, but Council regularly reviews its revenue and rating structure, with updates included in the annual budget document.

The existing rating structure comprises various differential rates which are structured in accordance with the requirements of Section 161 'Differential Rates' of the Act. The differential rating levels have been calculated, based on the application of the updated 2020 General Valuations (Stage 4) as at 30 April 2020, maintaining the revised total Revenue Share contribution from each differential category. The Minister has certified the 2020 General Valuation generally true and correct, prior to adoption of the final budget.

Council considers that each differential rate will contribute to the equitable and efficient carrying out of council functions. Details of the objectives of each differential rate, the types of classes of land, which are subject to each differential rate and the uses of each differential rate, are set out as follows:



## RESIDENTIAL (BENALLA)

### Objective

The objective of this differential rate is to ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including (but not limited to) the:

- construction and maintenance of infrastructure assets
- development and provision of health and community services
- provision of general administration and support services.

### Types and Classes

Any land used primarily for residential purposes.

### Use and Level of Differential Rate

The money raised by the differential rate will be applied to the items of expenditure described in the level of the Differential rate is the rate that the Council considers is necessary to achieve the objectives specified above, in conjunction with all the other categories of property - current Revenue Share is 45.21 per cent.

Level of Rate	Amount of Rates Raised	Proportion of Total Rates
0.005004	\$6,066,853	45.21%

### Geographic Location

Situated in the Benalla Urban area.

### Use of Land

Any residential use permitted under the Benalla Planning Scheme.

### Planning Scheme Zoning

The characteristics of planning scheme zoning are applicable to the determination of land which will be subject to the rate applicable this category. The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the Benalla Planning Scheme, will be LDRZ – Low Density Residential Zone, GRZ – General Residential Zone, UFZ – Urban Floodway Zone or MUZ – Mixed Use Zone. Residences established in other zones with existing non- conforming rights or planning approval are also eligible for inclusion in this category.

### Types of Buildings

The types of buildings on the land within this differential rate are all buildings which are now constructed on the land or which are constructed prior to the expiry of the 2020/21 financial year.

## RESIDENTIAL (RURAL TOWNSHIP)

### Objective

The objective contribution to the cost of carrying out the functions of Council, including (but not limited to) the:

- construction and maintenance of infrastructure assets
- development and provision of health and community services
- provision of general administration and support services.

### Types and Classes

Any land used primarily for residential purposes.

### Use and Level of Differential Rate

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The level of the Differential rate is the rate that the Council considers is necessary to achieve the objectives specified above, in conjunction with all the other categories of property - current Revenue Share is 1.32 per cent.

Level of Rate	Amount of Rates Raised	Proportion of Total Rates
0.004266	\$177,350	1.32%

### Geographic Location

Situated in a Rural Township location.

### Use of Land

Any residential use permitted under the Benalla Planning Scheme.

### Planning Scheme Zoning

The characteristics of planning scheme zoning are applicable to the determination of land which will be subject to the rate applicable to this category. The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the Benalla Planning Scheme, will be TZ – Township Zone or LDRZ – Low Density Residential Zone. Residences established in other zones with existing non-conforming rights or planning approval are also eligible for inclusion in this category.

### Types of Buildings

The types of buildings on the land within this differential rate are all buildings which are now constructed on the land or which are constructed prior to the expiry of the 2020/21 financial year.

## BUSINESS

### Objective

The objective of this differential rate is to ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including (but not limited to) the:

- construction and maintenance of infrastructure assets
- development and provision of health and community services
- provision of general administration and support services.

### Types and Classes

Any land used primarily for a commercial or industrial business purpose.

### Use and Level of Differential Rate

The money raised by the differential rate will be applied to the items of expenditure described in the level of the Differential rate is the rate that the Council considers is necessary to achieve the objectives specified above, in conjunction with all the other categories of property - current Revenue Share is 13.89 per cent.

Level of Rate	Amount of Rates Raised	Proportion of Total Rates
0.007017	\$1,863,438	13.89%

### Geographic Location

Wherever located in the municipal district.

### Use of Land

Any business use permitted under the Benalla Planning Scheme.

### Planning Scheme Zoning

The characteristics of planning scheme zoning are applicable to the determination of land which will be subject to the rate applicable to this category. The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the Benalla Planning Scheme will be, C1Z – Commercial 1 Zone, C2Z – Commercial 2 Zone, IN1Z – Industrial 1 Zone, IN2Z – Industrial 2 Zone, TZ – Township Zone, IN3Z – Industrial 3 Zone or MUZ – Mixed Use Zone. Businesses established in other zones (i.e. GRZ – General Residential Zone) with existing non-conforming rights or planning approval are also eligible for inclusion in this category.

### Types of Buildings

The types of buildings on the land within this differential rate are all buildings which are now constructed on the land or which are constructed prior to the expiry of the 2020/21 financial year.

## VACANT LAND (BENALLA)

### Objective

The objective of this differential rate is to ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including (but not limited to) the:

- construction and maintenance of infrastructure assets
- development and provision of health and community services
- provision of general administration and support services.

### Types and Classes

Any land on which no dwelling improvements (excluding sheds or other minor constructions) have been constructed and is land where a permit to build a dwelling is reasonably expected to be approved.

### Use and Level of Differential Rate

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The level of the Differential rate is the rate that Council considers is necessary to achieve the objectives specified above, in conjunction with all the other categories of property - current Revenue Share is 2.05 per cent.

Level of Rate	Amount of Rates Raised	Proportion of Total Rates
0.009163	\$275,329	2.05%

### Geographic Location

Situated in the Benalla Urban area.

### Use of Land

Any use permitted under the Benalla Planning Scheme.

### Planning Scheme Zoning

The characteristics of planning scheme zoning are applicable to the determination of land which will be subject to the rate applicable to this category. The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the Benalla Planning Scheme, will be LDRZ – Low Density Residential Zone (situated adjacent to the Benalla urban area), GRZ – General Residential Zone, UFZ - Urban Flood Zone or MUZ – Mixed Use Zone.

### Types of Buildings

The types of buildings on the land within this differential rate are all buildings which are constructed on the land or which are constructed prior to the expiry of the 2020/21 financial year.

## VACANT LAND (RURAL TOWNSHIP)

### Objective

The objective of this differential rate is to ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including (but not limited to) the:

- construction and maintenance of infrastructure assets
- development and provision of health and community services
- provision of general administration and support services.

### Types and Classes

Any land on which no dwelling improvements (excluding sheds or other minor constructions) have been constructed and is land where a permit to build a dwelling is reasonably expected to be approved.

### Use and Level of Differential Rate

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The level of the Differential rate is the rate that the Council considers is necessary to achieve the objectives specified above, in conjunction with all the other categories of property - current Revenue Share is 0.06 per cent.

Level of Rate	Amount of Rates Raised	Proportion of Total Rates
0.005775	\$7,582	0.06%

### Geographic Location

Situated in a Rural Township location.

### Use of Land

Any use permitted under the Benalla Planning Scheme.

### Planning Scheme Zoning

The characteristics of planning scheme zoning are applicable to the determination of land which will be subject to the rate applicable to this category. The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the Benalla Planning Scheme, will be TZ – Township Zone or LDRZ – Low Density Residential Zone (situated in a Rural Township.)

Properties located adjacent to established Township precincts, with a land area of generally less than 5ha and located in the Farm Zone – FZ, will be included in this category.

### Types of Buildings

The types of buildings on the land within this differential rate are all buildings which are now constructed on the land or which are constructed prior to the expiry of the 2020/21 financial year.

## RURAL (NON-FARMING)

### Objective

The objective of this differential rate is to ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including (but not limited to) the:

- construction and maintenance of infrastructure assets
- development and provision of health and community services
- provision of general administration and support services.

### Types and Classes

Any land used primarily for rural living and/or non-farming purposes.

### Use and Level of Differential Rate

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The level of the Differential rate is the rate that the Council considers is necessary to achieve the objectives specified above, in conjunction with all the other categories of property - current Revenue Share is 12.9 per cent.

Level of Rate	Amount of Rates Raised	Proportion of Total Rates
0.003690	\$1,730,735	12.9%

### Geographic Location

Situated in a rural location (excluding areas immediately adjacent to rural township precincts).

### Use of Land

Any use permitted under the Benalla Planning Scheme.

### Planning Scheme Zoning

The characteristics of planning scheme zoning are applicable to the determination of land which will be subject to the rate applicable to this category. The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the Benalla Planning Scheme, will be RLZ – Rural Living Zone or FZ – Farming Zone or RCZ – Rural Conservation Zone or UFZ – Urban Floodway Zone.

### Types of Buildings

The types of buildings on the land within this differential rate are all buildings which are now constructed on the land or which are constructed prior to the expiry of the 2020/21 financial year.

## RURAL (FARMLAND)

### Objective

The objective of this differential rate is to ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including (but not limited to) the:

- construction and maintenance of infrastructure assets
- development and provision of health and community services
- provision of general administration and support services.

### Types and Classes

Any land which is “farmland” within the meaning of section 2(1) of the Valuation of Land Act 1960.

### Use and Level of Differential Rate

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council’s budgeted expenditure, having regard to the characteristics of the land.

The level of the Differential rate is the rate that Council considers is necessary to achieve the objectives specified above, in conjunction with all the other categories of property - current Revenue Share is 24.43 per cent.

Level of Rate	Amount of Rates Raised	Proportion of Total Rates
0.003182	\$3,279,163	24.43%

### Geographic Location

Wherever located in the municipal district.

### Use of Land

Any use permitted under the Benalla Planning Scheme.

### Planning Scheme Zoning

The characteristics of planning scheme zoning are applicable to the determination of land which will be subject to the rate applicable to this category. The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the Benalla Planning Scheme will be FZ – Farming Zone, RCZ – Rural Conservation Zone or subject to an approved land use activity, RLZ – Rural Living Zone or LDRZ – Low Density Residential Zone or IN1Z – Industrial One Zone.

### Types of Buildings

The types of buildings on the land within this differential rate are all buildings which are now constructed on the land or which are constructed prior to the expiry of the 2020/21 financial year.

## CULTURAL AND RECREATIONAL

### Objective

The objective of this differential rate is to ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including (but not limited to) the:

- construction and maintenance of infrastructure assets
- development and provision of health and community services
- provision of general administration and support services.

### Types and Classes

Any land used primarily for cultural and recreational purposes.

### Use and Level of Differential Rate

The money raised by the differential rate will be applied to the items of expenditure described in the Budget by Council. The level of the rate for land in this category is considered to provide for an appropriate contribution to Council's budgeted expenditure, having regard to the characteristics of the land.

The level of the Differential rate is the rate that Council considers is necessary to achieve the objectives specified above, in conjunction with all the other categories of property - current Revenue Share is 0.15 per cent.

Level of Rate	Amount of Rates Raised	Proportion of Total Rates
0.004390	\$19,757	0.15%

### Geographic Location

Wherever located in the municipal district.

### Use of Land

Any use permitted under the Benalla Planning Scheme.

### Planning Scheme Zoning

The characteristics of planning scheme zoning are applicable to the determination of land which will be subject to the rate applicable to this category. the zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the Benalla Planning Scheme will be PPRZ – Public Park and Recreation Zone, SUZ – Special Use Zone. Properties situated in other zones with existing non-conforming rights or planning approval are eligible for inclusion in this category.

### Types of Buildings

The types of buildings on the land within this differential rate are all buildings which are now constructed on the land or which are constructed prior to the expiry of the 2020/21 financial year.



#### 4.1.2 Statutory Fees and Fines

	Forecast Actual 2019/20 \$'000	Budget 2020/21 \$'000	Change	
			\$'000	%
Infringements and costs	24	23	(1)	-4%
Court recoveries	29	14	(15)	-52%
Town planning fees	340	190	(150)	-44%
Building Services	160	167	7	4%
Environmental Health Service	10	15	5	50%
Certificates	28	30	2	7%
<b>Total statutory fees and fines</b>	<b>591</b>	<b>439</b>	<b>(152)</b>	<b>-26%</b>

Town Planning fees in 2019/20 included Solar Farm applications, in future such applications will be assessed by State Government.

#### 4.1.3 User Fees

	Forecast Actual 2019/20 \$'000	Budget 2020/21 \$'000	Change	
			\$'000	%
Waste Management Landfill and EPA Levy	2,141	2,317	176	8%
Benalla Aquatic Centre and Recreation	812	812	0	0%
Aged and Health Services	480	396	(85)	-18%
Benalla Auditorium and Performing Arts Convention Centre (BPACC)	219	149	(71)	-32%
Animal Registrations and Services	138	161	23	17%
Benalla Art Gallery operation	95	101	6	7%
Health Services	49	47	(2)	-5%
Planning Services	7	14	6	86%
Administration Programs	41	25	(16)	-40%
Facilities Hire	60	49	(10)	-17%
Benalla Airport	71	78	8	11%
Tourism Promotion Income	35	50	15	44%
Library Services	113	17	(96)	-85%
Parks and Gardens	3	-	(3)	-100%
Infrastructure Services	16	32	16	102%
<b>Total user fees</b>	<b>4,281</b>	<b>4,248</b>	<b>(32)</b>	<b>1%</b>

The impact of COVID-19 in 2019/20 resulted in reduced user charges due to the closure of facilities and shut down of community based non essential services, this has impacted the Benalla Art Gallery, Benalla Aquatic Centre and the Benalla Performing Arts and Convention Centre and estimates for 2020/21 charges. During 2019/20 BRCC coordinated contracts for the Radio Frequency Identification (RFID) procurement project for the four Council's involved in the High Country Library hub, this will not continue in 2020/21.

Waste Management, Landfill and EPA Levy User fees to increase in 2020/21 as at 1 January 2020 nett \$176,000 due to increases in EPA Levies raised as part of landfill operations.

#### 4.1.4 Grants

Grants are required by the Act and the Regulations to be disclosed in Council's annual budget.

	Forecast Actual 2019/20 \$'000	Budget 2020/21 \$'000	Change	
			\$'000	%
Grants were received in respect of the following:				
Summary of grants				
Commonwealth funded grants	4,080	6,080	2,000	49%
State funded grants	4,216	2,130	(2,086)	-49%
Total grants received	8,296	8,210	(86)	-1%
(a) Operating Grants				
Recurrent - Commonwealth Government				
Financial Assistance Grants	1,313	2,842	1,529	116%
General Home Care	734	725	(9)	-1%
Operations Management	744	1,538	794	107%
Recurrent - State Government				
Art Gallery	105	105	-	0%
Aged Care	379	263	(116)	-31%
School Crossing Supervisors	78	78	-	0%
Libraries	146	146	-	0%
Maternal and Child Health	269	299	30	11%
Recreation	-	-	-	
Youth Services	469	453	(16)	-3%
Rate Collection Management	42	42	-	0%
Total recurrent grants	4,279	6,491	2,212	52%
Non-recurrent - Commonwealth Government				
Drainage Maintenance	-	-	-	
Environmental Planning	-	-	-	
Non-recurrent - State Government				
Community	7	-	(7)	-100%
Business Development	2	2	-	0%
Premiers Reading Challenge	6	-	(6)	-100%
Aged Care	48	24	(24)	-50%
Youth Services	76	66	(10)	-13%
Emergency Management	60	-	(60)	-100%
Parks and Gardens	22	-	(22)	-100%
Planning Projects	50	-	(50)	-100%
Environmental Projects	37	37	-	0%
Natural Disaster Recovery	153	-	(153)	-100%
Total non-recurrent grants	461	129	(332)	-72%
Total operating grants	4,740	6,620	1,880	40%
(b) Capital Grants				
Recurrent - Commonwealth Government				
Roads to Recovery	1,146	975	(171)	-15%
Total recurrent grants	1,146	975	(171)	-15%
Non-recurrent - Commonwealth Government				
Airport	143	-	(143)	-100%
Non-recurrent - State Government				
Roads	660	-	(660)	-100%
Building Energy Upgrades	82	-	(82)	-100%
Recreational, leisure and community facilities	1,005	300	(705)	-70%
Waste	520	315	(205)	-39%
Total non-recurrent grants	2,410	615	(1,795)	-74%
Total capital grants	3,556	1,590	(1,966)	-55%
Total Grants	8,296	8,210	(86)	-1%

## Grants - Commonwealth Government recurrent operating

Part of 2019/20 Financial Assistance Grant funds were received in 2018/19. The receipt of 2020/21 Financial Assistance Grant funds assumes no early payment in 2019/20.

## Grants - Capital

Council receives both recurrent and non-recurrent government funding for capital works projects. Significant capital grants will be recognised in the 2020/21 year to fund Arundel Street Ovals Facility Upgrade - Multi-Purpose Community and Recreation Pavilion, Transfer Station and E-waste facilities and upgrade and the reconstruction of Roads (Roads to Recovery funding).

Some of these grants are expected to be paid in 2019/20. However, to comply with the new accounting standard AASB15 (Revenue from Contracts with Customers) and AASB1058 (Income of Not-for-Profit Entities), these advanced grant payments will be recognised in 2020/21 after Council fulfils its performance obligations under the funding agreements. Capital grants will reduce to more normal levels from the 2022/23 year onwards.

### 4.1.5 Contributions

	Forecast Actual 2019/20 \$'000	Budget 2020/21 \$'000	Change	
			\$'000	%
Monetary	405	143	(262)	-65%
Non-monetary	350	-	(350)	-100%
<b>Total contributions</b>	<b>755</b>	<b>143</b>	<b>(612)</b>	<b>-81%</b>

2019/20 non-monetary - contribution of rock towards road construction project.

### 4.1.6 Other Income

	Forecast Actual 2019/20 \$'000	Budget 2020/21 \$'000	Change	
			\$'000	%
Interest	128	140	12	9%
Reimbursements	49	24	(25)	-51%
<b>Total other income</b>	<b>177</b>	<b>164</b>	<b>(13)</b>	<b>-7%</b>

Insurance claims - storm damage reimbursements received in 2019/20.

### 4.1.7 Employee Costs

	Forecast Actual 2019/20 \$'000	Budget 2020/21 \$'000	Change	
			\$'000	%
Wages and salaries	10,807	11,376	569	5%
WorkCover	164	140	(24)	-15%
Superannuation	1,007	1,060	53	5%
<b>Total employee costs</b>	<b>11,978</b>	<b>12,576</b>	<b>598</b>	<b>5%</b>

Increase in 2020/21 attributed to the Enterprise Agreement two per cent increase, inclusion of all School Crossing Supervisors as permanent part-time staff and Manager Information Communication Technology position.

#### 4.1.8 Materials and Services

Materials and Services	Forecast	Budget 2020/21 \$'000	Change	
	Actual 2019/20 \$'000		\$'000	%
Contract Payments	3,831	<b>3,542</b>	(289)	<b>-8%</b>
Materials	1,016	<b>905</b>	(111)	<b>-11%</b>
BRCC Charge - Aquatic Centre	813	<b>813</b>	-	<b>0%</b>
Vehicle Expenses	796	<b>781</b>	(15)	<b>-2%</b>
Utilities	701	<b>609</b>	(92)	<b>-13%</b>
E.P.A. Levy	488	<b>606</b>	118	<b>24%</b>
Insurance	518	<b>564</b>	46	<b>9%</b>
Repairs, Maintenance and Cleaning	550	<b>550</b>	-	<b>0%</b>
Services	754	<b>515</b>	(239)	<b>-32%</b>
Computer Support and Software	472	<b>507</b>	35	<b>7%</b>
BRCC - Domestic Garbage Collection	336	<b>336</b>	-	<b>0%</b>
Machine Hire	348	<b>298</b>	(50)	<b>-14%</b>
Consultants General	173	<b>225</b>	52	<b>30%</b>
Landfill Charges	293	<b>182</b>	(111)	<b>-38%</b>
Legal Expenses	159	<b>151</b>	(8)	<b>-5%</b>
Memberships and Subscriptions	142	<b>136</b>	(6)	<b>-4%</b>
Management Committees	145	<b>135</b>	(10)	<b>-7%</b>
Printing, Copying and Stationary	123	<b>112</b>	(11)	<b>-9%</b>
Lease Payments	105	<b>105</b>	-	<b>0%</b>
Contract Staff	121	<b>102</b>	(19)	<b>-16%</b>
Exhibitions and Performance Costs	139	<b>98</b>	(41)	<b>-29%</b>
Staff Training	56	<b>93</b>	37	<b>66%</b>
Postage and Freight	60	<b>53</b>	(7)	<b>-12%</b>
Bank Charges	50	<b>50</b>	-	<b>0%</b>
Good Delivered - Contractual	53	<b>44</b>	(9)	<b>-17%</b>
Advertising and Promotions	63	<b>40</b>	(23)	<b>-37%</b>
Security Expenses	47	<b>36</b>	(11)	<b>-23%</b>
BRCC Charge - Other	6	<b>5</b>	(1)	<b>-17%</b>
Carry Forward items	843	<b>-</b>	(843)	<b>-100%</b>
Other	393	<b>423</b>	30	<b>8%</b>
<b>Total materials and services</b>	<b>13,594</b>	<b>12,016</b>	<b>(1,578)</b>	<b>-12%</b>

Impact of COVID-19 in 2019/20 resulted in reduced material and services costs due to closure of facilities and shut down of community based none essential services. Staff training in 2019/20 was reduced due to restricted travel. Insurance costs are expected to increase significantly in 2020/21. EPA Levy will progressively increase by 33 per cent yearly for next three years, amount charged is impacted by volume. Carry Forward items relate to expenditure funded from previously received grant funds.

#### 4.1.9 Depreciation

Depreciation	Forecast Actual 2019/20 \$'000	Budget 2020/21 \$'000	Change	
			\$'000	%
Property	1,217	1,169	(48)	-3.9%
Plant and Equipment	584	584	-	0.0%
Infrastructure	5,224	5,274	50	1.0%
<b>Total depreciation and amortisation</b>	<b>7,025</b>	<b>7,027</b>	<b>2</b>	<b>0.0%</b>

No major plant items replaced in 2019/20.

#### 4.1.10 Amortisation - Intangible assets

Intangible Assets	Forecast Actual 2019/20 \$'000	Budget 2020/21 \$'000	Change	
			\$'000	%
Intangible assets	494	358	(136)	-27.5%
<b>Total amortisation - intangible assets</b>	<b>494</b>	<b>358</b>	<b>(136)</b>	<b>-27.5%</b>

Cell 3 in 2019/20 achieved a higher fill rate than is expected in 2020/21.

#### 4.1.11 Amortisation – Right of use assets

Right of Use Assets	Forecast Actual 2019/20 \$'000	Budget 2020/21 \$'000	Change	
			\$'000	%
Right of use assets	296	311	15	5.1%
<b>Total amortisation - right of use assets</b>	<b>296</b>	<b>311</b>	<b>15</b>	<b>5.1%</b>

Waste management plant, motor vehicles fleet and other computers are leased.

#### 4.1.12 Other Expenses

Other	Forecast Actual 2019/20 \$'000	Budget 2020/21 \$'000	Change	
			\$'000	%
Audit Fees	82	82	-	0.0%
Community Contributions	54	92	38	70.4%
Councillors Allowance	203	203	-	0.0%
<b>Total other expenses</b>	<b>339</b>	<b>377</b>	<b>38</b>	<b>11.2%</b>

Impact of COVID-19 in 2019/20 resulted in reduced community contribution to events due to closure of facilities and imposed restrictions on community events.

## 4.2 Balance Sheet

### 4.2.1 Assets

Reduced value of Cash and Cash equivalents as a result of Operating loss. Non-Current Assets reduced due to reduction in Capital Expenditure Program relative to depreciation. Right-of-use assets reduction as a result of unwinding of current lease arrangements.

### 4.2.2 Liabilities

Increase in current liabilities for trade and other payables as well as interest-bearing liabilities as a result of a new \$1 million borrowing. Reduction in Non-current liabilities due to unwinding current lease arrangements.

### 4.2.3 Borrowings

The table below shows information on borrowings specifically required by the Regulations.

Borrowings	2019/20 \$	2020/21 \$
Amount borrowed as at 30 June of the prior year	4,780	3,900
Amount proposed to be borrowed		1,000
Amount projected to be redeemed	(880)	(883)
Amount of borrowings as at 30 June	3,900	4,017

### 4.2.4 Leases by Category

As a result of the introduction of AASB 16 Leases, right-of-use assets and lease liabilities have been recognised as outlined in the table below:

Leases	Forecast Actual 2019/20 \$	Budget 2020/21 \$
<b>Right-of-use assets</b>		
Property	-	-
Vehicles	616	376
Other, etc.	229	85
<b>Total right-of-use assets</b>	<b>845</b>	<b>461</b>
<b>Lease liabilities</b>		
<b>Current lease Liabilities</b>		
Land and buildings	-	-
Plant and equipment	145	87
Other, etc.	242	219
<b>Total current lease liabilities</b>	<b>387</b>	<b>306</b>
<b>Non-current lease liabilities</b>		
Land and buildings	-	-
Plant and equipment	87	-
Other, etc.	385	166
<b>Total non-current lease liabilities</b>	<b>472</b>	<b>166</b>
<b>Total lease liabilities</b>	<b>859</b>	<b>472</b>

Where the interest rate applicable to a lease is not expressed in the lease agreement, Council applies the average incremental borrowing rate in the calculation of lease liabilities. The current incremental borrowing rate is four per cent.

### **4.3 Statement of changes in Equity**

#### **4.3.1 Reserves**

The Lake Mokoan Inlet Channel Reserves is increasing by \$70,000.

#### **4.3.2 Equity**

Equity changes as a result of operating deficit of \$690,000 along with changes to Reserves \$70,000.

### **4.4 Statement of Cash Flows**

#### **4.4.1 Net cash flows provided by/used in operating activities**

Operating activities to increase \$2.48 million as a result of increases by rates, grants and a reduction in materials and services. This is offset by higher employee costs.

#### **4.4.2 Net cash flows provided by/used in investing activities**

Capital Expenditure Program to increase by \$1.73 million.

#### **4.4.3 Net cash flows provided by/used in financing activities**

Cash outflows for financing activities to decrease as a result of a \$1.00 million loan.

## 4.5 Capital Works Program

This section presents a listing of the capital works projects that will be undertaken for the 2020/21 year, classified by expenditure type and funding source. Works are also disclosed as current budget or carried forward from prior year.

### 4.5.1 Summary

Summary	Forecast Actual 2019/20 \$'000	Budget 2020/21 \$'000	Change	
			\$'000	%
Property	332	1,111	779	234.64%
Plant and equipment	466	818	352	75.54%
Infrastructure	5,108	5,016	(92)	-1.80%
<b>Total</b>	<b>5,906</b>	<b>6,945</b>	<b>1,039</b>	<b>17.59%</b>

There is an increase in property expenditure primarily due to Visitor Information Centre Refurbishment project and an increase in plant expenditure due to delayed delivery of major plant item due to COVID-19.

	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Council cash \$'000	Borrowings \$'000
Property	511	-	511	-	-	-	-	11	500
Plant and equipment	348	96	252	-	-	-	-	348	-
Infrastructure	4,057	1,951	2,106	-	-	975	-	2,582	500
<b>Total</b>	<b>4,916</b>	<b>2,047</b>	<b>2,869</b>	<b>-</b>	<b>-</b>	<b>975</b>	<b>-</b>	<b>2,941</b>	<b>1,000</b>

Arundel Street Sports Precinct project will be undertaken in 2020/21. Waste management projects for 2020/21 includes the construction of a new landfill cell and continuation of the Benalla Landfill Resource and Recovery Centre Transfer Station project and the E- Waste project.



#### 4.5.2 Current Budget

Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Council cash \$'000	Borrowings \$'000
<b>Property</b>									
<b>Buildings</b>									
<b>Building Improvements</b>									
<i>Public toilet refurbishment</i>	<b>11</b>	-	11	-	-	-	-	11	-
<i>Visitor Information Centre refurbishment</i>	<b>500</b>	-	500	-	-	-	-	-	500
<b>Total property</b>	<b>511</b>	-	<b>511</b>	-	-	-	-	<b>11</b>	<b>500</b>
<b>Plant and Equipment</b>									
<b>Plant, Machinery and Equipment</b>									
<i>Minor Plant Replacement</i>	<b>30</b>	-	30	-	-	-	-	30	-
<b>Fixtures, Fittings and Furniture</b>									
<i>Furniture Replacement</i>	<b>10</b>	-	10	-	-	-	-	10	-
<i>Airconditioner Renewal Program</i>	<b>32</b>	-	32	-	-	-	-	32	-
<b>Computers and Telecommunications</b>									
<i>IT Projects</i>	<b>180</b>	-	180	-	-	-	-	180	-
<b>Library books</b>									
<i>Book Stock</i>	<b>96</b>	96	-	-	-	-	-	96	-
<b>Total Plant and Equipment</b>	<b>348</b>	<b>96</b>	<b>252</b>	-	-	-	-	<b>348</b>	-

Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Council cash \$'000	Borrowings \$'000
<b>Infrastructure</b>									
<b>Roads</b>									
Road Program Council	325	-	325	-	-	-	-	325	-
Road Program Grant	975	-	975	-	-	975	-	-	-
<b>Footpaths and Cycleways</b>									
Footpath Strategy	-	-	-	-	-	-	-	-	-
Thomas Street 90m to Amber Ave	60	-	60	-	-	-	-	60	-
Arundel Street btn Bridge and Wedge	50	-	50	-	-	-	-	50	-
Clarke Street Deas to Kent	44	-	44	-	-	-	-	44	-
Clarke Street btn Cowan and 127 Clarke	10	-	10	-	-	-	-	10	-
<b>Drainage</b>									
Drainage Upgrade - Oak Ave	25	-	25	-	-	-	-	25	-
<b>Waste Management</b>									
New Containment Cell	1,755	1,755	-	-	-	-	-	1,755	-
Rehabilitation of Stage 1	449	-	449	-	-	-	-	-	449
Gas Extraction	168	-	168	-	-	-	-	117	51
Transfer Station - establishment	76	76	-	-	-	-	-	76	-
<b>Off Street Car Parks</b>									
Mair St Park Carpark - Stage1	120	120	-	-	-	-	-	120	-
<b>Total Infrastructure</b>	<b>4,057</b>	<b>1,951</b>	<b>2,106</b>	<b>-</b>	<b>-</b>	<b>975</b>	<b>-</b>	<b>2,582</b>	<b>500</b>
<b>Total New Capital Works</b>	<b>4,916</b>	<b>2,047</b>	<b>2,869</b>	<b>-</b>	<b>-</b>	<b>975</b>	<b>-</b>	<b>2,941</b>	<b>1,000</b>

### 4.5.3 Works carried forward from the 2019/20 year

Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Council cash \$'000	Borrowings \$'000
<b>Property</b>									
<b>Buildings</b>									
<i>Arundel Street Ovals Facility Upgrade - Multi-Purpose Community and Recreation Pavilion</i>	<b>600</b>	-	-	600	-	300	50	250	-
<b>Total Property</b>	<b>600</b>	-	-	<b>600</b>	-	<b>300</b>	<b>50</b>	<b>250</b>	-
<b>Plant and Equipment</b>									
<b>Plant, Machinery and Equipment</b>									
<i>Major Plant - Road Maintenance</i>	<b>420</b>	-	420	-	-	-	-	420	-
<b>Computers and Telecommunications</b>									
<i>IT Projects servers</i>	<b>50</b>	-	50	-	-	-	-	50	-
<b>Total Plant and Equipment</b>	<b>470</b>	-	<b>470</b>	-	-	-	-	<b>470</b>	-
<b>Infrastructure</b>									
<b>Waste Management</b>									
<i>Transfer Station - Stage 1</i>	<b>245</b>	245	-	-	-	245	-	-	-
<i>Transfer Station - Stage 2</i>	<b>419</b>	419	-	-	-	-	-	419	-
<i>E Waste Shed</i>	<b>100</b>	100	-	-	-	70	-	30	-
<i>New Containment Cell</i>	<b>195</b>	195	-	-	-	-	-	195	-
<b>Total Infrastructure</b>	<b>959</b>	<b>959</b>	-	-	-	<b>315</b>	-	<b>644</b>	-
<b>Total Carried Forward Capital Works 2019/20</b>	<b>2,029</b>	<b>959</b>	<b>470</b>	<b>600</b>	-	<b>615</b>	<b>50</b>	<b>1,364</b>	-

## 5 Financial performance indicators

The following table highlights Council's current and projected performance across a range of key financial performance indicators. These indicators provide a useful analysis of Council's financial position and performance and should be interpreted in the context of the organisation's objectives.

Indicator	Measure	Notes	Actual 2018/19	Forecast 2019/20	Budget 2020/21	Strategic Resource Plan Projections			Trend
						2021/22	2022/23	2023/24	+/-
<b>Operating position</b>									
Adjusted underlying result	Adjusted underlying surplus (deficit) / Adjusted underlying revenue	1	-0.19%	-15%	-5%	-5%	-5%	-6%	-
<b>Liquidity</b>									
Working Capital	Current assets / current liabilities	2	215%	210%	201%	223%	262%	321%	o
Unrestricted cash	Unrestricted cash / current liabilities	3	51%	57%	59%	79%	111%	166%	+
<b>Obligations</b>									
Loans and borrowings	Interest bearing loans and borrowings / rate revenue	4	27.2%	21.3%	21.4%	15.7%	15.8%	15.4%	+
Loans and borrowings	Interest and principal repayments on interest bearing loans and borrowings / rate revenue		6.4%	5.7%	5.3%	5.8%	5%	3.6%	+
Indebtedness	Non-current liabilities / own source revenue		54%	49%	48%	44%	44%	43%	+
Asset renewal	Asset renewal expenses / Asset depreciation	5	32%	50%	47%	51%	56%	32%	-
<b>Stability</b>									
Rates concentration	Rate revenue / adjusted underlying revenue	6	56%	62%	62.8%	63.1%	63.3%	63.5%	o
Rates effort	Rate revenue / CIV of rateable properties in the municipality		0.66%	0.64%	0.62%	0.62%	0.63%	0.63%	o

Indicator	Measure	Notes	Actual	Forecast	Budget	Strategic Resource Plan Projections			Trend
			2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	+/o/-
Efficiency									
Expenditure level	Total expenses/ no. of property assessments		\$3,924	\$4,197	\$4,059	\$4,133	\$4,186	\$4,266	+
Revenue level	Residential rate revenue / no. of residential property assessments		\$1,821	\$1,946	\$2,004	\$2,059	\$2,116	\$2,175	-
Workforce turnover	No. of permanent staff resignations and terminations / average no. of permanent staff for the financial year		10.22%	10%	10%	10%	10%	10%	o

#### Key to Forecast Trend:

- + Forecasts improvement in Council's financial performance/financial position indicator
- o Forecasts that Council's financial performance/financial position indicator will be steady
- Forecasts deterioration in Council's financial performance/financial position indicator

#### Notes to indicators

##### 1. Adjusted underlying result

The adjusted underlying operating result excludes the impact of non-recurrent capital grants, non-monetary asset contributions and contributions from developers to fund capital expenditure. It is an indicator of the sustainable operating result required to enable Council to continue to provide core services and meet its objectives. Minimal change over strategic resource plan time period.

##### 2. Working Capital

The proportion of current liabilities represented by current assets. Working capital is forecast to decrease in 2021/22 year due to funding large capital projects.

##### 3. Unrestricted Cash

Cash levels will be impact by carried forward capital works project funding during the strategic resource plan time period.

##### 4. Debt compared to rates

Borrowings are forecast to \$1 million biannually.

##### 5. Asset renewal

This percentage indicates the extent of Council's renewal against its depreciation charge (an indication of the decline in value of its existing capital assets). A percentage greater than 100 indicates Council is maintaining its existing assets, while a percentage less than 100 means its assets are deteriorating faster than they are being renewed and future capital expenditure will be required to renew assets. Asset renewal in 2020/21 and 2022/23 levels higher as impacted by waste management service - Landfill Program.

##### 6. Rates concentration

Reflects the extent of reliance on rate revenues to fund all of Council's on-going services. Trend indicates Council will become increasingly reliant on rate revenue compared to all other revenue sources despite efforts to identify other income streams. Rates effort expected to remain over 60 per cent of revenue.



## **6. Schedule of Fees and charges**

**Appendix 1** presents the fees and charges of a statutory and non-statutory nature which will be charged in respect to various goods and services provided during the 2020/21 financial year.





BENALLA RURAL CITY COUNCIL

# **FEES & CHARGES**

## **2020/2021**

## Contents

<b>Section (1) Council Facilities</b>	<b>3</b>
1. Benalla Senior Citizens Community Centre	3
2. Benalla Town Hall	3
3. Additional Charges (Applying to all hiring)	3
4. Benalla Sports and Equestrian Centre	3
5. Benalla Art Gallery	4
6. Benalla Performing Arts and Convention Centre	4
7. Sir Edward 'Weary' Dunlop Learning Centre	9
8. Benalla Airport	10
9. Property & Valuations	10
10. Debt Recovery	11
11. Municipal Maps	11
12. Records Management	11
13. Freedom of Information	11
<b>Section (2) Benalla Aquatic Centre</b>	<b>12</b>
Casual Entry - Swim	12
<b>Section (3) Local Laws</b>	<b>15</b>
Local Laws	15
Pet Registrations	15
Pound Release Fees	15
Fire Hazard	16
<b>Section (4) Waste Management</b>	<b>16</b>
Benalla Landfill Resource and Recovery Centre	16
<b>Section (5) External Works</b>	<b>17</b>
Road Opening Permits	17
Drainage headworks - Benalla Urban Growth Project	18
<b>Section (6) Community Services</b>	<b>18</b>
Aged and Disability Services	18
<b>Section (7) Planning and Environment</b>	<b>21</b>
Building Permits (Section 18 Building Act 1993)	21
Building Permits - commercial buildings	22
Property Information	22
Other Fees	22
Planning applications to amend permits	25
Subdivision Fees – Statutory fees	27
<b>Section (8) Environmental Health Service</b>	<b>28</b>
Septic Systems	28
A. Food Act	28
B. Public Health & Wellbeing Act 2008	29
C. Infectious Diseases Control Premises	29
D. Caravan Parks/Movable Dwellings – Statutory fees	29
E. Vaccine Charges	29
<b>Section (9) Saleyards</b>	<b>30</b>
Saleyard Fees	30

Item	Unit	GST Y/N	Fees & Charges 2020/21 GST Inc
<b>Section (1) Council Facilities</b>			
<b>1. Benalla Senior Citizens Community Centre</b>			
Hire of Centre - Before 5pm	Per hour	Y	\$36.00
Hire of Centre - After 5pm	Per hour	Y	\$48.00
Whole Day Function (e.g. Weddings, concerts)	Per day	Y	\$376.00
Meeting Room Hire- Before 5pm	Per hour	Y	\$17.50
Meeting Room Hire- After 5pm	Per hour	Y	\$22.50
Insurance Cover Note (required for functions/events)	One off	Y	\$36.00
Cleaning (if required)	Per hour	Y	\$162.50
Refundable Bond Deposit (Auditorium)	Per hire	N	\$350.00
<b>2. Benalla Town Hall</b>			
Meeting Room Hire - Before 5pm	Per hour	Y	\$17.50
Meeting Room Hire - After 5pm	Per hour	Y	\$22.50
Auditorium Hire - Before 5pm	Per hour	Y	\$44.00
Auditorium Hire- After 5pm	Per hour	Y	\$62.00
Whole Day Function (e.g. Weddings, concerts)	Per day	Y	\$398.00
Auditorium Holding Fee	Per day	Y	\$50.00
Kitchen Hire	Per hour	Y	\$25.00
Insurance Cover Note: (required for functions/events)	One off	Y	\$36.00
Cleaning (if required)	Per hour	Y	\$162.50
Refundable Bond Deposit (Auditorium and/or kitchen only)	Per hire	N	\$350.00
<b>3. Additional Charges (Applying to all hiring)</b>			
Facilities Services - setting up, cleaning & packing up (per staff member)	Per hour	Y	\$104.50
<b>4. Benalla Sports and Equestrian Centre</b>			
Hire of Facilities (Building & Grounds)	Per day	Y	\$366.00
Refundable Bond Deposit (Building & Grounds)	Per hire	N	\$350.00
Reserve User Group Annual Fee	Annual	Y	\$418.00
Roy T. Hill Pavilion Hire	Per hour	Y	\$17.50
Roy T Hill Pavilion Hire - After 5pm	Per hour	Y	\$22.50
Refundable Bond Deposit	Per hire	N	\$350.00
Cleaning (if required)	Per hour	Y	\$162.50

Item	Unit	GST Y/N	Fees & Charges 2020/21 GST Inc
<b>5. Benalla Art Gallery</b>			
Ledger Gallery Hire (after hrs - minimum 3 hrs)	Per hour	Y	\$698.00
Bennett Gallery Hire (after hrs - minimum 3 hrs)	Per hour	Y	\$584.00
Simpson Gallery Hire (after hrs - minimum 3 hrs)	Per hour	Y	\$407.00
Gallery Workshop Hire (after hrs - minimum 2 hrs)	Per hour	Y	\$28.50
Grand Piano Hire	Per hire	Y	\$232.50
P.A. System Hire	Per hire	Y	\$58.00
Refundable Bond Deposit	Per hire	N	15% of hire fee
<b>6. Benalla Performing Arts and Convention Centre</b>			
<b>Benalla Cinema Admission Charges</b>			
Adult (except Tuesday)	Per ticket	Y	\$15.70
Concession (except Tuesday)	Per ticket	Y	\$13.50
Child (2-12 years old)	Per ticket	Y	\$11.50
Family ticket including - Two Adults & Two Children	Per ticket	Y	\$47.00
Tuesdays (Adults and Children)	Per ticket	Y	\$11.50
BPACC Cinema Club	Per ticket	Y	\$10.50
Movie Money: Book of 10 tickets	Per book	Y	\$99.50
Choovie (online ticketing app)	Per ticket	Y	\$11.50
<b>Cinema Group Packages</b>			
Adult Group Package - minimum of 15 (1x cinema ticket, 1x small drink, 1x small popcorn per adult)	Per person	Y	\$20.00
Concession Group Package - minimum of 15 (1x cinema ticket, 1x small drink, 1 small popcorn per concession)	Per person	Y	\$18.00
Child Group Package - minimum of 15 (1x cinema ticket, 1x small drink, 1x popcorn per child)	Per person	Y	\$16.00
<b>Cinema Fundraisers</b>			
30 to 99 tickets	Per ticket	Y	\$9.50
100 to 149 tickets	Per ticket	Y	\$9.30
150 to 199 tickets	Per ticket	Y	\$9.00
200 to 249 tickets	Per ticket	Y	\$8.80
250 plus tickets	Per ticket	Y	\$8.50
Mini Cinema Hire (including attendant and 20 tickets)	Per Screening	Y	\$418.00

Item	Unit	GST Y/N	Fees & Charges 2020/21 GST Inc
<b>Cinema Advertising</b>			
Static 8 second advertisement (PowerPoint Slide) – pre-show	Per week	Y	\$15.00
Video 30 second advertisement (DCP format) – pre-show	Per week	Y	\$26.50
Video 45 second advertisement (DCP format) – pre-show	Per week	Y	\$28.50
<b>10% discount applicable when a Pre-Show Static Slide and Video are running at the same time.</b>			
<b>BPACC - Memberships</b>			
BPACC Membership	Per person	Y	\$31.00
BPACC Membership (Double pass)	Per double	Y	\$52.50
Cinema Club Membership	Per person	Y	\$16.00
<b>BPACC Charges</b>			
<b>BPACC - Single Room Hire</b>			
<b>Hire includes:</b> Room set up, wired microphone, lectern, whiteboard, portable projector screen and Wi Fi access (for up to 5 users).			
Short Hire (3 hours)	Per hire	Y	\$166.00
Half Day Hire (5 hours)	Per hire	Y	\$215.00
Full Day Hire (9 hours)	Per hire	Y	\$311.00
Charge per additional hour	Per hour	Y	\$37.50
Holding Fee	Per hire	Y	\$75.00
Refundable Bond/Deposit	Per hire	N	\$100.00
<b>BPACC - Double Room Hire</b>			
<b>Hire includes:</b> Room set up, wired microphone, lectern, whiteboard, portable projector screen and Wi Fi access (for up to 5 users).			
Short Hire (3 hours)	Per hire	Y	\$235.00
Half Day Hire (5 hours)	Per hire	Y	\$310.00
Full Day Hire (9 hours)	Per hire	Y	\$455.00
Charge per additional hour	Per hour	Y	\$59.00
Holding Fee	Per hire	Y	\$125.00
Refundable Bond/Deposit	Per hire	N	\$100.00

Item	Unit	GST Y/N	Fees & Charges 2020/21 GST Inc
<b>BPACC - Auditorium Hire</b>			
<i>Hire includes: Room set up, wired microphone, lectern, whiteboard, portable projector screen and Wi Fi access (for up to 10 users).</i>			
Short Hire (3 hours)	Per hire	Y	\$455.00
Half Day Hire (5 hours)	Per hire	Y	\$1,069.00
Full Day Hire (9 hours)	Per hire	Y	\$1,817.00
Extended Day Hire (14 hours)	Per hire	Y	\$2,137.00
Charge per additional hour	Per hour	Y	\$160.50
Holding Fee	Per hire	Y	\$350.00
Refundable Bond/Deposit	Per Hire	N	\$300.00
Extra Show/Performance Fee	Per hire	Y	\$375.00
Post event storage fee	Per day	Y	\$43.00
Friday Night/Weekend Surcharge (Community/Non-profit organisations exempt)	Per booking	Y	10% of booking
<b>BPACC - Entire Venue Hire</b>			
<i>Hire includes: Room set up, wired microphone, lectern, whiteboard, portable projector screen and Wi Fi access (for up to 10 users).</i>			
Short Hire (3 hours)	Per hire	Y	\$908.00
Half Day Hire (8 hours)	Per hire	Y	\$1,763.00
Full Day Hire (9 hours)	Per hire	Y	\$2,400.00
Extended Day Hire (14 hours)	Per hire	Y	\$2,830.00
Charge per additional hour	Per hour	Y	\$215.00
Holding Fee	Per hire	Y	\$600.00
Refundable Bond/Deposit	Per hire	N	\$500.00
Extra Show/Performance Fee	Per hire	Y	\$375.00
Post event storage fee	Per day	Y	\$43.00
Friday Night/Weekend Surcharge (Community/Non-profit organisations exempt)	Per booking	Y	10% of booking
<b>BPACC - Equipment Hire</b>			
Data projector and screen: Meeting Room	Per item	Y	\$53.50
Data projector and screen or scrim: Auditorium	Per item	Y	\$80.00
Cinema Projector	Per item	Y	\$160.00
Media centre: Meeting Room 3 (Projector, Projector Screen, Blue Ray Player, Digital TV "Free to Air" channels, HDMI, VGA, surround sound)	Per item	Y	\$107.00
Laptop: Auditorium	Per item	Y	\$43.00
Laptop and laptop speakers: Meeting Room	Per item	Y	\$43.00
DVD Player: Auditorium	Per item	Y	\$21.50
Wired Microphone: Meeting Room	Per item	Y	Included in hire
Wired Microphone: Auditorium	Per item	Y	\$21.50
Lectern Microphone: Auditorium	Per item	Y	\$21.50

Item	Unit	GST Y/N	Fees & Charges 2020/21 GST Inc
<b>BPACC - Equipment Hire (cont.)</b>			
Wireless Radio Microphone	Per item	Y	\$48.50
Fold-back Speakers	Per item	Y	\$5.50
LED Truss Mate Lights (Set of 8)	Per set	Y	\$106.50
Show Lights	Per item	Y	\$80.00
Rostra	Per item	Y	\$11.00
Smoke Machine	Per item	Y	\$49.00
Grand Piano	Per item	Y	\$101.50
Grand Piano Tune	Per item	Y	\$375.00
Orchestra Pit: Emptied	Per item	Y	\$375.00
Orchestra Pit: Covered	Per item	Y	\$643.00
Orchestra Pit: Thrust	Per item	Y	\$430.00
Whiteboard (additional to included item)	Per item	Y	\$16.00
Lectern (additional to included item)	Per item	Y	\$21.50
Flip Chart Easel	Per item	Y	\$10.70
Tablecloths	Per item	Y	\$16.00
Red Carpet & Red Rope Bollards	Per item	Y	\$268.00
Stage Set Up: Basic	Per booking	Y	Included in hire
Stage Set Up: Extensive	Per booking	Y	\$80.00
Wi Fi (additional users)	Per user	Y	\$5.50
Urn	Per item	Y	\$16.00
Crockery Hire: 1-30 pieces	Per set	Y	\$21.50
Crockery Hire: 31-100 pieces	Per set	Y	\$32.00
Crockery Hire: 101-150 pieces	Per set	Y	\$43.00
Crockery Hire: 151-250 pieces	Per set	Y	\$54.00
Printing/Photocopying: A4 (Black & White)	Per page/side	Y	\$0.60
Printing/Photocopying: A4 (Colour)	Per page/side	Y	\$1.10
Printing/Photocopying: A3 (Black & White)	Per page/side	Y	\$0.80
Printing/Photocopying: A3 (Colour)	Per page/side	Y	\$2.00
Phone Call	Per minute	Y	\$1.00
Phone: Meeting Room	Per item	Y	\$6.00
MP4 to DCP conversion	Per hour	Y	\$16.00
<b>BPACC - Tea and Coffee</b>			
<i>Includes urn, crockery, tea/coffee, milk, biscuits and mints</i>			
Standard tea & coffee: One serve	Per person	Y	\$3.60
Standard tea & coffee: All day	Per person	Y	\$7.30
Premium tea & coffee: One serve	Per person	Y	\$5.20
Premium tea & coffee: All day	Per person	Y	\$10.40
Non-Dairy Milk Substitute	Per item	Y	\$5.20

Item	Unit	GST Y/N	Fees & Charges 2020/21 GST Inc
<b>BPACC - Labour (per person)</b>			
Usher: Normal	Per hour	Y	\$32.50
Usher: Public Holiday	Per hour	Y	\$54.00
Bar/Kiosk Staff: Normal	Per hour	Y	\$53.90
Bar/Kiosk Staff: Public Holiday	Per hour	Y	\$96.30
Out-of-Hours Venue Attendant: Normal	Per hour	Y	\$42.90
Out-of-Hours Venue Attendant: Public Holiday	Per hour	Y	\$75.30
Front of House Staff: Normal	Per hour	Y	\$64.80
Front of House Staff: Public Holiday	Per hour	Y	\$107.60
Technician: Normal	Per hour	Y	\$75.30
Technician: Public Holiday	Per hour	Y	\$139.20
<b>BPACC - Booking Fees</b>			
Commission on tickets sold (including Complimentary)	Per ticket	Y	\$2.70
Printing of tickets for client distribution: 1-150	Per item	Y	\$160.30
Printing of tickets for client distribution: 151-250	Per item	Y	\$267.50
Printing of tickets for client distribution: 251-340	Per item	Y	\$374.00
Ticket reprinting fee	Per ticket	Y	\$2.30
Postage	Per envelope	Y	\$6.60
Online Credit Card Surcharge	Per booking	Y	2.50%
<b>BPACC - Other Costs</b>			
Damage to Facility or Equipment (beyond reasonable wear) or lost items	Per booking	Y	100% of replacement or repair costs
Cleaning (above and beyond) regular duties (e.g. steam cleaning carpets or cleaning walls)	Per booking	Y	100% of extra cleaning costs
Smoke Alarm Activation (where not indicated to need isolation)	Per booking	Y	100% of VIC Fire call out costs
<b>BPACC - Cancellation Fees</b>			
Less than 24 hours' notice	Per booking	Y	100% of deposit
Less than 48 hours' notice	Per booking	Y	80% of deposit
Less than 5 business days	Per booking	Y	40% of deposit
Less than 10 business days	Per booking	Y	10% of deposit



Item	Unit	GST Y/N	Fees & Charges 2020/21 GST Inc
<b>7. Sir Edward 'Weary' Dunlop Learning Centre</b>			
Pat Claridge Meeting Room Hire	Per hour	Y	\$23.50
Barbara Alexander Meeting Room Hire	Per hour	Y	\$18.00
After Hours Use – per hour, minimum three hours	Per hour	Y	\$51.00
Video Conferencing Facility in the Pat Claridge Meeting Room (including room hire)	Per hour	Y	\$54.50
<b>Community Rate:</b> Video Conferencing Facility in the Pat Claridge Meeting Room (including room hire)	Per hour	Y	\$33.20
Cleaning (if required)	Per hour	Y	\$76.20
Refundable deposit for out of hours bookings	Per booking	N	\$55.00
<b>SEWDLC - Penalties</b>			
Adult - Fine for overdue item (two-day grace period)	Per day	Y	\$0.25
Fine for overdue inter library loan item	Per day	Y	\$0.60
Fine for returned item with lost status	Per item	Y	\$6.00
Adult - Non-collection of reserved items	Per item	Y	\$2.00
<b>Maximum unpaid fines before borrowing privileges are suspended:</b>			
▪ (Per adult) Maximum unpaid fines before borrowing privileges are suspended - <b>\$12.50</b>			
▪ (Per institution) Maximum unpaid fines before borrowing privileges are suspended - <b>\$12.50</b>			
▪ (Per temporary resident) Maximum unpaid fines before borrowing privileges are suspended - <b>\$12.50</b>			
Minor damage to an item or barcode	Per item	Y	\$3.00
DVD or CD replacement cover	Per item	Y	\$3.00
CDB replacement cover	Per item	Y	\$12.00
Replacement of lost or damaged cards	Per card	Y	\$3.00
<b>SEWDLC - Penalty replacement cost for lost or damaged items:</b>			
- replacement cost - <i>Adult book</i>	Per item	Y	\$26.00
- replacement cost - <i>Junior book</i>	Per item	Y	\$14.00
- replacement cost - <i>Light Romance</i>	Per item	Y	\$2.00
- replacement cost - <i>Periodical</i>	Per item	Y	\$9.00
- replacement cost - <i>Book on disk</i>	Per item	Y	\$100.00
- replacement cost - <i>Single disk</i>	Per item	Y	\$19.00
- replacement cost - <i>DVD</i>	Per item	Y	\$27.00
- replacement cost - <i>MP3</i>	Per item	Y	\$105.00

Item	Unit	GST Y/N	Fees & Charges 2020/21 GST Inc
<b>SEWDLC - Service and Materials</b>			
Photocopying – Black and white - A4	Per page	Y	\$0.60
Photocopying - <b>Colour - A4</b>	Per page	Y	\$1.10
Photocopying – Black and white - A3	Per page	Y	\$0.80
Photocopying - <b>Colour - A3</b>	Per page	Y	\$2.00
Photocopying - Duplex	Per side	Y	As above
Public PC printing – Black and white	Per page	Y	\$0.30
Public PC printing - <b>Colour</b>	Per page	Y	\$1.10
Print out from Microfilm filter	Per page	Y	\$0.60
Requests for items not in stock and obtained by Inter Library Loan	Per item	Y	As per costs
Recoup of any Inter Library Loan postage charges	Per item	Y	As per costs
Inter Library Loan strap/barcode	Per item	Y	\$3.60
Requests for photocopies not in stock and obtained on Inter Library Loan	Per item	Y	As per costs
Research fee	Per 30 minutes	Y	\$10.80
Telephone (local calls only)	Per call	Y	\$0.60
Faxes (Australia only) - first page	First page	Y	\$4.30
Faxes (Australia only) - additional pages	additional pages	Y	\$1.10
CD for public use	Per disk	Y	\$2.10
Programs and activities	Per program	Y	Cost recovery
Playaways earphones	Per set	Y	\$1.10
Playaways battery cover	Per item	Y	\$2.60
USB stick (8GB)	Per item	Y	\$8.60
Disk cleaning	Per disk	Y	\$4.30
<b>8. Benalla Airport</b>			
Airside Hanger – Plus Fire Services Levy	Per m2 per year	Y	\$5.60
Rental Fees - Hanger 26 (Plane, or trike + trailer)	Per month	Y	\$143.00
Rental Space - Trike	Per month	Y	\$102.00
Airside Access Security Token	Per issue	Y	\$50.00
Airside Access Security Token Replacement	Per issue	Y	\$105.00
Landing fee - Avtur Aircraft (applies to Jet A1 fueled turbine aircraft only, e.g helicopters, air ambulance, freight aircraft)	Per tonne	Y	\$10.00
<b>9. Property &amp; Valuations</b>			
Land information Certificates (Legislative fee)	Per certificate	N	\$27.00
Land information Certificates - 24 Hour Service	Per certificate	Y	\$55.60
Adverse Possession Claims – Ownership confirmation	Per hour	N	\$57.80

Item	Unit	GST Y/N	Fees & Charges 2020/21 GST Inc
<b>10. Debt Recovery</b>			
Dishonoured cheque fee	Per cheque	N	\$20.50
Debt Recovery Process - Complaint costs	Per complaint	N	\$454 - \$813
Company search fee	Per search	N	\$35.00
<b>11. Municipal Maps</b>			
<b>(Printed on Map Printer/Plotter)</b>			
A0 Colour/black & white	Per map	Y	\$51.50
A1 Colour/black & white	Per map	Y	\$36.00
A2 Colour/black & white	Per map	Y	\$29.00
<b>(Printed on Photocopier)</b>			
A3 Colour	Per map	Y	\$18.00
A3 Black & white	Per map	Y	\$10.50
A4 Colour	Per map	Y	\$12.00
A4 Black & white	Per map	Y	\$5.60
<b>12. Records Management</b>			
Retrieval of records from Recall (Offsite storage)	Per record	Y	\$60.00
Request to hear or view sound or visual image, obtain written transcript or written documentation:			
- Up to 15 minutes			\$5.50
- 15-30 minutes			\$11.50
- 45 minutes - 1 hour			\$22.50
<b>Photocopying Fees:</b>			
Photocopying - Black & White - A4			\$0.60
Photocopying - <b>Colour</b> - A4			\$1.10
Photocopying - Black & White - A3			\$0.80
Photocopying - <b>Colour</b> - A3			\$2.00
<b>13. Freedom of Information</b>			
FOI - Access to information	Per request	N	\$29.60
FOI - Deposit - if < \$100	Per request	N	\$25.00
FOI - Deposit - if > \$100	Per request	N	50% of charge
FOI Search Time Fee	Per hour	N	\$22.215
FOI - Supervision of Inspection Fee Fee set by legislation. Final charge may be rounded to the nearest 10 cents. Example: Up to 15 minutes - \$5.60 15 - 30 minutes - \$11.10 45 minutes – 1 hour - \$22.20	Per hour	N	\$22.215

Item	Unit	GST Y/N	Fees & Charges 2020/21 GST Inc
<b>Section (2) Benalla Aquatic Centre</b>			
<b>Casual Entry - Swim</b>			
Adult Swim	Per person	Y	\$7.20
Student Swim	Per person	Y	\$5.20
Pensioner Swim	Per person	Y	\$6.20
Family Swim	Per family	Y	\$18.00
<b>Health Club</b>			
Adult – Casual	Per person	Y	\$18.00
Concession - Casual	Per person	Y	\$14.80
<b>Group Exercise (Land Based)</b>			
Adult Exercise Class	Per person	Y	\$16.50
Concession Exercise Class	Per person	Y	\$13.50
Prime Movers Exercise Class	Per person	Y	\$9.50
<b>Group Exercise (Water Based)</b>			
Aqua Exercise Class	Per person	Y	\$15.00
Aqua Concession Exercise Class	Per person	Y	\$12.00
<b>Swimming Lessons</b> Sibling concession 5%, Linked membership concession 10%			
Student fee basis	Per session	Y	\$14.60
Swimming Lessons (Per visit - Term basis only)	Per person	Y	\$17.50
Swimming Lessons (Pay-by-the-f/n) One child	Per person	Y	\$29.20
Linked Membership Model Swimming Lessons	Per person	Y	\$26.00
<b>Personal Training</b> Members Concession 20%			
Personal Training - 30 minutes (Members)	Per person	Y	\$32.00
<b>Miscellaneous</b>			
Adult shower	Per person	Y	\$2.60

Item	Unit	GST Y/N	Fees & Charges 2020/21 GST Inc
<b>Multi Visit Passes</b>			
Adult Swim - 20 Visit Pass	Per person	Y	\$136.00
Pensioner Swim - 20 Visit Pass	Per person	Y	\$117.00
Child Swim - 20 Visit Pass	Per person	Y	\$99.00
Family Swim - 20 Visit Pass	Per family	Y	\$342.00
<b>Health Club Passes</b>			
Adult Gym - 20 Visit Pass	Per person	Y	\$342.00
Student Gym - 20 Visit Pass	Per person	Y	\$281.00
<b>Group Exercise (Land &amp; Water Based) Passes</b>			
Adult Exercise Class Land - 12 Visit Pass	Per person	Y	\$188.00
Adult Concession Exercise Class Land - 12 Visit Pass	Per person	Y	\$154.00
Prime Movers 50+ - 12 Visit Pass	Per person	Y	\$105.00
Aqua Aerobics - 12 Visit Pass	Per person	Y	\$171.00
Aqua Aerobics Concession - 12 Visit Pass	Per person	Y	\$137.00
<b>Memberships</b>			
Joining Fee - No commitment	Per person	Y	\$60.00
Joining Fee - 12-month commitment	Per person	Y	\$25.00
Joining Fee - 6-month commitment	Per person	Y	\$40.00
<b>Memberships - Early Termination Fees</b>			
Early Termination Fee - 12-month commitment	Per person	Y	\$60.00
Early Termination Fee - 6-month commitment	Per person	Y	\$30.00
<b>Direct debit full/Gold Membership (per fortnight)</b>			
Adult Full Membership	Per person	Y	\$37.00
Adult Concession Full Membership	Per person	Y	\$30.00
Adult Full Off-Peak Membership	Per person	Y	\$30.00
Adult Concession Full Off-Peak Membership	Per person	Y	\$24.30
Student Concession Full Membership	Per person	Y	\$24.30
Suspension fee for suspensions over 4 weeks per annum as per DDR Terms and Conditions	Per day	Y	\$0.71
Direct debit rejection fee as per DDR Terms and Conditions	Per rejection	Y	\$10.00

Item	Unit	GST Y/N	Fees & Charges 2020/21 GST Inc
<b>Aquatic/Swim Membership</b>			
Adult Aquatic Membership	Per person	Y	\$24.30
Adult Concession Aquatic Membership	Per person	Y	\$19.50
Student Concession Aquatic Membership	Per person	Y	\$15.70
Suspension fee for suspensions over 4 weeks per annum as per DDR Terms and Conditions	Per day	Y	\$0.71
Direct debit rejection fee as per DDR Terms and Conditions	Per rejection	Y	\$10.00
<b>Term Prices - Three Month Full Membership</b>			
Adult Full Membership	Per person	Y	\$288.00
Adult Concession Full Membership	Per person	Y	\$234.00
Family Full Membership	Per family	Y	\$546.00
Family Concession Full Membership	Per family	Y	\$436.00
Student Concession Full Membership	Per person	Y	\$203.00
<b>Term Prices - Three Month Aquatic/Swim Membership</b>			
Adult Aquatic Membership	Per person	Y	\$189.00
Adult Concession Aquatic Membership	Per person	Y	\$152.00
Family Aquatic Membership	Per family	Y	\$374.00
Family Concession Aquatic Membership	Per family	Y	\$296.00
Student Concession Aquatic Membership	Per person	Y	\$122.00
<b>Facility Equipment and Staff Hire - Pool</b>			
Pool Lane hire (Plus group entry fee)	Per hour	Y	\$33.00
Student entry with Instructor	Per hour	Y	\$8.00
Main Pool half day	Per hire	Y	\$446.00
Main Pool full day	Per hire	Y	\$718.00
Schools entry	Per child	Y	\$4.70
<b>Group Fitness/Swim Club Room</b>			
Room hire	Per hour	Y	\$33.80
Full day room hire	Per hire	Y	\$138.40
<b>Miscellaneous</b>			
Locker hire	Per hire	Y	\$1.60

Item	Unit	GST Y/N	Fees & Charges 2020/21 GST Inc
<b>Section (3) Local Laws</b>			
<b>Local Laws</b>			
Community Local Laws infringement notices (Statutory Fee)	Penalty unit	N	\$102.00
Shopping trolleys	Per pick up	N	\$66.00
Local Laws permit - initial	Per permit	N	\$60.00
Local Laws permit - placing a bulk rubbish container on a road or Municipal place	Per permit	N	\$297.00
Local Laws Permit - Collect firewood	Per cubic metre	N	\$25.50
Stock grazing permit	Per permit	N	\$60.00
Footpath dining / banner screens permit	Per permit	N	\$60.00
Advertising signs / goods on display permit	Per permit	N	\$60.00
Trading activities – sell or offer goods from vehicle, caravan, trailer, table or stall permit	Per permit	N	\$60.00
Annual renewal of permit	Per permit	N	\$19.00
<b>Pet Registrations</b>			
Standard Animal	Per animal	N	\$111.00
Standard Animal (Pensioner concession)	Per animal	N	\$56.00
Dangerous/Menacing Animal	Per animal	N	\$222.00
Domestic Animal Business	Per business	N	\$230.00
Dog kept for working stock	Per animal	N	\$37.50
Animal for breeding by a registered animal business	Per animal	N	\$37.50
Animal Registered with approved organisation (VCA or FCA)	Per animal	N	\$37.50
Animal Desexed with Permanent ID (microchip)	Per animal	N	\$37.50
Animal over 10 years old	Per animal	N	\$37.50
Minimum fee with concession	Per animal	N	\$19.50
Replacement of Pet Registration Tag	Per animal	Y	\$5.00
<b>Pound Release Fees</b>			
Dog (fee includes sustenance) <b>First offence</b> (part of Registration)	Per animal	N	No Fee
Dog (fee includes sustenance) <b>Second offence</b>	Per animal	N	\$120.00
Dog (fee includes sustenance) <b>Third offence</b> and there after	Per animal	N	\$235.00
Cat (fee includes sustenance) <b>First offence</b> (part of Registration)	Per animal	N	No Fee
Cat (fee includes sustenance) <b>Second offence</b>	Per animal	N	\$108.00
Cat (fee includes sustenance) <b>Third offence</b> and there after	Per animal	N	\$214.00
Sheep/Goats	Per animal	N	\$56.00
Cattle	Per animal	N	\$90.00
Horse	Per animal	N	\$102.00

Item	Unit	GST Y/N	Fees & Charges 2020/21 GST Inc
<b>Pound Sustenance Fees – per animal</b>			
Sheep/Goats	Per animal per day	Y	<b>\$18.00</b>
Cattle	Per animal per day	Y	<b>\$20.00</b>
Horses	Per animal per day	Y	<b>\$18.00</b>
<b>Fire Hazard</b>			
Fire Prevention Works	Per hour	Y	<b>Cost + 25%</b>
<b>Local Laws - Other</b>			
Ranger/Compliance Officer	Per hour	N	<b>Cost + 25%</b>
Traffic Regulations (701-714) Infringement Notices (Statutory fee)	Per notice	N	<b>\$99.00</b>
Traffic Regulations (various) Infringement Notices (Statutory fee)	Per notice	N	<b>\$165.00</b>
Traffic Regulations (various) Infringement Notices (Reminder notice including administration and late fee) (Statutory fee)	Per notice	N	<b>\$152.00</b>
<b>Section (4) Waste Management</b>			
<b>Benalla Landfill Resource and Recovery Centre</b>			
Organic Green Waste (Residential)	Up to 60kg	Y	<b>\$3.00</b>
Organic Green Waste (Residential)	Per tonne	Y	<b>\$60.00</b>
Organic Green Waste (Industrial/Commercial)	Per tonne	Y	<b>\$68.00</b>
General Waste (Residential)	Up to 60kg	Y	<b>\$13.00</b>
General Waste (Residential)	Per tonne	Y	<b>\$215.00</b>
General Waste (Industrial/Commercial)	Per tonne	Y	<b>\$223.00</b>
Processed timber (Residential)	Up to 60kg	Y	<b>\$12.00</b>
Processed timber (Residential)	Per tonne	Y	<b>\$80.00</b>
Processed timber (Industrial/Commercial)	Per tonne	Y	<b>\$88.00</b>
Contaminated Fill (Residential)	Up to 100kg	Y	<b>\$10.80</b>
Contaminated Fill (Residential)	Per tonne	Y	<b>\$100.00</b>
Contaminated Fill (Industrial/Commercial)	Per tonne	Y	<b>\$108.00</b>
Clean Concrete/Bricks (Residential)	Up to 100kg	Y	<b>\$6.00</b>
Clean Concrete/Bricks (Residential)	Per tonne	Y	<b>\$60.00</b>
Clean Concrete/Bricks (Industrial/Commercial)	Per tonne	Y	<b>\$68.00</b>
Clean Fill (Residential)	Up to 100kg	Y	<b>\$5.00</b>
Clean Fill (Residential)	Per tonne	Y	<b>\$43.00</b>
Clean Fill (Industrial/Commercial) By Application Only	Per tonne	Y	<b>\$76.00</b>
Disposal of whole car bodies (fuel or IPG tank removed)	Per car	Y	<b>\$50.00</b>
Disposal of Domestic Asbestos (by appointment)	Per 100kg	Y	<b>\$210.00</b>
BBQ Gas Cylinders	Per cylinder	Y	<b>\$2.50</b>



Item	Unit	GST Y/N	Fees & Charges 2020/21 GST Inc
<b>Disposal of Electronic Waste</b>			
Electronic Waste – per item	Per item	Y	<b>\$2.00</b>
<b>Disposal of Furniture</b>			
Per item of furniture, mattress or base	Per item	Y	<b>\$46.00</b>
<b>Disposal of Tyres</b>			
Tyres – less than a metre in diameter	Per tyre	Y	<b>\$16.00</b>
Tyres – greater than a metre in diameter	Per tyre	Y	<b>\$100.00</b>
Rim removal charge (per tyre)	Per tyre	Y	<b>\$27.00</b>
<b>Section (5) External Works</b>			
<b>Road Opening Permits</b>			
<b>Major Works</b>			
1. <b>Major Works</b> - Works <b>conducted</b> on any part of the roadway, shoulder or pathway on municipal or non arterial State Road where maximum speed limit at anytime is <b>more than 50kph</b> where works exceeds 8.5 square metres. (Statutory fee)	Per permit	N	<b>638.30</b>
2. <b>Major Works</b> - Works <b>not conducted</b> on any part of the roadway, shoulder or pathway on Municipal, or Non Arterial State Road where maximum speed limit at anytime is <b>more than 50kph</b> where work exceeds 8.5 square metres. Works conducted on Nature Strip. (Statutory Fee)	Per permit	N	<b>348.00</b>
3. <b>Major Works</b> - Works <b>conducted</b> on any part of the roadway, shoulder or pathway on municipal, or non-Arterial State Road where maximum speed limit at anytime is <b>not more than 50kph</b> where works exceeds 8.5 square metres. (Statutory fee)	Per permit	N	<b>348.00</b>
4. <b>Major Works</b> - Works <b>not conducted</b> on any part of the roadway, shoulder or pathway on Municipal, or Non Arterial State Road where maximum speed limit at anytime is <b>not more than 50kph</b> where works exceeds 8.5 square metres. (Statutory fee)	Per permit	N	<b>\$88.90</b>
<b>Minor Works</b>			
1. <b>Minor Works</b> - Works <b>conducted</b> on any part of the roadway, shoulder or pathway on Municipal, or Non Arterial State Road where maximum speed limit at anytime is <b>more than 50kph</b> where work is less than 8.5 square metres. (Statutory fee)	Per permit	N	<b>\$137.70</b>
2. <b>Minor Works</b> - Works <b>not conducted</b> on any part of the roadway, shoulder or pathway on Municipal, or Non Arterial State Road where maximum speed limit at anytime is <b>more than 50kph</b> where works is less than 8.5 square metres. (Statutory fee)	Per permit	N	<b>\$88.90</b>
3. <b>Minor Works</b> - Works <b>conducted</b> on any part of the roadway, shoulder or pathway on Municipal, or Non Arterial State Road where maximum speed limit at anytime is <b>not more than 50kph</b> where work is less than 8.5 square metres. (Statutory fee)	Per permit	N	<b>\$137.70</b>
4. <b>Minor Works</b> - Works <b>not conducted</b> on any part of the roadway, shoulder or pathway on Municipal, or Non Arterial State Road where maximum speed limit at anytime is <b>not more than 50kph</b> where works is less than 8.5 square metres. (Statutory fee)	Per permit	N	<b>\$88.90</b>

Item	Unit	GST Y/N	Fees & Charges 2020/21 GST Inc
<b>Consent to work within a Road Reserve (Security Deposit Refundable)</b>			
<b>Security Deposit</b> - Vehicle crossings	Per permit	N	<b>\$1,000.00</b>
<b>Security Deposit</b> - Water and drainage connection	Per permit	N	<b>\$300.00</b>
<b>Security Deposit</b> – Excavation of road	Per permit	N	<b>Quote</b>
<b>Security Deposit</b> – Tree planting	Per tree	N	<b>\$150.00</b>
<b>Security Deposit</b> – Subdivision	Per permit	N	<b>Quote</b>
<b>Asset Protection Permit</b>			
Asset Protection Permit	Per permit	N	<b>\$160.00</b>
<b>Asset Protection Permit Security Deposit (refundable)</b>			
Carport, swimming pool, re-stumping, re-blocking and underpinning, Internal house renovation, landscaping, shed, garage, front brick fence, House additions, office fitouts	Per Permit		<b>\$820.00</b>
Dwelling (demolition only), Single dwelling (Construction only)	Per Permit	N	<b>\$2,000.00</b>
Single dwelling construction including demolition	Per Permit	N	<b>\$2,000.00</b>
Multi-unit occupancy (Construction only)	Per Permit	N	<b>\$2,500.00</b>
Multi-unit occupancy (Construction and demolition)	Per Permit	N	<b>\$3,000.00</b>
Commercial/Industrial	Per Permit	N	<b>\$3,600.00</b>
Subdivisions	Per Permit	N	<b>Quote</b>
<b>Drainage headworks - Benalla Urban Growth Project</b>			
Drainage levy (per m <sup>2</sup> )	Per m <sup>2</sup>	N	<b>\$3.30</b>
<b>Section (6) Community Services</b>			
<b>Aged and Disability Services</b>			
<b>Criteria</b>			
<b>Low Fee Range</b>			
Single with before tax income < <b>\$38,157</b>			
Couple with before tax income < <b>\$58,438</b>			
Families with <b>one child</b> before tax income < <b>\$64,644</b>			
<b>Plus \$6,195 per additional child</b>			
<b>Medium Fee Range</b>			
Single with before tax income > <b>\$38,157</b> < <b>\$83,487</b>	<		
Couple with before tax income > <b>\$58,438</b> < <b>\$111,608</b>			
Families with <b>one child</b> before tax income > <b>\$64,644</b> < <b>\$114,804</b>			
<b>Plus \$6,195 per additional child</b>			
<b>High Fee Range</b>			
Single with before tax income > <b>\$83,487</b>			
Couple with before tax income > <b>\$111,608</b>			
Families with <b>one child</b> before tax income > <b>\$114,804</b>			
<b>Plus \$6,195 per additional child</b>			

Item	Unit	GST Y/N	Fees & Charges 2020/21 GST Inc
<b>Programs</b>			
<b>Domestic Assistance</b>			
Low Fee Range	Per hour	N	\$7.20
Medium Fee Range	Per hour	N	\$13.00
High Fee Range	Per hour	N	\$44.00
<b>Personal Care</b>			
Low Fee Range	Per hour	N	\$5.20
Medium Fee Range	Per hour	N	\$10.00
High Fee Range	Per hour	N	\$44.00
<b>Respite</b>			
Low Fee Range	Per hour	N	\$4.00
Medium Fee Range	Per hour	N	\$5.60
High Fee Range	Per hour	N	\$44.00
<b>Home Maintenance and Modifications</b>			
Low Fee Range – plus the cost of materials	Per hour	N	\$13.60
Medium Fee Range – plus the cost of materials	Per hour	N	\$20.60
High Fee Range Maintenance – plus the cost of materials	Per hour	N	\$52.00
<b>Meals on Wheels</b>			
All client's weekdays and frozen	Per meal	N	\$12.00
All client's weekends	Per meal	N	\$14.00
<b>Volunteer Driving Program</b>			
Rural Clients to Benalla	Per trip	N	\$29.00
To Wangaratta plus the cost of parking	Per trip	N	\$30.00
To Shepparton plus the cost of parking	Per trip	N	\$45.00
To Albury plus the cost of parking	Per trip	N	\$75.00
To Melbourne plus the cost of parking	Per trip	N	\$130.00
To Albury - Victorian Patient Transport Assistance Scheme gap fee	Per trip	N	\$31.00
To Melbourne – Victorian Patient Transport Assistance Scheme gap fee	Per trip	N	\$51.00
<b>Social Support Activities</b>			
All clients (Benalla based)	Per session	N	\$18.00
Tai Chi	Per session	N	\$8.00
All clients (outings) Client additional cost related to activity and/or meal	Per session	N	\$8.00

Item	Unit	GST Y/N	Fees & Charges 2020/21 GST Inc
<b>Brokerage Services</b>			
Meals on Wheels	Per meal	Y	\$18.70
Home Care	Per hour	Y	\$69.30
Personal Care	Per hour	Y	\$69.30
Respite Care	Per hour	Y	\$69.30
Social Support Activities (Centre based)	Per session	Y	\$92.40
Social Support Activities (Outings) Client pays additional fee related to activity and meal.	Per session	Y	\$79.20
Social Support Activity - Tai Chi	Per session	Y	\$16.50
Travel after the first 5kms one way only	Per km	Y	\$1.54
Travel fee when transporting clients	Per km	Y	\$1.54
Annual Shower Assessments	Per assessment	Y	\$69.30
Administration Fee for additional reporting requests	Per request	Y	\$69.30
<b>Brokerage Service - Week days 6pm - 8pm (Minimum ½ hour commencement)</b>			
Home Care	Per hour	Y	\$94.60
Personal Care	Per hour	Y	\$94.60
Respite Care	Per hour	Y	\$94.60
<b>Brokerage Service - Week days after 8pm, &amp; Saturday &amp; Sunday (Minimum ½ hour commencement)</b>			
Home Care	Per hour	Y	\$124.30
Personal Care	Per hour	Y	\$124.30
Respite Care	Per hour	Y	\$124.30
Meals on Wheels	Per meal	Y	\$19.80
<b>Brokerage Service - Public Holidays (Minimum ½ hour commencement)</b>			
Home Care	Per hour	Y	\$152.90
Personal Care	Per hour	Y	\$152.90
Respite Care	Per hour	Y	\$152.90
Meals on Wheels	Per meal	Y	\$19.80
<b>Brokerage Volunteer Driving Program</b>			
Rural client's to Benalla	Per trip	Y	\$82.50
To Wangaratta plus the cost of parking	Per trip	Y	\$110.00
To Shepparton plus the cost of parking	Per trip	Y	\$165.00
To Albury plus the cost of parking	Per trip	Y	\$231.00
To Melbourne plus the cost of parking	Per trip	Y	\$341.00

Item	Unit	GST Y/N	Fees & Charges 2020/21 GST Inc
<b>Section (7) Planning and Environment</b>			
<b>Building Permits (Section 18 Building Act 1993)</b>			
Design checking fee	Per permit	Y	\$Cost/250 +lodgement fee (min \$856)
Building Permit Class 1 & 2	Per permit	Y	\$Cost/250 +35.70 (min \$655)
Internal alterations	Minimum	Y	\$190.00
<b>Minimum Fees</b>			
New Dwelling	Minimum	Y	\$873.00
Dependent relative unit (re-erecting/removal)	Minimum	Y	\$400.00
Extensions/Alteration	Minimum	Y	\$655.00
Swimming Pools (in-grounds)	Minimum	Y	\$360.00
Swimming Pools (above ground)	Minimum	Y	\$190.00
Fee to register a Swimming Pool (Include spas and temporary swimming pools) - Statutory fee	Per pool	Y	\$79.65
Fee for a compliant swimming pool certificate – Statutory fee	Per cert	Y	\$20.40
Fee for a non-compliant swimming pool certificate – Statutory fee	Per cert	Y	\$385.00
Swimming Pool Package (inground), Building Permit, Compliance Certificate, Registration and Compliant Certificate (only for pools issued after 1 June 2020) – Statutory fee	minimum	Y&N	\$571.30
Swimming Pool/Spa Package (above ground) Building Permit, Compliance Certificate, Registration and Compliant Certificate (only for pools issued after 1 June 2020) – Statutory fee	minimum	Y&N	\$401.30
"Swimming Pool Compliance Inspection (Part of new building regulations if Council are requested to issue a compliance certificate for their swimming pool safety barrier)."	Per item	Y	\$255.00
Garages/Shed	Minimum	Y	\$545.00
Garages/Shed – Registered Builder	Minimum	Y	\$436.00
Carports, Re-Stump, Fencing, Patio, Verandas	Minimum	Y	\$360.00
Demolition	Minimum	Y	\$360.00
Fence	Minimum	Y	\$170.00
POPE - Public Place & Entertainment - Occupancy Permit	Per permit	Y	\$360.00
Temporary Structure Inspection	Per inspect	Y	\$180.00
Building Enforcement Expired (inspection) (This fee is for building enforcement inspections when an owner fails to complete and contact council within the specified timeframe).	Per item	Y	\$360.00
External Commercial Inspection	Per item	Y	\$357.00
External Domestic Inspection	Per item	Y	\$296.00
Document search	Per item + cost of files	Y	\$102.00
Change of Use building permit- Domestic	Minimum	Y	\$655.00
Change of Use building permit - Commercial	Minimum	Y	as per commercial building permit fees

Item	Unit	GST Y/N	Fees & Charges 2020/21 GST Inc
<b>Building Permits - commercial buildings</b>			
Farm Shed and small commercial alterations	Per permit	Y	\$545.00
Commercial Works less than \$10,000	Per permit	Y	\$550.00
Commercial Works \$10,000 to \$100,000	Per permit	Y	\$1,450.00
Commercial Works \$100,001 to \$500,000	Per permit	Y	\$1,600.00
Commercial Works where the cost exceeds \$500,000	Per permit	Y	Quote
<b>Property Information</b>			
Property Information Reg 52 (1)(2)(3) (Statutory fee)	Per request	N	\$52.20
Lodgement Fee Reg 45 (Statutory fee)	Per request	N	\$121.90
Stormwater Reg 133 (Statutory fee)	Per hour	N	\$144.70
Section 29A Demolition Consent (Statutory fee)	Per hour	N	\$85.15
Building for 24-hour service	Per request	Y	\$110.00
Building Surveying	Per hour	Y	\$671.00
Building Administration Services	Per hour	Y	\$58.00
Notice and order inspection fee	Per request	Y	\$353.00
<b>Other Fees</b>			
Parts and buildings above a street Part 5 (siting), Part 6 (projections) and Part 10 (flooding) - Statutory fee	Per permit	N	\$290.42
R&C Protection of Public R116 – Statutory fee	Per inspect	N	\$290.42
Inspections	Per inspect	Y	\$273.00
Additional Inspection	Per inspect	Y	\$183.50
Amendment to Building Permit	Per permit	Y	50% of original building fee
Amendment to Building Permit - Major	Per permit	Y	50% of original building fee
Extension to Building Permit	Per permit	Y	50% of original building fee
Final Inspection of lapsed Building Permit	Per permit	Y	50% of original building fee
Liquor Licence Measuring	Per permit	Y	\$650.00
Essential Safety Measures and issue of determination (up to 200sqm) - Statutory fee	Per property	Y	\$500.00
Essential Safety Measures and issue of determination (over 200sqm) – Statutory fee	Per property	Y	\$1,000.00
<b>Owner Builder Report S137B</b>			
Minor works	Per report	N	\$1,000.00
Major works	Per report	N	\$2,000.00

Item	Unit	GST Y/N	Fees & Charges 2020/21 GST Inc
<b>Planning Scheme Amendments</b>			
<b>Stage 1</b> a) considering a request to amend a planning scheme; and b) taking action required by Division 1 of Part 3 of the Planning and Environment Act 1987; and c) considering any submissions which do not seek a change to the amendment; and d) if applicable, abandoning the amendments in accordance with section 28.	206 fee units	N	\$3,050.86
<b>Stage 2</b> a) considering; and (i) up to and including 10 submissions which seek a change to an amendment and where necessary referring the submissions to a panel; or	Per amendment	N	\$14,753.50
(ii) to (and including) 20 submissions which seek a change to an amendment and where necessary referring the submissions to a panel; or	Per amendment	N	\$29,478.00
(iii) submissions that exceed 20 submissions which seek a change to an amendment, and where necessary referring the submissions to a panel; and b) providing assistance to a panel in accordance with section 158 of the Act; c) making a submission to a panel appointed under Part 8 of the Act at a hearing referred to in section 24(d) of the Act; and d) considering the panel's report in accordance with section 27 of the Act; e) after considering submissions and the panel's report, abandoning the amendment.	Per amendment	N	\$39,405.20
<b>Stage 3 – For</b> a) adopting an amendment or a part of an amendment in accordance with section 29; and b) submitting the amendment for approval in accordance with section 31 of the Act and c) giving the notice of the approval of the amendment required by section 36(2) of the Act.	Per amendment	N	\$469.60
<b>Stage 4 – For</b> a) considering a request to approve an amendment in accordance with section 35; and b) giving notice of approval of an amendment in accordance with section 36(1) of the Act.	Per amendment	N	\$469.60
*For the first 12 months from commencement of the regulations, the fees for planning scheme amendments will be charged at 50 per cent of the fees set out in regulations.			
<b>Planning Permit Applications Under section 47 of the Planning and Environment Act 1987</b>			
<b>Class 1 – Use only</b>	89 fee units	N	\$1,318.09
<b>Class 2</b> - To develop land for a single dwelling per lot or use and develop land for a single dwelling per lot and undertake development ancillary to the use of land for a single dwelling per lot included in the application (other than a class 7 permit or a permit to subdivide or consolidate land) if the estimated cost of development is \$10,000 or less.	13.5 fee units	N	\$199.94



Item	Unit	GST Y/N	Fees & Charges 2020/21 GST Inc
<b>Class 3</b> - To develop land for a single dwelling per lot or use and develop land for a single dwelling per lot and undertake development ancillary to the use of land for a single dwelling per lot included in the application (other than a class 8 permit or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$10,000 but not more than \$100,000.	42.5 fee units	N	<b>\$629.43</b>
<b>Class 4</b> - To develop land for a single dwelling per lot or use and develop land for a single dwelling per lot and undertake development ancillary to the use of land for a single dwelling per lot included in the application (other than a class 8 permit or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$100,000 but not more than \$500,000.	87 fee units	N	<b>\$1,288.47</b>
<b>Class 5</b> - To develop land for a single dwelling per lot or use and develop land for a single dwelling per lot and undertake development ancillary to the use of land for a single dwelling per lot included in the application (other than a class 8 permit or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$500,000 but not more than \$1,000,000.	94 fee units	N	<b>\$1,392.14</b>
<b>Class 6</b> - To develop land for a single dwelling per lot or use and develop land for a single dwelling per lot and undertake development ancillary to the use of land for a single dwelling per lot included in the application (other than a class 8 permit or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$1,000,000 but not more than \$2,000,000.	101 fee units	N	<b>\$1,495.81</b>
<b>Class 7</b> - VicSmart application if the estimated cost of development is \$10,000 or less.	13.5 fee units	N	<b>\$199.94</b>
<b>Class 8</b> - VicSmart application if the estimated cost of development is more than \$10,000.	29 fee units	N	<b>\$429.49</b>
<b>Class 9</b> - VicSmart application to subdivide or consolidate land.	13.5 fee units	N	<b>\$199.94</b>
<b>Class 10</b> - To develop land (other than a class 2, class 3, class 7 or class 8 or a permit to subdivide or consolidate land) if the estimated cost of development is less than \$100,000	77.5 fee units	N	<b>\$1,147.78</b>
<b>Class 11</b> - To develop land (other than a class 4, class 5, or class 8 or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$100,000 and not more than \$1,000,000.	104.5 fee units	N	<b>\$1,547.65</b>
<b>Class 12</b> - To develop land (other than a class 6 or class 8 or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$1,000,000 and not more than \$5,000,000.	230.5 fee units	N	<b>\$3,413.71</b>
<b>Class 13</b> - To develop land (other than a class 6 or class 8 or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$1,000,000 and not more than \$5,000,000.	587.5 fee units	N	<b>\$8,700.88</b>
<b>Class 14</b> - To develop land (other than a class 8 or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$15,000,000 and not more than \$50,000,000.	1732.5 fee units	N	<b>\$25,658.33</b>
<b>Class 15</b> - To develop land (other than a class 8 or a permit to subdivide or consolidate land) if the estimated cost of development is more than \$50,000,000. *	3894 fee units	N	<b>\$57,670.14</b>
<b>Class 16</b> - To subdivide an existing building (other than a class 9 permit).	89 fee units	N	<b>\$1,318.09</b>
<b>Class 17</b> - To subdivide land into 2 lots (other than a class 9 or class 16 permit).	89 fee units	N	<b>\$1,318.09</b>
<b>Class 18</b> - To effect a realignment of a common boundary between lots or consolidate 2 or more lots (other than a class 9 permit).	89 fee units	N	<b>\$1,318.09</b>



Item	Unit	GST Y/N	Fees & Charges 2020/21 GST Inc
<b>Class 19</b> - Subdivide land (other than a class 9, class 16, class 17 or class 18 permit).	89 fee units per 100 lots created	N	<b>\$1,318.09</b>
<b>Class 20</b> - To: a) create, vary or remove a restriction within the meaning of the Subdivision Act 1988; or b) create or remove a right of way; or c) create, vary or remove an easement other than a right of way; or d) vary or remove a condition in the nature of an easement (other than right of way) in a Crown grant.	89 fee units	N	<b>\$1,318.09</b>
<b>Class 21</b> - A permit not otherwise provided for in the regulation.	89 fee units	N	<b>\$1,318.09</b>
<b>*For the first 12 months from commencement of the regulations, the fee for a class 15 permit application (for development over \$50 million) will be charged at 50 per cent of the fee set out in regulations.</b>			
<b>Planning applications to amend permits Under section 72 of the Planning and Environment Act 1987</b>			
<b>Class 1</b> - Amendment to a permit to change the use of land allowed by the permit or allow a new use of land.	89 fee units	N	<b>\$1,318.09</b>
<b>Class 2</b> - Amendment to a permit (other than a permit to develop land for a single dwelling per lot or to use and develop land for a single dwelling per lot or to undertake development ancillary to the use of land for a single dwelling per lot) to change the statement of what the permit allows or to change any or all of the conditions which apply to the permit.	89 fee units	N	<b>\$1,318.09</b>
<b>Class 3</b> - Amendment to a class 2 permit.	13.5 fee units	N	<b>\$199.94</b>
<b>Class 4</b> - Amendment to a class 3 permit.	42.5 fee units	N	<b>\$629.43</b>
<b>Class 5</b> - Amendment to a class 4 permit.	87 fee units	N	<b>\$1,288.47</b>
<b>Class 6</b> - Amendment to a class 5 or class 6 permit.	94 fee units	N	<b>\$1,392.14</b>
<b>Class 7</b> - Amendment to a class 7 permit.	13.5 fee units	N	<b>\$199.94</b>
<b>Class 8</b> - Amendment to a class 8 permit.	29 fee units	N	<b>\$429.49</b>
<b>Class 9</b> - Amendment to a class 9 permit.	13.5 fee units	N	<b>\$199.94</b>
<b>Class 10</b> - Amendment to a class 10 permit.	77.5 fee units	N	<b>\$1,147.78</b>
<b>Class 11</b> - Amendment to a class 11 permit.	104.5 fee units	N	<b>\$1,547.65</b>
<b>Class 12</b> - Amendment to a class 12, 13, 14 or 15 permits.	230.5 fee units	N	<b>\$3,413.71</b>
<b>Class 13</b> - Amendment to a class 16 permit.	230.5 fee units	N	<b>\$3,413.71</b>
<b>Class 14</b> - Amendment to a class 17 permit.	230.5 fee units	N	<b>\$3,413.71</b>
<b>Class 15</b> - Amendment to a class 18 permit.	230.5 fee units	N	<b>\$3,413.71</b>

Item	Unit	GST Y/N	Fees & Charges 2020/21 GST Inc
<b>Class 16</b> - Amendment to a class 19 permit.	230.5 fee units per 100 lots created	N	<b>\$3,413.71</b>
<b>Class 17</b> - Amendment to a class 20 permit.	89 fee units	N	<b>\$1,318.09</b>
<b>Class 18</b> - Amendment to a class 21 permit.	89 fee units	N	<b>\$1,318.09</b>
<b>Other Fees</b>			
<b>Reg 7</b> - For requesting the Minister to prepare an amendment to a planning scheme exempted from the requirements referred to in section 20(4) of the Act.	270 fee units	N	<b>\$3,998.70</b>
<b>Reg 8</b> - For requesting the Minister to prepare an amendment to a planning scheme exempted from certain requirements prescribed under section 20A of the Act.	65 fee units	N	<b>\$962.65</b>
<b>Reg 10</b> - For combined permit applications. <b>Sum of the highest</b> of the fees which would have applied if separate applications were made and <b>50 per cent</b> of each of the other fees which would have applied if separate applications were made.		N	
<b>Reg 12</b> - Amend an application for a permit or an application to amend a permit: <b>a)</b> Under section 57A(3) (a) the fee to amend an application for a permit after notice is given is <b>40 per cent</b> of the application fee for that class of permit set out in the Table at regulation 9 <b>b)</b> Under section 57A(3)(a) of the Act the fee to amend an application to amend a permit after notice is given is <b>40 per cent</b> of the application fee for that class of permit set out in the Table at regulation 11 and any additional fee under (c) below <b>c)</b> If an application to amend an application for a permit or amend an application to amend a permit has the effect of changing the class of that permit to a new class, having a higher application fee set out in the Table to regulation 9, the applicant must pay an additional fee being the difference the original class of application and the amended class of permit.		N	
<b>Reg 13</b> - For a combined application to amend permit. The <b>sum of the highest</b> of the fees which would have applied if separate applications were made and <b>50 per cent</b> of each of the other fees which would have applied if separate applications were made.		N	
<b>Reg 14</b> - For a combined permit and planning scheme amendment. Under section 96A(4)(a) of the Act: The <b>sum of the highest</b> of the fees which would have applied if separate applications were made and <b>50 per cent</b> of each of the other fees which would have applied if separate applications were made.		N	
<b>Reg 15</b> - For a certificate of compliance.	22 fee units	N	<b>\$325.82</b>
<b>Reg 16</b> - For an agreement to a proposal to amend or end an agreement under section 173 of the Act.	44.5 fee units	N	<b>\$659.05</b>
<b>Reg 18</b> - Where a planning scheme specifies that a matter must be done to the satisfaction of a responsible authority, Minister, public authority or municipal council.	22 fee units	N	<b>\$325.82</b>

Item	Unit	GST Y/N	Fees & Charges 2020/21 GST Inc
<b>Extension of Time for a Planning Permit</b>			
First Extension Application	Per application	Y	\$262.00
Second Extension Request	Per application	Y	\$523.00
Any further request	Per application	Y	50% of the scheduled fee
<b>Advertising</b>			
Administration fee	Per advertisement	Y	\$55.00
Letters	Per letter	Y	\$4.30
<b>Forestry</b>			
Coup Inspections (inspection of road condition prior to starting and at the completion of harvesting)	Per application	Y	\$119.00
Timber Harvest Plans	Per application	Y	\$119.00
Plantation Development Notices	Per application	N	\$119.00
<b>Subdivision Fees – Statutory fees</b>			
<b>Reg 6:</b> For certification of a plan of subdivision	11.8 fee units	N	\$174.76
<b>Reg 7:</b> Alteration of plan under section 10(2) of the Act	7.5 fee units	N	\$111.08
<b>Reg 8:</b> Amendment of certified plan under section 11(1) of the Act	9.5 fee units	N	\$140.70
<b>Reg 9:</b> Checking of engineering plans	Per application	N	0.75% of works
<b>Reg 10:</b> Preparation of Engineering Plans by Council	Per application	Y	3.5% of works
<b>Reg 11:</b> Supervision of works	Per application	Y	2.5% of estimated costs of works
<b>Planning Enforcement</b>			
Planning Infringement Notice – Statutory fee	Per penalty unit	N	\$165.22

Item	Unit	GST Y/N	Fees & Charges 2020/21 GST Inc
<b>Section (8) Environmental Health Service</b>			
<b>Septic Systems</b>			
Installations – Domestic	Per permit	N	<b>\$420.00</b>
Installations – Commercial	Per permit	N	<b>\$560.00</b>
Alterations – Minor / Domestic	Per permit	N	<b>\$169.00</b>
Alterations – Substantial / Commercial	Per permit	N	<b>\$373.00</b>
Fines illegal works- Corporations	10 pen units	N	<b>Statutory fee</b>
Fines illegal works – Individuals	2 pen units	N	<b>Statutory fee</b>
Search and copy of old septic tank permit or plan	Per app	Y	<b>\$37.50</b>
Search and copy of old septic tank permit or plan (archived)	Per app	Y	<b>\$61.00</b>
Extension of septic tank permit fee	Per request	N	<b>\$140.00</b>
Report and Consent for Provision of Wastewater Management for building approvals on unsewered allotments of less than one hectare.	Per request	N	<b>\$275.00</b>
<b>Registrations</b>			
All registrations not paid by the renewal date are subject to a <b>50 per cent surcharge</b> as detailed in the renewal notices issued. Monthly Pro-rata registration are available on the annual fee component but not the 50 per cent setup fee part in the first year.			
<b>A. Food Act</b>			
<b>Class 1</b> first calendar year of registration	Per registration	N	<b>\$570.00</b>
<b>Class 1</b> Annual registration fee beyond first year	Per registration	N	<b>\$380.00</b>
<b>Class 2</b> first calendar year of registration	Per registration	N	<b>\$565.00</b>
<b>Class 2</b> Annual registration fee beyond first year	Per registration	N	<b>\$376.00</b>
<b>Class 3</b> first calendar year of registration	Per registration	N	<b>\$362.00</b>
<b>Class 3</b> Annual registration fee beyond first year	Per registration	N	<b>\$242.00</b>
<b>Class 4</b> (just notification – no registration)	Per registration	N	<b>No fee</b>
<b>Class 2</b> Food Safety Program Template – Replacement Copy	Per copy	N	<b>\$66.50</b>
Pre-purchase inspection report	Per report	N	<b>50% of rego renewal fee</b>
Stretrader Registration of Primesafe or Dairysafe Premises	Per registration	N	<b>50% of applicable set up and renewal fee</b>
<b>Class 4</b> (just notification – no registration)	Per registration	N	<b>No fee</b>
Pre-purchase inspection report	Per report	N	<b>50% of the rego renewal fee</b>
Pre-purchase inspection report - if required in less than 7 days	Per report	N	<b>additional \$25</b>
Transfer of Registration Fee	Per transfer	N	<b>50% of rego renewal fee</b>
Non-Complying Sample Reimbursement Fee	Per service	Y	<b>Cost + 5%</b>

Item	Unit	GST Y/N	Fees & Charges 2020/21 GST Inc
<b>B. Public Health &amp; Wellbeing Act 2008</b>			
Prescribed Accommodation fee (Motels)	Per registration	N	\$178.00
B&B > 5 Beds (Unsewered with a private water supply)	Per registration	N	\$112.00
B&B > 5 Beds (In town)	Per registration	N	\$90.00
B&B < 6 Beds (Unsewered with a private water supply)	Per registration	N	\$67.00
B&B < 6 Beds (In town)	Per registration	N	\$57.00
<b>C. Infectious Diseases Control Premises</b>			
Hairdressing/Beauty Parlour (New setup)	Per registration	N	\$142.00
Mobile Hairdressing (New setup)	Per registration	N	\$145.00
Skin Penetration Process (where multiple use exists, single fee payable) (Annual high-risk registration)	Per registration	N	\$145.00
Pre-purchase Inspection Report	Per report	N	50% of registration
Transfer of Registration Fee	Per premises	N	50% of registration
Optional pre-transfer of inspection Fee	Per premises	N	50% of registration
<b>D. Caravan Parks/Movable Dwellings – Statutory fees</b>			
Total number of sites (other than camp sites) <b>not exceeding 25</b>	Per registration	N	\$245.65
Total number of sites (other than camp sites) <b>not exceeding 50</b>	Per registration	N	\$491.30
Total number of sites (other than camp sites) <b>not exceeding 100</b>	Per registration	N	\$982.00
Total number of sites (other than camp sites) <b>not exceeding 150</b>	Per registration	N	\$1,488.35
<b>E. Vaccine Charges</b>			
Influenza Vaccination (at Clinic) Quadvalant	Per vaccine	Y	\$18.00
Supply of Vaccination history statement	Per statement	Y	\$12.00
Hep. B Vaccination	Per vaccine	Y	\$23.00
Hepatitis A Vaccination (Adult)	Per vaccine	Y	\$70.00
Hepatitis A Vaccination (Paediatric)	Per vaccine	Y	\$45.00
Combined Hepatitis A & B Vaccination (Adult)	Per vaccine	Y	\$85.00
Combined Hepatitis A & B Vaccination (Paediatric)	Per vaccine	Y	\$55.00
Meningococcal A,C,Y,W	Per vaccine	N	\$85.00
I POL (Polio vaccine)	Per vaccine	N	\$50.00
Diphtheria, Tetnus & Whooping Cough & Polio (infranrix IPV)	Per vaccine	N	\$78.00
Diphtheria, Tetnus & Whooping Cough, Hepatitis B, HIB & Polio (Infranrix Hexq)	Per vaccine	N	\$110.00

Item	Unit	GST Y/N	Fees & Charges 2020/21 GST Inc
Rotavirus (Rotateq)	Per vaccine	N	\$90.00
Measles, Mumps and Rubella (Priorix)/mmrv	Per vaccine	N	\$40.00
Pneumococcal (Prevenar 13)	Per vaccine	N	\$140.00
HPV/Gardasil	Per vaccine	N	\$150.00
Boostrix/Dip, Tetnus, Whooping - Adult	Per vaccine	N	\$40.00
Chicken Pox	Per vaccine	N	\$70.00
Supply of syringe container - Commercial	Per container	Y	\$14.50
Syringe container – receive for disposal	Per container	Y	\$14.50
<b>Section (9) Saleyards</b>			
<b>Saleyard Fees</b>			
Bulls - sale fee	Per head	Y	\$12.80
Cows - sale fee	Per head	Y	\$10.00
Calf - sale fee	Per head	Y	\$2.20
Cow and calf - sale fee	Per head	Y	\$11.40
Horses - sale fee	Per head	Y	\$9.60
All other livestock	Per head	Y	\$2.20
Fats - sale fee	Per head	Y	\$9.60
Sheep - sale fee	Per head	Y	\$1.20
Cattle - sale fee	Per sale	Y	\$252.00
Sheep - sale fee	Per sale	Y	\$252.00
Special Weigh	Per head	Y	\$3.30
Special/Opening fee	Per sale	Y	\$43.00
Yarding fee (Cattle yards)	Per head per day	Y	\$3.10
Yarding fee (Sheep yards)	Per head per day	Y	\$0.50
Post-sale clean up fee	Per sale	Y	\$500.00
Truck wash token	Per token	Y	\$3.10
Hire Kiosk/Office	Per hour	Y	\$17.90





# **BENALLA**

## **RURAL CITY COUNCIL**

Benalla Rural City Council  
Budget 2020/21

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