

# Planning and Development Committee

## Agenda

**Date:** Wednesday 9 November 2022

**Time:** Following the 6pm Finance and Operations  
Committee Meeting

**Venue:** Civic Centre (Council Meeting Room)  
13 Mair Street, Benalla

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In accordance with Rule 6.4 of the *Governance Rules 2020* an audio recording will be made of the proceedings of the meeting.

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# Agenda

<b>Chair</b>	Councillor Danny Claridge	
<b>Councillors</b>	Councillor Peter Davis	
	Councillor Don Firth	
	Councillor Bernie Hearn (Mayor)	
	Councillor Punarji Hewa Gunaratne	
	Councillor Justin King	
	Councillor Gail O’Brien	
<b>In attendance</b>	Dom Testoni	Chief Executive Officer
	Robert Barber	General Manager Corporate
	Adrian Gasperoni	Manager Assets and Infrastructure
	Greg Robertson	Manager Facilities and Information Technology
	Nilesh Singh	Manager Development
	Joel Ingham	Planning Coordinator
	Jessica Beaton	Governance Coordinator

## Apologies

**Recommendation:**

**That the apology/ies be accepted and a leave of absence granted.**

## Confirmation of the Minutes of the Previous Meeting

The minutes have been circulated to Councillors and posted on the Council website [www.benalla.vic.gov.au](http://www.benalla.vic.gov.au) pending confirmation at this meeting.

**Recommendation:**

**That the Minutes of the Planning and Development Committee Meeting held on Wednesday 5 October 2022 be confirmed as a true and accurate record of the meeting.**

## **Governance Matters**

This Committee Meeting is conducted in accordance with the *Local Government Act 2020* and the Benalla Rural City Council *Governance Rules 2020*.

## **Recording of Council Meetings**

In accordance with the *Governance Rules 2020* clause 6.4 meetings of Council will be audio recorded and made available for public access, with the exception of matters identified as confidential items in the agenda.

## **Behaviour at Meetings**

Members of the public present at a meeting must remain silent during the proceedings other than when specifically invited to address the Committee.

The Chair may remove a person from a meeting for interjecting or gesticulating offensively after being asked to desist, and the chair may cause the removal of any object or material that is deemed by the Chair to be objectionable or disrespectful.

The Chair may call a break in a meeting for either a short time, or to resume another day if the behaviour at the Council table or in the gallery is significantly disrupting the meeting.

## **Disclosures of Conflict of Interest**

In accordance with the *Local Government Act 2020*, a Councillor must declare any Conflict of Interest pursuant to Section 130 of the Act in any items on this Agenda.

At the time indicated in the agenda, a Councillor with a conflict of interest in an item on that agenda must indicate they have a conflict of interest by clearly stating:

- the item for which they have a conflict of interest;
- whether their conflict of interest is general or material; and
- the circumstances that give rise to the conflict of interest.

Immediately prior to the consideration of the item in which they have a conflict of interest, a Councillor must indicate to the meeting the existence of the conflict of interest and leave the meeting.

## Business

### 1. Planning And Building Approvals – September 2022

SF/255

Joel Ingham – Planning Coordinator  
Sarah Ford – Building Coordinator  
Nilesh Singh – Manager Development

#### PURPOSE OF REPORT

The report details planning permit applications and building approvals for September 2022.

#### Planning Permit Applications Determined under Officer Delegation

File No	Description	Property Address	Decision	
1	DA7428	Construction of a dependent person's unit	141 Sudholz Road, Glenrowan West	Approved
2	DA7268	Construction of an outbuilding	64 Lakeside Drive, Chesney Vale	Approved
3	DA6825	Construction of an outbuilding	39 Burness Road, Benalla	Approved
4	DA5890/2	Use of the land to sell and consume liquor	81 Baddaginnie Benalla Road, Benalla	Approved
5	DA7400	Construction of a dwelling	7 Mayfair Drive, Benalla	Approved
6	DA4524	Construction of a covered area over existing horse yards	5835 Midland Highway, Benalla	Approved
7	DA4946	Three lot subdivision	817 Upper Lurg Road, Upper Lurg	Approved
8	DA5822	Two lot subdivision	126 Racecourse Road, Benalla	Approved
9	DA7424	Construction of an outbuilding	147 Cleary Road, Goorambat	Approved

#### Planning Permit Amendments Determined Under Officer Delegation

File No	Description	Property Address	
1	DA7254	Constructions of buildings and works	Pistol Club Track, Benalla (Crown Allotment 2022, Parish of Benalla)

### Planning Permits Issued Under VicSmart

File No		Description	Property Address
1	DA7424	Construction of an outbuilding	147 Cleary Road, Goorambat
2	DA7268	Construction of an outbuilding	64 Lakeside Drive, Chesney Vale
3	DA6825	Construction of an outbuilding	39 Burness Road, Benalla

### Planning Permit Applications Determined by the Council

There were no planning permit applications determined by Council during the month of September 2022.

### Planning Permit Amendments Determined by the Council

There were no planning permit amendments determined by Council during the month of September 2022.

### Planning Permit Applications Withdrawn or Lapsed

There were no planning permit applications withdrawn or lapsed during the month of September 2022.

### Notices of Decision

There were no notices of decisions issued during the month of September 2022.

*A Notice of Decision (NOD) is issued when Council has decided to grant a planning permit when objection(s) are received regarding the application.*

*An objector may appeal to Victorian Civil and Administrative Tribunal (VCAT) against the decision to grant the permit within 21 days of a Notice of Decision being issued. After 28 days if no appeal has been lodged Council will issue the Planning Permit.*

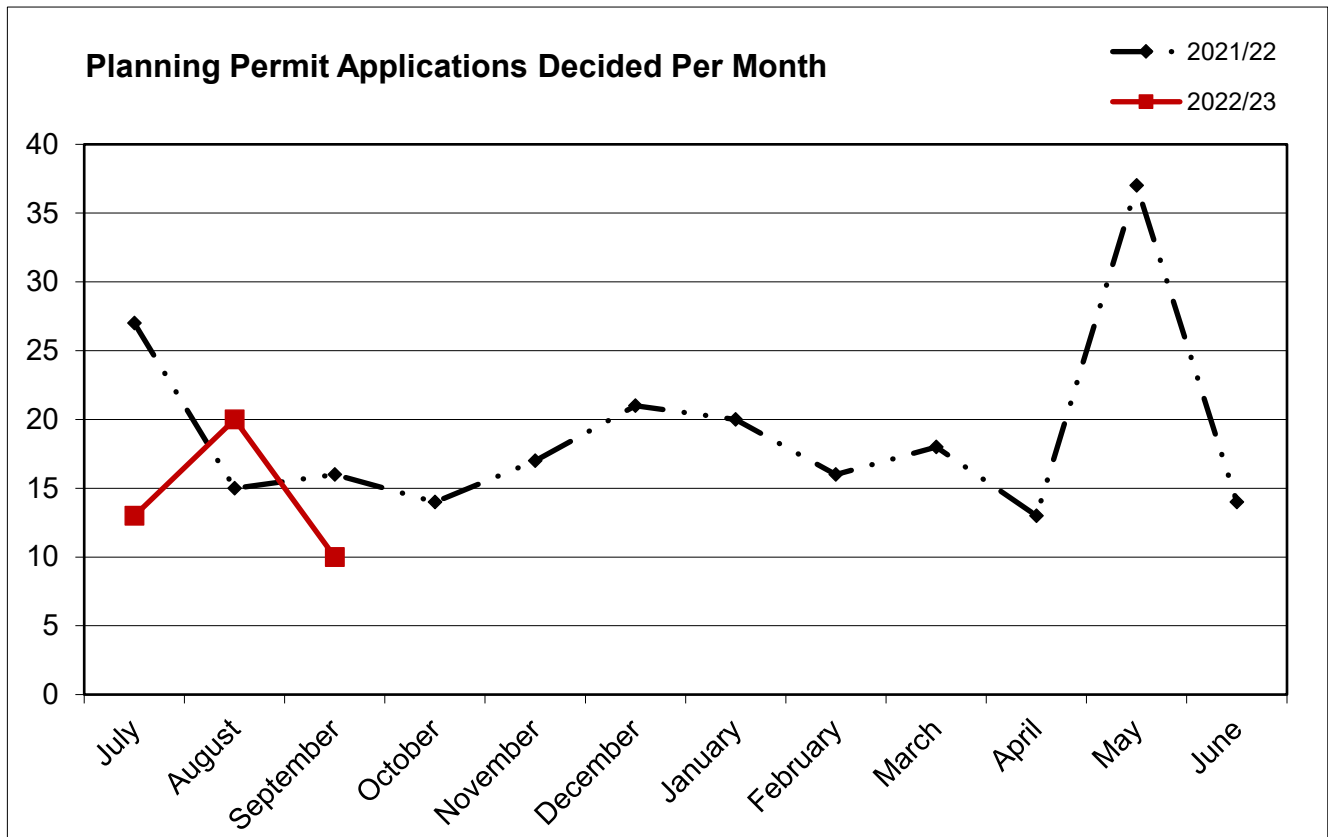
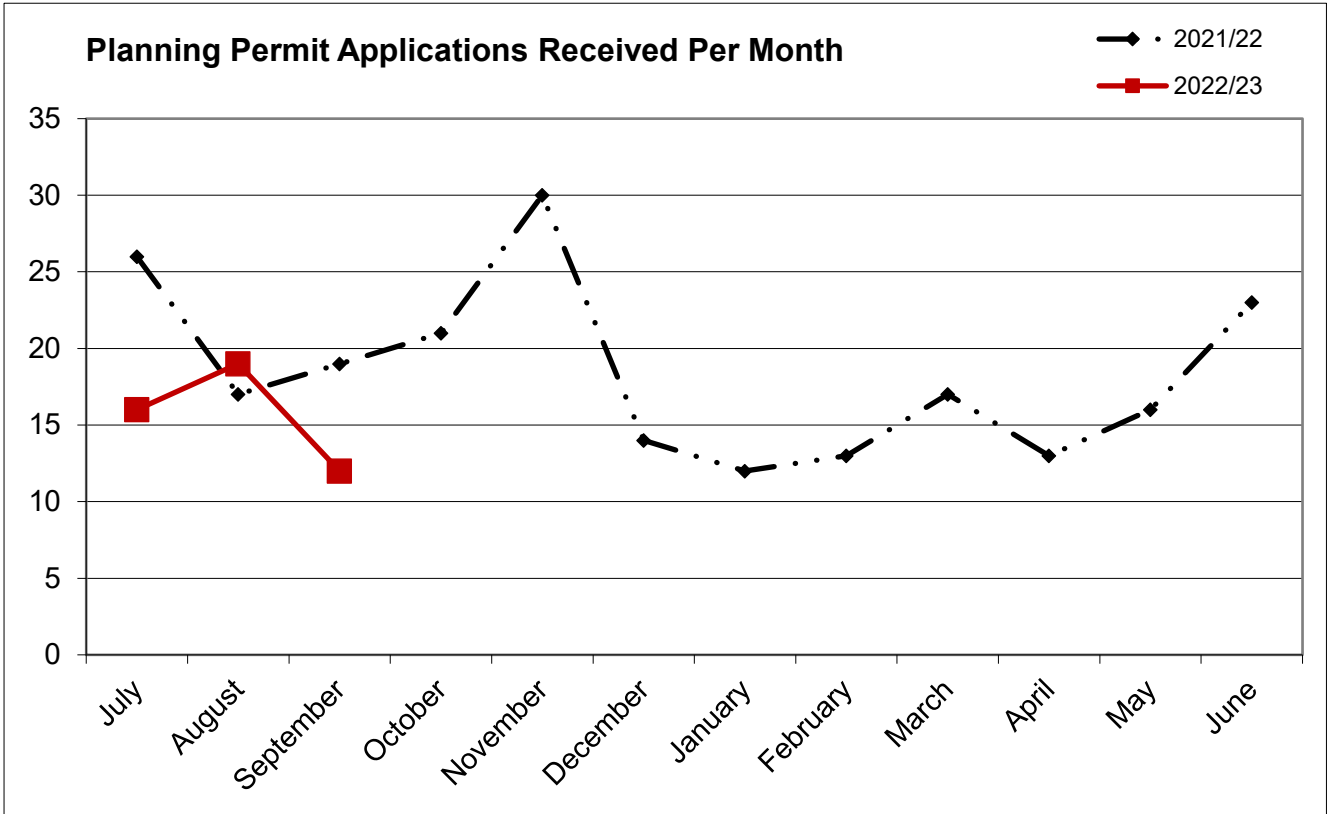
### Planning Permit Applications Determined by VCAT

There were no planning permit applications determined by VCAT during the month of September 2022.

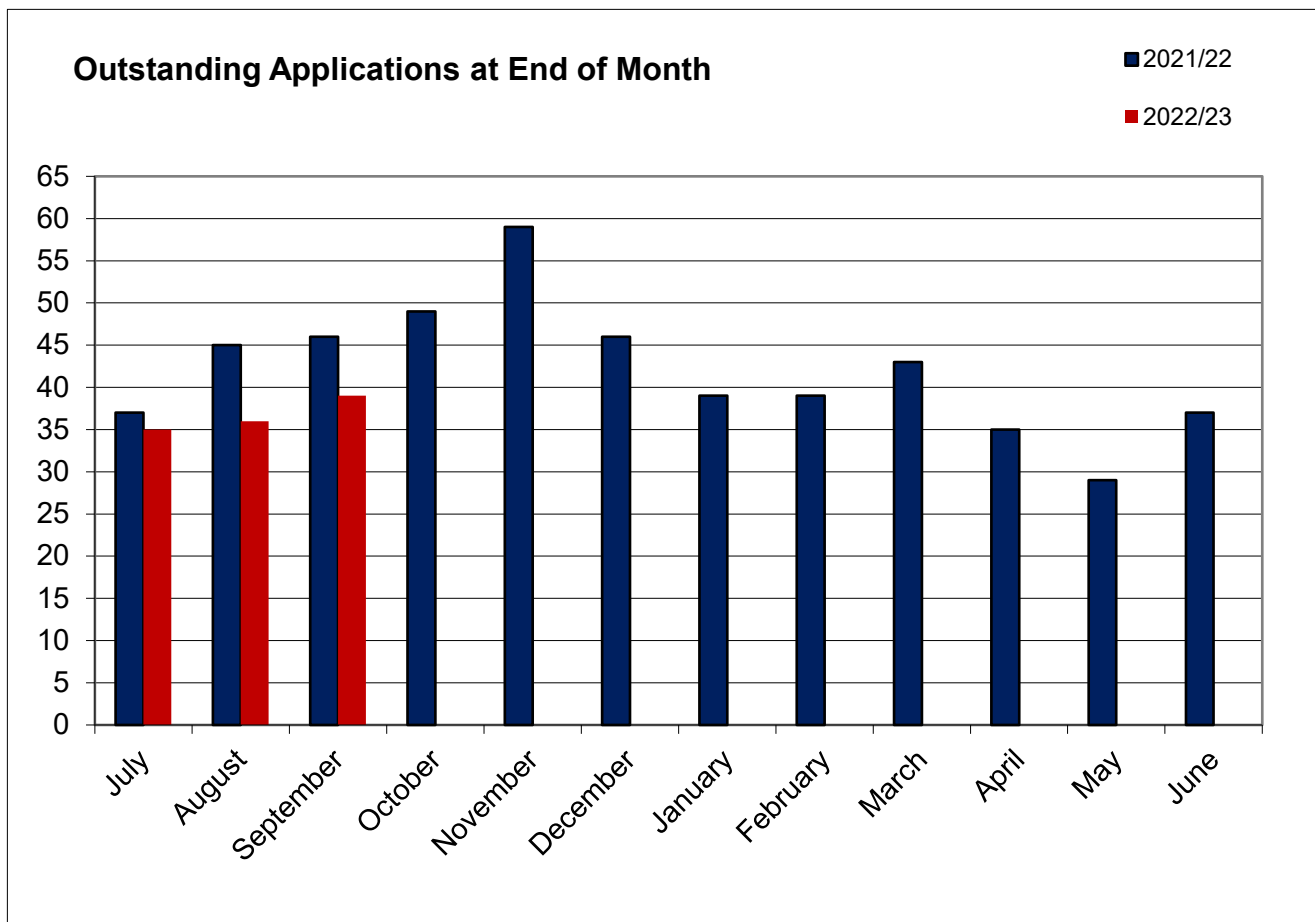
**Matters Before VCAT**

<b>DA7055</b>	<b>Use and development of land for a second dwelling at 888 Tatong Tolmie Road, Tatong</b>
Status	At a Planning and Development Committee meeting on 18 May 2022 it was resolved that the Council refuse to grant a permit for a second dwelling on the land. The refusal was based on grounds of objection received from the Country Fire Authority. The applicant has lodged an appeal to VCAT. The VCAT hearing has been set for 17 and 20 February 2023.
<b>DA347</b>	<b>14 Mair Street, Benalla – Visitor Information Centre Redevelopment</b>
Status	<p>An appeal has been lodged by residents regarding the redevelopment of the Visitor Information Centre at 14 Mair Street, Benalla. The appeal seeks a declaration from VCAT that the use of the land fits in with the definition of a ‘Cinema Based Entertainment Facility’ and is therefore a prohibited use within the Public Park and Recreation Zone. It is the opinion of Council Officer’s that the uses conducted within the building do not constitute the use of a ‘Cinema Based Entertainment Facility’ and that a planning permit is not required to use the site for its intended purpose.</p> <p>The hearing date is set for 16 November 2022.</p> <p>At a Practice Day hearing on 16 September 2022 the residents opposed to the redevelopment of the Visitor Information Centre also advised that they were seeking an enforcement and interim enforcement order. The interim enforcement order was heard on 27 September 2022. The order from the Tribunal is that the application for an interim enforcement order is disallowed. The main reason for the order is that the applicants refused to give an undertaking to pay damages in the case that works on the site ceased and their application for an enforcement order failed.</p> <p>In the meantime, the applicants have also withdrawn their application for an enforcement order. As a result the only outstanding matter is the declaration hearing on 16 November 2022.</p>

Planning Permit Applications





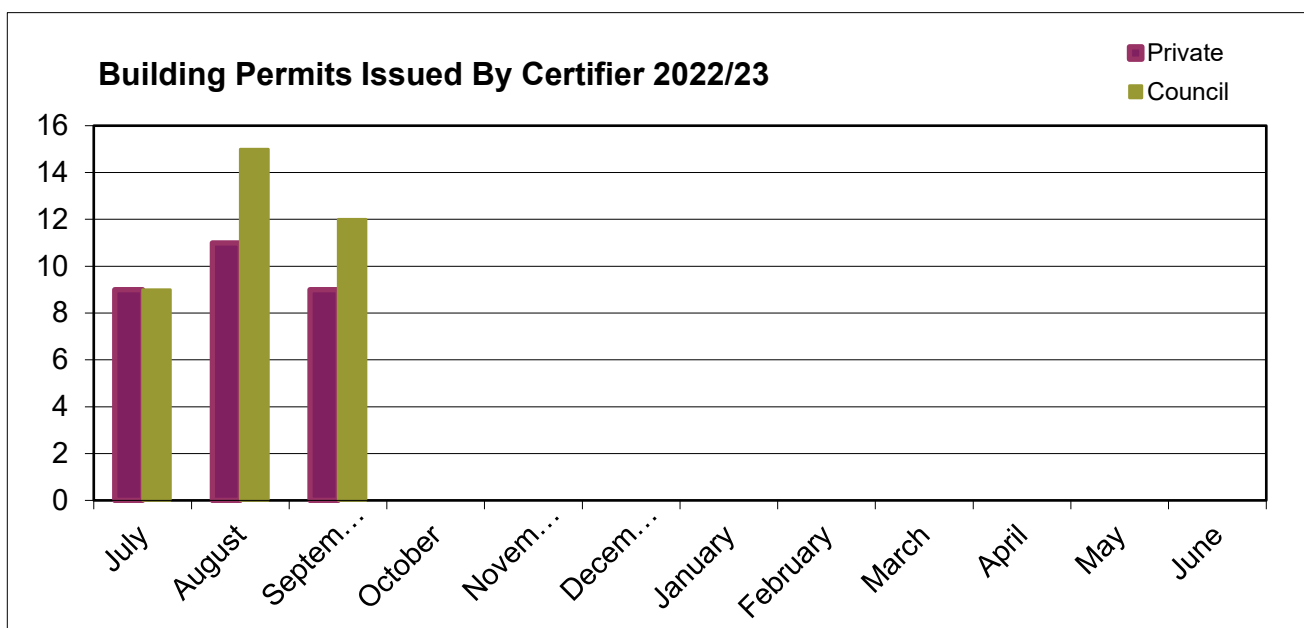


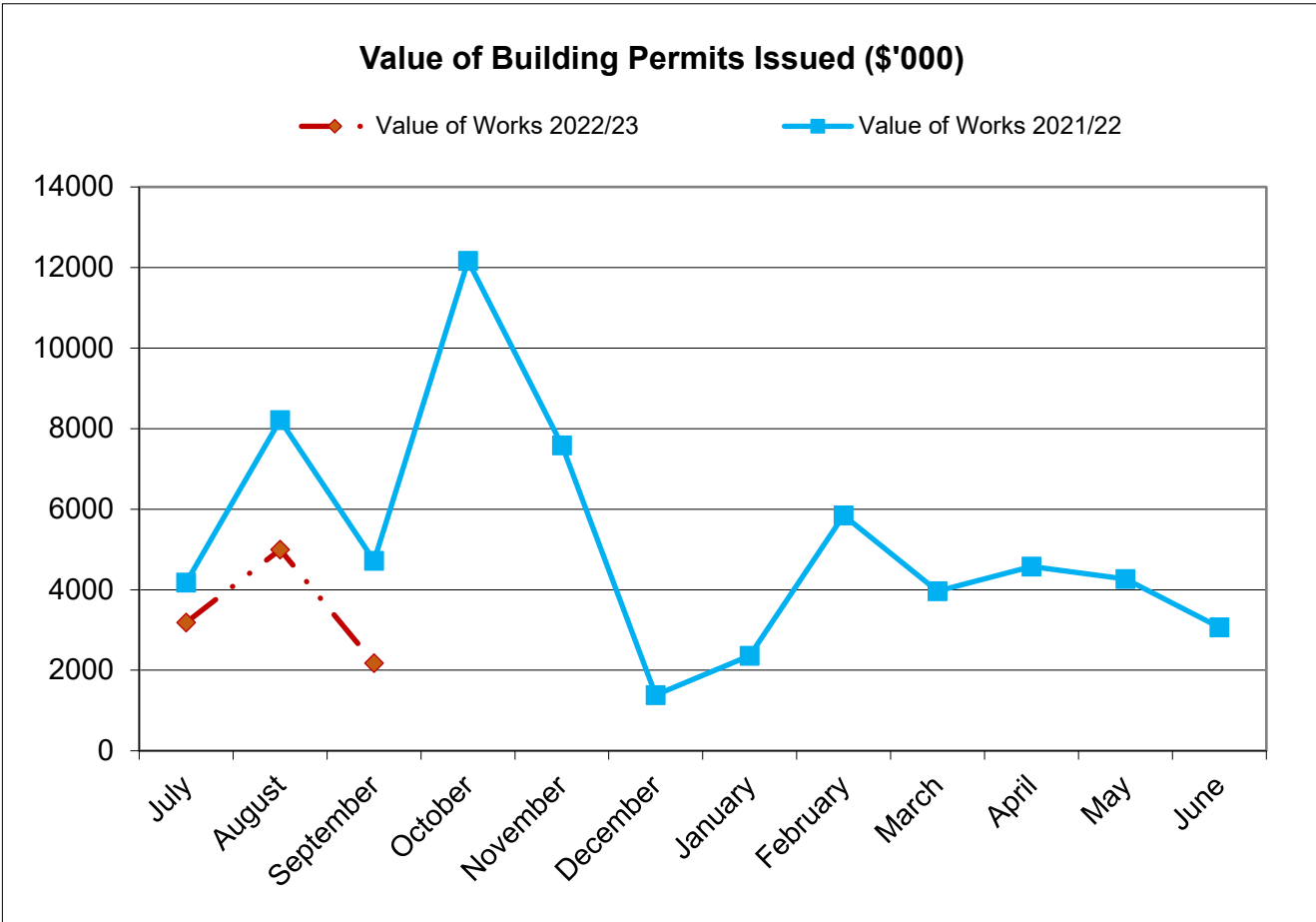
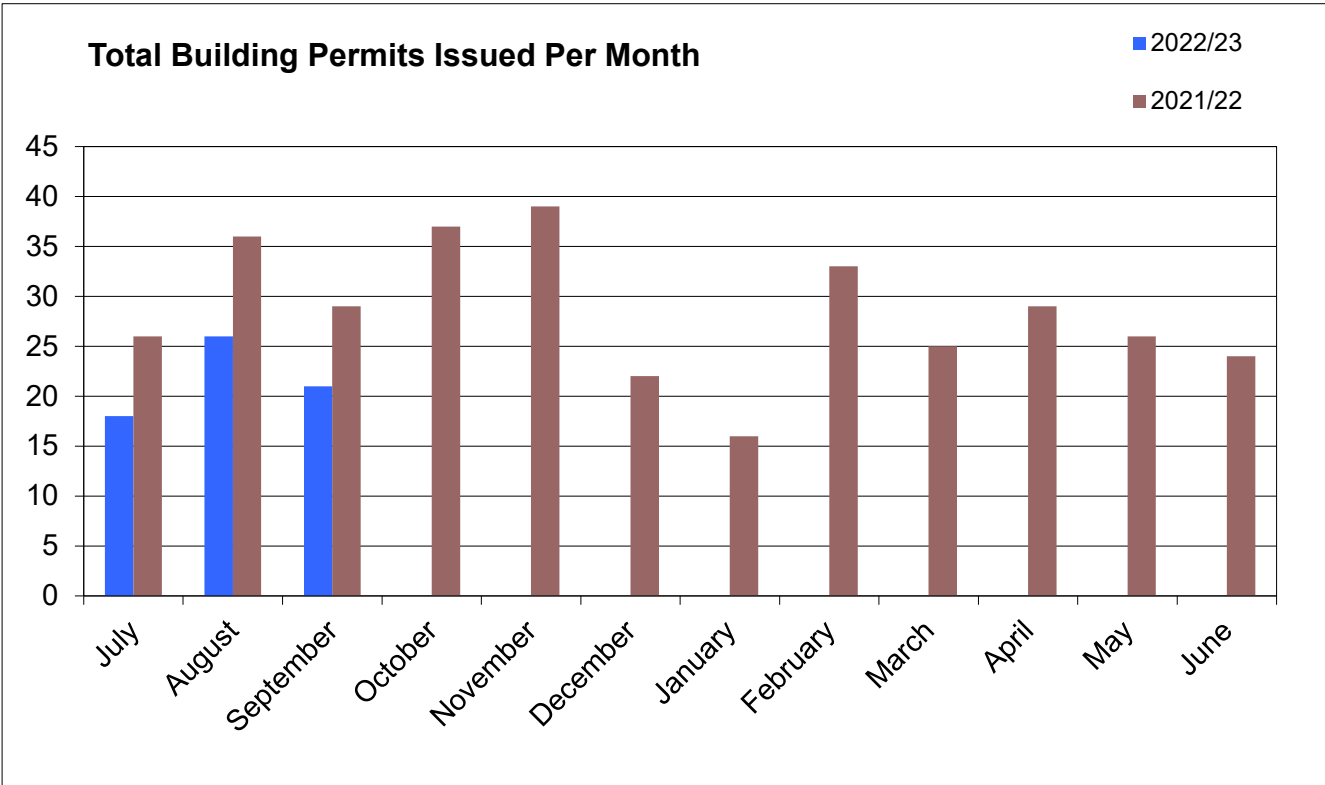
**Building Approvals Issued by Council and Private Practitioners**

File No	Description	Property Address	Value	
1	DA4299	Construction of a shop	19 Railway Place, Benalla	\$32,961
2	DA7377	Construction of a farm shed	137 Dennis Road, Molyullah	\$29,320
3	DA4484	Construction of a farm shed	51 McGann Hill Road, Chesney Vale	\$27,925
4	DA6440/2	Construction of a verandah	84 Kilfeera Road, Benalla	\$23,736
5	DA7025	Construction of a shed	30 Willis Little Drive, Benalla	\$83,769
6	DA7370	Construction of a farm shed	3299 Midland Highway, Lima South	\$45,000
7	DA6254	Construction of a shed	20 Simkin Drive, Benalla	\$8,000
8	DA4447	Construction of a masonry wall	37 Cemetery Road, Benalla	\$12,000
9	DA7403	Construction of a garage	8 Ride Avenue, Benalla	\$13,250

File No		Description	Property Address	Value
10	DA4405	Construction of a farm shed	546 Four Mile Road, Benalla	\$74,800
11	DA6223	Construction of a shed	29 Woods Road, Devenish	\$36,224
12	DA7361	Construction of a carport	88 Arundel Street, Benalla	\$7,000
13	DA6854	Construction of a shed and carport	182 Goudie Road, Chesney Vale	\$13,202
14	DA5759/2	Construction of an industrial shed	34 Saleyards Road, Benalla	\$14,000
15	DA4413	Construction of a swimming pool and safety barrier	2494 Samaria Road, Moorngag	\$37,495
16	DA3923	Construction of a swimming pool and safety barrier	68 Spinney Lane, Samaria	\$60,093
17	DA7422	Construction of a dwelling and garage	21 Inglis Road, Benalla	\$410,000
18	DA7432	Construction of a dwelling and garage	24 Livingston Boulevard, Benalla	\$279,980
19	DA347	Redevelopment of museum (Stage 3 – Frames)	14 Mair Street, Benalla	\$684,300
20	DA7328	Construction of a carport	28 Egmont Street, Benalla	\$8,000
21	DA7440	Construction of a dwelling and garage	6 Livingston Boulevard, Benalla	\$278,471
<b>Total</b>				<b>\$2,179,526</b>

**Building Permits Issued by Certifier by Month**





***COUNCIL PLAN 2021-2025* IMPLICATIONS**

**Community**

- A healthy, Safe and resilient community.
- A connected, involved and inclusive community.

**Livability**

- Vibrant public spaces and places.
- Connected and accessible roads, footpaths, transport and parking.

**Economy**

- Population growth.

**Environment**

- Healthy and protected natural environment.

**Leadership**

- Good governance.

**Recommendation:**

**That the report be noted.**

## 2. Development Department Activity Report For the Quarter Ended 30 September 2022

SF/255

Nilesh Singh – Manager Development

### PURPOSE OF REPORT

The report presents the activities of the Development department for the quarter ended 30 September 2022.

### Strategic Planning

- In September 2019, the Council resolved to send Amendment C43 to the Minister for Planning for authorisation and then exhibit the amendment after authorisation. The amendment involves rezoning land at 167 Sydney Road, Benalla from Special Use Zone Schedule 3 to the Industrial 1 Zone. The amendment was submitted to the Minister for Planning for authorisation on 18 December 2020. Authorisation was given on 29 January 2021. Department of Environment, Land, Water and Planning (DELWP) have since advised that further changes are required to the amendment to protect native vegetation within the rear portion of the site. This information has now been provided by the proponent to a satisfactory level and the amendment is now being prepared for exhibition.
- At a Planning and Development Committee Meeting on 5 October 2022 it was resolved to adopt the engagement plan for the Heritage Study. The engagement plan will now be implemented to obtain as much information as possible to inform the Heritage Study.
- The Planning Scheme Review Report has been finalised after consultation with Councillors and internal and external stakeholders. Further work required by the report will need to be implemented by way of planning scheme amendments at a later date to be determined.

### Statutory Planning

- 71 applications received during the quarter.
- 43 applications decided during the quarter.
- 86.05 per cent of applications were decided within statutory timeframes.
- 378 phone calls received.

### Building Surveying

- 356 phone calls received.
- 145 building inspections conducted.
- 35 building applications processed.
- 30 building applications lodged by private building surveyors.
- 73 building certificates issued.

## Public Health

- Received complaint from clients being sprayed with deodorant from an automatic dispenser in an exercise facility. The deodorant triggered significant respiratory irritation and its intended use was meant for outdoors or in well ventilated environments. Fifteen recommendations were made to improve the situation.
- A commercial kitchen was found with two drums of cooking oil being inappropriately stored. A fire extinguisher was relocated to an inappropriate position with no signage. Failure to respond to these concerns resulted in a referral to Council's contracted Municipal Building Surveyor.
- Twenty Routine Food Safety Assessments were conducted. Independent consultants recommended a warning be given to a food corporation for a foreign object related food complaint. The old food databases were prepared for change over to the new State FoodTrader OSCAR software.

## Compliance

- Impounded 54 domestic animals for the quarter.
- Received 126 related cat and dog requests by the community.
- Returned 26 cats and dogs to their families.

## Emergency Management

- The Municipal Emergency Management Planning Committee submitted the *Benalla Municipal Emergency Management Plan* to the chair of the Hume Regional Emergency Management Planning Committee for assessment and approval in August 2022. The final approval to publish the plan on Councils website was received on 25 October 2022.
- On-going delays continue for the supply of the Trailer mounted Emergency Water pump. Delivery was originally scheduled for late April or May 2022 and has now been pushed back by the Shepparton based supplier.
- The Winton Flood Scoping Plan process continues.

## Manager Development

### Septic Tanks

- 18 'Permit to Install' issued.
- 15 'Certificate to Use' issued.
- 130 septic inspections conducted.

### Engineering Referrals for Planning Permit

- 50 applications referred to Manager Development for engineering comments for planning proposals.
- 15 Certification of a Plan of Subdivision issued.
- Six Statement of Compliance of a Subdivision issued.
- 35 Legal Point of Discharge applications processed.

### Wastewater Referrals for Planning Permit

Forty five applications were referred to the Manager Development for planning comments and engineering comments for planning proposals.

### Fee Dispensation

The Council supports community groups and not-for-profit organisations through fee dispensation or reduction and responding to other circumstances as warranted.

For the quarter ended 30 September 2022, three applications to the value of \$3,616.50 in fee dispensations were approved:

Community Events	0
Fundraising	1
Food premises Late Registrations	0
Planning Matters	2
Building Matters	1
Other	6

### Applications Received:

Applicant	Permit Type	Value (\$)
Benalla Showgrounds Committee of Management	Building Permit	\$678.70
Mr Gary Nolan	Planning Permit Amendment	\$1,360.80
Raise the Roof	Planning Permit	\$1,185.00
Beyond Housing	General Permit	\$62.00
Salvo's Store	Goods on Display Permit (Renewal)	\$20.00
Legacy Group	Fundraising Permit	\$62.00
Hearing Australia	General Permit	\$62.00
Salvation Army	General Permit	\$62.00
Benalla SES	General Permit	\$62.00
ANZAC and Poppy Appeal	General Permit	\$62.00
<b>Total</b>		<b>\$3,616.50</b>

**COUNCIL PLAN 2021-2025 ACTION PLAN**

**Community**

<b>A healthy, safe and resilient community</b>		
<b>Strategy</b>	<b>Action</b>	<b>September Quarter Update</b>
Work closely with community and key stakeholders to plan for emergencies and build community resilience.	Develop a new <i>Municipal Emergency Management Plan</i> (MEMP).	Working with Hume Emergency Management Planning Committee and Emergency Management Victoria. The MEMP is currently undergoing the approval process.

<b>A connected, involved and inclusive community</b>		
<b>Strategy</b>	<b>Action</b>	<b>September Quarter Update</b>
Support and promote opportunities for the community to participate in a range of social, recreational, and arts and cultural programs, activities and events.	Investigate development of an Off-Leash Dog Park.	The 2022/23 Budget includes \$100,000 to establish a dog park/parks in Benalla. Potential sites being identified with community engagement to be undertaken in November 2022.

**Livability**

<b>Vibrant public spaces and places</b>		
<b>Strategy</b>	<b>Action</b>	<b>September Quarter Update</b>
Advocate for and act on opportunities to protect, maintain and preserve heritage assets.	Develop <i>Benalla Rural City Heritage Study</i> .	State Government funding obtained to undertake a Heritage Review and to develop Heritage Study, Project to be undertaken by the Department of Environment Land Water and Planning in consultation with the Council.
	Develop a concept plan for the Benalla Station Precinct and Benalla Central Business District Linkage upgrade.	2022/23 Budget allocates \$50,000 to project. Plan to be developed once Benalla Station Precinct pedestrian underpass location is finalised.

**Recommendation:**  
**That the report be noted.**



### 3. Benalla Landfill and Resource Recovery Centre Transfer Station Fees

SF/5117

Adrian Gasperoni – Manager Assets and Infrastructure  
Shannan Cooper – Resource Recovery Coordinator

#### PURPOSE OF REPORT

The report discusses the proposed Benalla Landfill and Resource Recovery Centre transfer station charges.

#### BACKGROUND

On the 5 October 2022 the Planning and Development Committee, acting under its delegated authority of the Council, resolved:

*That the proposed Benalla Landfill and Resource Recovery Centre Transfer Station charges below be endorsed for public exhibition for at least 28 days:*

- *General waste: \$82.00 1m3, \$62.00 3/4m3, \$41.00 1/2m3 and \$21.00 1/4m3*
- *Organic green waste: \$19.00 1m3, \$14.00 3/4m3, \$9.50 1/2m3 and \$5.00 1/4m3*
- *Processed timber: \$23.50 1m3*
- *Contaminated fill: \$115.00 1m3*
- *Concrete/bricks: \$71.50 1m3*
- *Clean fill: \$50.00 1m3.*

The submission period closed 5pm Thursday 3 November 2022.

Table 1 below details the proposed fees and charges (rounded up to the nearest 50 cents) for domestic customers at the transfer station.

**Table 1 – Proposed Domestic Waste Charges**

Product	Current Charges		Proposed Charges	
General Waste	\$264.00	tonne	\$82.00	m3
Organic Green Waste	\$89.10	tonne	\$19.00	m3
Processed Timber	\$111.10	tonne	\$23.50	m3
Contaminated Fill	\$132.00	tonne	\$115.00	m3
Concrete/ Bricks	\$89.10	tonne	\$71.50	m3
Clean Fill	\$57.20	tonne	\$50.00	m3

Product	Current Charges		Proposed Charges
E-Waste	\$2.00	Per	No Changes
Lounge Furniture	\$48.00	Per	
Mattresses	\$48.00	Per	
Tyres	\$17.00	<1M	
Tyres	\$104.00	>1M	
Rim Removal Charge	\$28.00	Per	
BBQ Gas Cylinders	\$2.70	Per	
Asbestos	By Application Only		

## DISCUSSION

At the close of the submission period no submissions were received.

No changes are proposed to the Benalla Landfill and Resource Recovery Centre transfer station charges.

Transfer station fees and charges are calculated using a volume-based charge instead of the current weight-based charge. The volume based charge has been calculated using the Victoria Waste conversion table and the Council's current weight based charges.

These charges will be applicable to residential customers (the general public), while commercial customers will still use weight-based charges using the weighbridge.

New volumed-based charges will be calculated per metre cubed, regardless of the type of general waste. Organic green waste has its own charges.

## ***COUNCIL PLAN 2021-2025 IMPLICATIONS***

### **Community**

- *A connected, involved and inclusive community.*

### **Environment**

- *Healthy and protected natural environment.*
- *High quality efficient and sustainable waste management.*
- *Sustainable practices.*

## FINANCIAL IMPLICATIONS

Revenue from domestic customer landfill fees is not expected to be materially impacted by the introduction of volume-based charges.

## LEGISLATIVE AND STATUTORY IMPLICATIONS

It is considered that the report is consistent with the *Charter of Human Rights and Responsibilities Act 2006* and *Gender Equality Act 2020*.

## COMMUNITY ENGAGEMENT

In accordance with the Council's *Community Engagement Policy*, community engagement was undertaken at the 'Consult' level under the International Association for Public Participation's IAP2 public participation spectrum.

Public notice of the proposed Landfill charges was given on the Council's website on Wednesday 6 October 2022 and in the *Benalla Ensign* on Wednesday 12 October 2022.

Feedback was sought via the Council's website and promoted on social media. Flyers detailing the proposed Landfill charges were given to community members who attend the Benalla Landfill during the 28 days of community consultation.

## OFFICER DECLARATION OF CONFLICT OF INTEREST

No officers involved in the preparation of this report have any general or material conflicts of interest in this matter.

### **Recommendation:**

**That the Benalla Landfill and Resource Recovery Centre transfer station charges below be considered for adoption at the Planning and Development Committee meeting on 7 December 2022.**

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#### 4. Assets and Infrastructure Department Activity Report For The Quarter Ended 30 September 2022

SF/1242

Adrian Gasperoni – Manager Assets and Infrastructure

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##### PURPOSE OF REPORT

The report presents the activities of the Assets and Infrastructure department for the quarter ended 30 September 2022.

##### Assets and Infrastructure

Assets and Infrastructure department continued to provide maintenance throughout the municipality and undertake capital works projects.

The quarter provided some challenges within our rural areas of the municipality with emergency works being undertaken to address significant damage caused by the storm event in January 2022.

Highlights for the quarter are detailed below.

##### Operations

- Supplied and installed town signage in Moorngag.
- Installed School Zone signage in Goodwin Street, Benalla.
- Replaced over 50 defective warning signs and street name signs through the municipality.
- Completed underground drain cleaning works in Nunn Street, Benalla.
- Completed Rural East A and B Link and Collector road inspections.
- Carried out routine maintenance of sealed and unsealed roads.
- Completed drain cleaning works on Four Mile Road, Benalla.

## Parks and Gardens

- Installed tables and seating in Bridge Street Pergola as part of the Outdoor Activation Fund projects.
- Reviewed and updated the Electric Line Clearance Management Plan.
- Engaged landscape architect to develop several landscape designs of Denny Street carpark.
- Removed 13 trees and performed maintenance of trees uplifting roads and footpaths in the municipality.
- Street tree planting program of 102 nature strip trees.
- Attended three Committee of Management meetings with local sporting groups.
- Commenced tender CM22.030 Open Space Strategic Plan for Fawckner Drive, Benalla.
- Commenced tenders for Provision of Elm Leaf Beetle treatment, Provision of Slashing Services, Weed Control and Spraying.
- Completed customer requests for nature strip repairs due to deep depressions left in wet soil from postal services vehicles (motor bike and pushbike).

## Waste

- Quarterly Gas, Leachate and ground water testing undertaken. Two small ground gas leaks were capped within the 24 hour non reportable period.
- Hume Collaborative tender results received during the quarter.
- 53V Environmental Audit report finalised.
- Environmental Management Plan updated by Resolve. Environmental Operations manual being completed by Resolve Environmental.
- Transfer Station began slowly progressing. The proposed fees and charges for the transfer station have undergone community consultation and will be presented to the Council for adoption in November 2022.
- The over height removal of Cell 2 began.
- Environmental monitoring tendered.

## January Storm Event

The storm event in January 2022 caused significant damage to both sealed and unsealed roads, drainage and other infrastructure mainly throughout the north and north eastern areas of the municipality. Significant effort was undertaken in assessing the damage and undertaking 'emergency works' on particular areas of concern to ensure the general safety of the community was maintained and the functionality of the road network was not significantly compromised.

Further work to repair all the damage resulting from the storm event will continue throughout the 2022/2023 financial year.

## Asset Management

The following table outlines requests for works received through the Asset Edge - Reflex program of inspection and Customer Request Management System.

Task	Sept 2021	Dec 2021	March 2022	June 2022	Sept 2022
<b>Defects overdue on roads and drains - safety only:</b>					
Link roads	0	1	3	1	3
Collector roads	2	0	3	1	1
Access roads	0	0	5	2	2
Defects overdue on footpaths - safety only	1	0	0	1	1
Defects rectified - routine maintenance and safety – road, footpath and parks	99	478	230	286	432
Defects and maintenance - items outstanding - road, footpath and parks	258	286	3	374	354
Unsealed roads graded (km)	124	150.3	125	80	99
Sealed road shoulders graded (km)	0	4.2	0	0	0

**COUNCIL PLAN 2021-2025 ACTION PLAN**

**Livability**

<b>Vibrant public spaces and places</b>		
<b>Strategy</b>	<b>Action</b>	<b>September Quarter Update</b>
Maintain and develop sport and recreation facilities and reserves, parks, gardens, playgrounds, and walking and cycling paths to increase passive and active community participation and social connection.	Progress the <i>Benalla Indoor Recreation Centre Redevelopment Project</i>	\$300,000 allocated in <i>2022/23 Budget</i> to develop technical drawings. Procurement process started.
	Deliver Mitchell Street Lakeside Park project.	Tree planting started.
	Deliver Benalla Ceramic Mural Precinct Upgrade project.	Public meeting held and concept design released for feedback.
Ensure open spaces and public places in existing and developing communities are thoughtfully planned, connected, green, sustainable, accessible, engaging and inclusive and consider the needs of an ageing community.	Deliver the Playground Renewal Program.	2022/23 Budget allocates \$170,000 to the program. Procurement process started.
Beautify streetscapes, landscaping, signage and town entrances.	Deliver the Bridge Street Streetscape project.	Initial concepts released for public comment.
Enhance and maintain key places of significance.	Deliver Visitor Information Centre Redevelopment.	Construction started.
	Deliver Benalla Art Gallery Redevelopment and Off-Site Storage	Architects appointed. Off-site storage options being reviewed.



<b>Connected and accessible roads, footpaths, transport and parking</b>		
<b>Strategy</b>	<b>Action</b>	<b>September Quarter Update</b>
Deliver and maintain accessible and safe footpaths and cycle paths in existing and new neighbourhoods.	Deliver Kerb and Channel Replacement program. Deliver Lakeside Walk Boardwalk Renewal project. Deliver new footpath works Review and update <i>Pathways to the Future – Shared Path Project strategy</i> .	In progress.  Procurement process started.  Program started.  Strategy reviewed. Program being developed to deliver outstanding actions.
Maintain and improve drainage, bridges, parking and road networks to meet the needs of the current and future population.	Deliver Fawckner Drive, Benalla Upgrade project. Develop and adopt a <i>Benalla Rural City Council Asset Plan</i> . Implement <i>Benalla Rural City Council Drainage Strategy</i> .	Stage 1 completed.  Adopted June 2022.  2022/23 Budget allocates \$948,000 to drainage works. Not started.

**Environment**

<b>High quality, efficient and sustainable waste management</b>		
<b>Strategy</b>	<b>Action</b>	<b>September Quarter Update</b>
Actively promote responsible behaviours to reduce waste.	Review and update <i>Waste Management Policy</i> , considering the introduction of hard waste collection and ‘tip vouchers’.	Updated <i>Waste Services Policy</i> adopted September 2022. Waste Reduction working group to be established.
Provide efficient and sustainable waste management services.	Bring Benalla Landfill and Resource Recovery Centre Transfer Station into operation.	Infrastructure in place. External and internal roads to be sealed when weather allows.

**Recommendation:**  
**That the report be noted.**

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## 5. Facilities and Information Technology Department Activity Report For The Quarter Ended 30 September 2022

SF/1544

Greg Robertson – Manager Facilities and Information Technology

### PURPOSE OF REPORT

The report presents the activities of the Facilities and Information Technology department for the quarter ended 30 September 2022.

### Facilities Management

- The annual Obstacle Limitations Survey (OLS) was undertaken for all runways and gliding strips at the airport. The OLS identifies trees and structures that present a safety hazard to aircraft on take-off or landing. Several trees required trimming.
- The electronic token system for the saleyards livestock transport wash was commissioned with a good response from local livestock transport operators. The electronic system prevents improper use of the wash and limits vandalism opportunities, which were common on the old coin token system.
- Staff met with user groups associated with the Senior Citizens and Community Centre. These regular meetings, which stopped during COVID, build trust and open dialog with users of the facility.

### Information and Communications Technology (ICT)

- An external expert cyber security firm commenced security penetrating testing of Council's network. The firm have been engaged by Council to attempt to break into Councils network and report back on the security vulnerabilities they find. We address any vulnerabilities that are found. These tests are now an insurance requirement and will become an annual undertaking.
- A new Audio Visual (AV) system was designed and installed in the Civic Centre Council Meeting Room by an AV specialist. The system was delayed due to the silicon chip shortage which resulted in lengthy delays in AV equipment being manufactured and shipped from suppliers.

### Aquatic Centre

- Participation in the Swimming Lesson programs remains very strong. General Aquatic Centre membership has increased to 392 members, with an active recruitments campaign still underway with a target of 400 members.
- The Outdoor Pool and Splash Park are being prepared for the opening season. Works in the Splash Park plant room include upgraded chlorine dosing equipment and installation of a bigger top up water supply so the Splash Park can refill and reopen quicker after a fault.

## COVID-19 Impacts

ICT equipment availability is still being impacted by the global silicone chip shortage.

## Highlight

The Swimming Lesson program remains strong at the Benalla Aquatic Centre with 574 enrolments in the program

## COUNCIL PLAN 2021-2025 ACTION PLAN

### Livability

Vibrant public spaces and places		
Strategy	Action	September Quarter Update
Maintain the amenity and cleanliness of townships, public spaces, roadsides and community facilities.	Deliver Benalla Town Hall Infrastructure Upgrade project.	Procurement process started. Tender to go to market second quarter 2022/23.
Enhance and maintain key places of significance.	Update <i>Benalla Airport Master Plan</i> .	\$100,000 allocated in 2022/23 <i>Budget</i> . Review to start in early 2023.

### Leadership

High performance culture		
Strategy	Action	September Quarter Update
Improve customer experience through responsive, timely, efficient, well planned, and accessible services.	Review, update and implement the <i>Benalla Rural City Council Information Technology and Communications strategy</i> .	Review started.
	Participate in the State Government's Rural Councils Transformation program.	State Government funding confirmed and steering committee formed. Project manager recruitment process started.

### Recommendation:

**That the report be noted.**

**Closure of Meeting**