

# General Permit Application

\$61.00 FEE – 2021-22

## APPLICANT DETAILS

COMPANY NAME \_\_\_\_\_

APPLICANT NAME \_\_\_\_\_

POSTAL ADDRESS \_\_\_\_\_

PHONE (BH) \_\_\_\_\_ FAX \_\_\_\_\_

EMAIL \_\_\_\_\_

## ACTIVITY DETAILS

PROPOSED ACTIVITY \_\_\_\_\_

DATE/S from \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_

TIME/S from \_\_\_\_\_ to \_\_\_\_\_

LOCATION \_\_\_\_\_

## IMPORTANT INFORMATION (tick box to confirm attachment)

- A copy of the applicant's Public Liability Insurance Certificate of Currency must be submitted with this application.
- A shop approval form must accompany this application if the proposed activity is to be conducted outside a premises that is owned by another party.
- \$61.00 fee is payable.

## HOW WOULD YOU LIKE TO RECEIVE YOUR PERMIT

WILL COLLECT  MAILED  FAXED  EMAILED 

## SIGNATURE

## DATE

## PAYMENT OPTIONS

### CONTACT US

Phone 03 5760 2600 to make an EFTPOS or credit payment over the phone.

Fax 03 5762 5537

Email council@benalla.vic.gov.au

### IN PERSON

Visit the Council's Customer Service Centre at 1 Bridge Street East, Benalla

### MAIL

Send this application back to us with a cheque for the full amount made payable to Benalla Rural City Council, PO BOX 227, BENALLA VIC 3672

OFFICE USE Date received  Receipt number 

### Information Privacy

The personal information requested on this form is being collected by Council for the purpose of issuing a permit in relation to the above service. The personal information will be used by Council for that primary purpose or directly related purposes. The information may also be used to update Council's customer databases to assist Council in discharging its functions or providing services. The personal information collected will not otherwise be disclosed unless permitted or required by law. If the information is not collected we are unable to process your application and provide the service sought by you. Requests for access to and/or amendment of personal information should be made to Council's Privacy Officer.