

# Application for Report and Consent Regulation 153 & 154 Flood areas and designated works



## PROPERTY VARIATION IS SOUGHT FOR

ADDRESS                      Number \_\_\_\_\_ Street/Road \_\_\_\_\_  
Town \_\_\_\_\_ Postcode \_\_\_\_\_

## APPLICANT DETAILS

RBS                       OWNER                       AGENT OF OWNER   
APPLICANT NAME \_\_\_\_\_  
POSTAL ADDRESS \_\_\_\_\_  
PHONE (BH) \_\_\_\_\_ EMAIL \_\_\_\_\_

## OWNER DETAILS *(if not the applicant)*

OWNER NAME \_\_\_\_\_  
POSTAL ADDRESS \_\_\_\_\_  
PHONE (BH) \_\_\_\_\_ EMAIL \_\_\_\_\_

## SUPPORTING DOCUMENTS / REQUIREMENTS

In order for your application to be assessed, the completed application form must be accompanied by the following:

- Description of the proposed works and reason why consent should be granted  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- Two (2) copies of properly prepared plans including site plan, floor plan, elevations and sections, which indicate the proposed floor levels above Australian Height Datum (AHD)
- A letter from the water authority with details of the Specified Flood Level above AHD
- Copy of a current Certificate of Title including lot plan, plan of subdivision, covenants, agreements, easements
- A fee of \$299.80 per regulation

## APPLICANT SIGNATURE

*Signature*

*Date*

## ADDITIONAL INFORMATION

Note this is not an application for a Building or Planning Permit. A Building Permit and a Planning Permit (if required) must be obtained in addition to this application.

For more information on building in flood affected areas see the Building Resources section on the [Victorian Building Authority website](#)

- Practice Note 2014-65 Flood hazard areas and building regulations
- Practice Note 2014-57 Report and consent

## APPEAL RIGHTS

An owner can appeal to the Building Appeals Board, within 30 days, of any

- decision to refuse
- condition/s and or requirements imposed on the decision
- failure to make a decision within the prescribed time

## HOW WOULD YOU LIKE TO RECEIVE YOUR PERMIT

WILL COLLECT

BY MAIL

BY EMAIL

## PAYMENT OPTIONS

### CONTACT US

Phone 03 5760 2600 to make an EFTPOS or credit payment over the phone.

Fax 03 5762 5537

Email [council@benalla.vic.gov.au](mailto:council@benalla.vic.gov.au)

### IN PERSON

Visit the Council's Customer Service Centre at 1 Bridge Street East, Benalla

### MAIL

Send this application back to us with a cheque for the full amount made payable to Benalla Rural City Council, PO BOX 227, BENALLA VIC 3671

OFFICE USE

Date received

Receipt number

OFFICE USE ONLY			
Reviewed by	BC / MBS	PC	MD
	<input type="checkbox"/> Approved <input type="checkbox"/> Refused	<input type="checkbox"/> Approved <input type="checkbox"/> Refused	<input type="checkbox"/> Approved <input type="checkbox"/> Refused
Signature			
Date			
Comments			

**Information Privacy** The personal information requested on this form is being collected by Council for the purpose of issuing a permit in relation to the above. The personal information will be used by Council for that primary purpose or directly related purposes. The information may also be used to update Council's customer databases to assist Council in discharging its functions or providing services. The personal information collected will not otherwise be disclosed unless permitted or required by law. If the information is not collected we are unable to process your application and provide the service sought by you. Requests for access to and/or amendment of personal information should be made to Council's Privacy Officer.

