

Footpath Dining and Banner Screens Application

APPLICATION FEE \$61.00 - RENEWAL FEE \$20.00 - 2021-22



NEW APPLICATION

RENEWAL OF EXISTING PERMIT

BUSINESS DETAILS

BUSINESS NAME _____

APPLICANT NAME _____

BUSINESS ADDRESS _____

TRADING HOURS from _____ to _____

PHONE (BH) _____ FAX _____

EMAIL _____

FURTHER DETAILS

PROPOSED LOCATION OF OUTDOOR FURNITURE _____

NUMBER OF PROPOSED FURNITURE TABLES

CHAIRS

BANNER SCREENS

IMPORTANT INFORMATION

- A copy of your Public Liability Insurance Certificate of Currency with a minimum cover of \$10 million must accompany this application.
- A site plan of the location must be attached.
- We may request additional information depending on the nature of the application.
- We retain the right to review the permit in the event of any change of circumstances.
- A failure to comply with the conditions of the permit (if any) could result in the permit being cancelled.
- A fee of \$61.00 is payable before your application is processed. The fee for a renewal application is \$20.00. It is the permit holder's responsibility to apply for a renewal prior to the permit expiry.

SIGNATURE

I, _____ (name) hereby apply to place dining furniture on the footpath outside my premises and if my application is granted, I agree to abide by the terms and conditions imposed by Benalla Rural City Council.

I also agree to indemnify the Council and its staff and to keep them indemnified against any and all liability (including liability in negligence) and claims, damages, loss, expense and cost in connection with the placement of furniture on a footpath for outdoor dining.

Signature

Date

Information Privacy

The personal information requested on this form is being collected by Council for the purpose of issuing a permit in relation to the above service. The personal information will be used by Council for that primary purpose or directly related purposes. The information may also be used to update Council's customer databases to assist Council in discharging its functions or providing services. The personal information collected will not otherwise be disclosed unless permitted or required by law. If the information is not collected we are unable to process your application and provide the service sought by you. Requests for access to and/or amendment of personal information should be made to Council's Privacy Officer.

HOW WOULD YOU LIKE TO RECEIVE YOUR PERMIT

WILL COLLECT

MAILED

FAXED

EMAILED

PAYMENT OPTIONS

CONTACT US

Phone **03 5760 2600** to make an EFTPOS or credit payment over the phone.

Fax **03 5762 5537**

Email council@benalla.vic.gov.au

IN PERSON

Visit the Council's Customer Service Centre at **1 Bridge Street East, Benalla**

MAIL

Send this application back to us with a cheque for the full amount made payable to **Benalla Rural City Council, PO BOX 227, BENALLA VIC 3671**

OFFICE USE

Date received

Receipt number

Information Privacy

The Council will only use and disclose information for the purpose/s for which it is collected. Visit www.benalla.vic.gov.au for more information.