

Finance and Operations Committee

Minutes

Date: Wednesday 11 May 2022

**Venue: Civic Centre (Council Meeting Room)
13 Mair Street, Benalla**

The *COVID-19 Omnibus (Emergency Measures) Act 2020* enables councils to hold meetings electronically. This measure is intended to ensure the safety of members of the public, Councillors and Council staff.

Members of the public were encouraged to watch the live broadcast of the meeting at www.benalla.vic.gov.au

In accordance with Governance Rule 6.4 an audio recording was made of the proceedings of the meeting.



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Contents

Acknowledgment of Country	3
Apologies.....	3
Confirmation of the Minutes of the Previous Meeting	4
Business	5
1. <i>Public Question Time</i>	<i>5</i>
2. <i>Financial Report For The Quarter Ended 31 March 2022</i>	<i>5</i>
3. <i>2021/2022 Community Sponsorship Program</i>	<i>5</i>
4. <i>2021/2022 Annual Grant Program and Major Event Funding Program.....</i>	<i>6</i>
5. <i>Economic Development and Sustainability Department Activity Report For The Quarter Ended 31 March 2022</i>	<i>7</i>
6. <i>People and Performance Department Activity Report For The Quarter Ended 31 March 2022</i>	<i>7</i>
7. <i>Finance Department Activity Report For The Quarter Ended 31 March 2022.....</i>	<i>7</i>
8. <i>Community Department Activity Report For The Quarter Ended 31 March 2022</i>	<i>8</i>
9. <i>Lakeside Precinct Accessibility Access Working Group.....</i>	<i>8</i>
10. <i>Councillors' Expenses For The Quarter Ended 31 March 2022</i>	<i>9</i>
11. <i>CEO Credit Card For The Quarter Ended 31 March 2022</i>	<i>9</i>
Closure of Meeting.....	10

Minutes

Chair Councillor Justin King

Councillors Councillor Danny Claridge
 Councillor Peter Davis
 Councillor Don Firth
 Councillor Bernie Hearn (Mayor)
 Councillor Punarji Hewa Gunaratne
 Councillor Gail O’Brien

In attendance	Dom Testoni	Chief Executive Officer
	Robert Barber	General Manager Corporate
	Jane Archbold	Manager Community
	Cathy Fitzpatrick	Manager Finance
	Janine McMaster	Manager People and Performance
	Adam Saddler	Manager Economic Development and Sustainability
	Tom Arnold	Community Development Coordinator
	Jessica Beaton	Governance Coordinator

The meeting commenced at 5.30pm.

Acknowledgment of Country

The chair recited the following acknowledgment of country.

We, the Benalla Rural City Council, acknowledge the traditional custodians of the land on which we are meeting. We pay our respects to their Elders past and present and to Elders from other communities who may be here today.

Apologies

No apologies were submitted to the meeting.



Confirmation of the Minutes of the Previous Meeting

The minutes were circulated to Councillors and posted on the Council website www.benalla.vic.gov.au pending confirmation at the meeting.

Cr Davis / Cr Gunaratne:

That the Minutes of the Finance and Operations Committee Meeting held on Wednesday 13 April 2022 be confirmed as a true and accurate record of the meeting.

Carried

Disclosures of Conflict of Interest

See item 4.



Business

1. Public Question Time

No questions were submitted to the meeting.

2. Financial Report For The Quarter Ended 31 March 2022

The report presented the financial result compared to the budget for third quarter ended 31 March 2022 and presents outcomes from the 2021/22 third quarter budget review.

Cr Davis / Cr Hearn:

That the report be noted.

Carried

3. 2021/2022 Community Sponsorship Program

The report presented funding applications under the 2021/2022 Community Sponsorship Program.

Cr Firth / Cr Gunaratne:

That a \$500 grant from the 2021/22 Community Sponsorship Program be allocated to Tatong Memorial Hall Committee of Management Inc.

Carried



Cr Gunaratne declared a general conflict of interest in the following item.

4. 2021/2022 Annual Grant Program and Major Event Funding Program

The report presented funding applications under the 2021/2022 Annual Grant Program and Major Event Funding Program.

Cr Davis / Cr Claridge

That applications from Benalla Migrants Association Incorporated and Benalla and District Preschool Partnership be excised.

Carried

Cr O'Brien / Cr Davis:

That the Finance and Operations Committee, acting under its delegated authority of the Council, resolve:

- 1. That \$59,666, as detailed in Table 1, be allocated from the 2021/2022 Annual Grants Program noting the excision of applications from Benalla Migrants Association Incorporated and Benalla and District Preschool Partnership.**
- 2. That \$12,000, as detailed in Table 2, be allocated from the 2021/2022 Major Event Funding Program.**

Carried

Cr Gunaratne left the meeting at 5.55pm.

Cr Firth / Cr O'Brien:

That the Finance and Operations Committee, acting under its delegated authority of the Council, resolve:

- 1. That \$5,000, as detailed in Table 1, be allocated from the 2021/2022 Annual Grants Program to Benalla Migrants Association Incorporated and Benalla and District Preschool partnership.**

Carried

Cr Gunaratne returned to the meeting at 5.58pm.



5. Economic Development and Sustainability Department Activity Report For The Quarter Ended 31 March 2022

The report presented the activity of the Economic Development and Sustainability department for the quarter ending 31 March 2022.

Cr Hearn / Cr O'Brien:
That the report be noted.

Carried

6. People and Performance Department Activity Report For The Quarter Ended 31 March 2022

The report presented the activities of the People and Performance department for the quarter ended 31 March 2022.

Cr Hearn / Cr Gunaratne:
That the report be noted.

Carried

7. Finance Department Activity Report For The Quarter Ended 31 March 2022

The report presented the activities of the Finance Department for the quarter ended 31 March 2022.

Cr Gunaratne / Cr Davis:
That the report be noted.

Carried

8. Community Department Activity Report For The Quarter Ended 31 March 2022

The report presented the activity for the Community Department for the quarter ended 31 March 2022.

Cr Hearn / Cr Firth:
That the report be noted.

Carried

9. Lakeside Precinct Accessibility Access Working Group

The report presented for consideration the establishment of a Lakeside Precinct Accessibility Access Working Group.

Cr Davis / Cr Hearn:
That the Finance and Operations Committee, acting under its delegated authority of the Council, resolve:

- 1. The *Lakeside Precinct Accessibility Access Working Group* be established in accordance with the *Lakeside Precinct Accessibility Access Working Group Terms of Reference*.**
- 2. That the *Lakeside Precinct Accessibility Access Working Group Terms of Reference* be adopted.**
- 3. That the following nominees be invited to participate in the *Lakeside Precinct Accessibility Access Working Group* as community representatives:**
 - **Susan Campbell OAM**
 - **John Hanlon**
 - **Cheryl-Anne Menere**
 - **David Moore**
 - **Sheryle Stubbs.**

Carried



10. Councillors' Expenses For The Quarter Ended 31 March 2022

The report detailed expenditure associated with Councillors' mobile phone usage, attendance at professional development courses and conferences and seminars, and reimbursement of expenses incurred during the quarter ended 31 March 2022.

Cr O'Brien / Cr Hearn:

That the report be noted.

Carried

11. CEO Credit Card For The Quarter Ended 31 March 2022

The report detailed expenditure associated with the corporate credit card issued to the Chief Executive Officer for the quarter ended 31 March 2022.

Cr Hearn / Cr Gunarante:

That the report be noted.

Carried



Closure of Meeting

The meeting closed at 6.41pm.

Confirmed this fifteenth day of June 2022.

Signed: _____



Cr Justin King - Chair