

Finance and Planning Committee

Minutes

Date: Wednesday 23 August 2023

**Venue: Civic Centre (Council Meeting Room)
13 Mair Street, Benalla**

In accordance with Rule 6.4 of the *Governance Rules 2020* the Committee meeting was be lived streamed via the Council's website and an audio recording was be made of the proceedings of the meeting.

Members of the public were encouraged to watch the live broadcast of the meeting at www.benalla.vic.gov.au

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Minutes

Chair	Cr Danny Claridge
Councillors	Councillor Peter Davis Councillor Don Firth Councillor Bernie Hearn (Mayor) Councillor Punarji Hewa Gunaratne Councillor Justin King Councillor Gail O'Brien
In attendance	Dom Testoni Chief Executive Officer Robert Barber General Manager Corporate Jane Archbold Manager Community Janine McMaster Manager People and Performance Courtney Naughton Manager Economic Development and Sustainability Nilesh Singh Manager Development Tom Arnold Community Development Coordinator Joel Ingham Planning Coordinator Jess Pendergast Governance Coordinator Dean Steegstra Open Spaces Coordinator

Opening and Acknowledgment of Country

The Chair opened the meeting at 5.30pm and recited the following Acknowledgement of Country.

We, the Benalla Rural City Council, acknowledge the traditional custodians of the land on which we are meeting. We pay our respects to their Elders past and present and to Elders from other communities who may be here today.



Apologies

An apology was submitted from Councillor Punarji Hewa Gunaratne.

Cr King / Cr Hearn:

That the apology be accepted.

Carried

Governance Matters

The Committee Meeting is conducted in accordance with the *Local Government Act 2020* and the Benalla Rural City Council *Governance Rules 2020*.

Recording of Council Meetings

In accordance with the *Governance Rules 2020* clause 6.4 meetings of Council are audio recorded and made available for public access, with the exception of matters identified as confidential items in the agenda.

Disclosures of Conflict of Interest

No conflicts of interest were disclosed to the meeting.

Confirmation of the previous Meeting Minutes

The minutes were circulated to Councillors and posted on the Council website www.benalla.vic.gov.au pending confirmation at the meeting.

Cr Davis / Cr Firth:

That the Minutes of the Finance and Planning Committee Meeting held on Wednesday 19 July 2023 be confirmed as a true and accurate record of the meeting.

Carried

**Business****1. Sale of Land at Enterprise Park – Hearing of Submissions**

The report discussed the outcome of the public notice of intention to sell council owned land at Enterprise Park, Benalla.

A report to finalise the sale of Enterprise Park will be presented to the Council meeting on Wednesday 6 September 2023.

Cr Davis / Cr Hearn:

That the report be noted.

Carried

2. Draft Fawckner Drive Precinct Masterplan – Hearing of Submissions

The report presented submissions received on the draft *Benalla Fawckner Drive Masterplan*.

Submissions will be considered at the Finance and Operations Committee on 27 September 2023.

The draft *Benalla Fawckner Drive Masterplan* will be considered for adoption at the Council meeting on 11 October 2023.

It is noted that the following person addressed the meeting:

- Jud Kubeil spoke in support of the draft *Benalla Fawckner Drive Masterplan*.

Cr Davis / Cr King:

That submissions be received.

Carried

3. Planning Application – 18-20 Bridge Street West, Benalla – The use and development of the land for a service station and food and drink premises, to display signage and alteration to an access to a Transport Zone 2

This report assessed a planning application received for the use and development of the land for a service station and food and drink premises at 18-20 Bridge Street West, Benalla.

It is noted that the following persons addressed the meeting:

- Richard Rubira spoke against the planning application.
- Bret Flemming from Urbis Pty Ltd spoke in support of the planning application.
- Oliver Raschke spoke against the planning application.

Cr Davis / Cr O'Brien

That an extension of three minutes be given to Oliver Raschke.

Carried

Cr King / Cr Hearn:

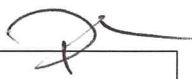
That Council having caused notice of Planning Application No. P0156/22 to be given under Section 52 of the *Planning and Environment Act 1987* and having considered all the matters required under Section 60 of the *Planning and Environment Act 1987* decides to issue a Notice of Decision to Grant a Permit under the provisions of the Benalla Planning Scheme in respect of the land known and described as Lot 1 on TP511913Q, 18-20 Bridge Street West, Benalla for the use and development of the land for a service station and food and drink premises, alteration of access to a road in a Transport Zone 2 and signage in accordance with the endorsed plans, with the application dated 25 October 2022 and subject to the following conditions:

Plans for Endorsement – changes required.

- 1. Before the development commences, amended plans must be submitted for approval and endorsement by the responsible authority. The plans must show:**
 - a) A schedule of colours, materials and finishes for all buildings on the land.**
- 2. The development and/or use permitted by this permit as shown on the endorsed plan(s) and/or described in the endorsed documents must not be altered or modified (for any reason) except with the prior written consent of the Responsible Authority.**
- 3. Once the development has started it must be continued and completed to the satisfaction of the Responsible Authority.**

General amenity provision

- 4. The use and development must be managed so that the amenity of the area is not detrimentally affected, through the:**
 - a) transport of materials, goods, or commodities to or from the land**

- 
- b) appearance of any building, works or materials.
 - c) emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit or oil to the satisfaction of the responsible authority.

Regulation of delivery times

- 5. Waste Collection and Fuel Delivery to and from the site must only take place between the times of Monday to Friday 9am to 3pm and 4pm to 8pm, Saturday to Sunday 9am to 8pm, 7 days a week. The responsible authority may consent in writing to vary these requirements.

Loading/unloading.

- 6. The loading and unloading of goods from vehicles must only be carried out on the land within the designated loading bay(s) as shown on the endorsed plans and must not disrupt the circulation and parking of vehicles on the land, to the satisfaction of the responsible authority.

Waste storage

- 7. All waste and recyclables must be stored in and collected from an area set aside for this purpose. This area must be graded, drained, and screened from public view to the satisfaction of the responsible authority.

Waste management plan

- 8. Before the development as appropriate commences, a waste management plan must be approved and endorsed by the responsible authority. The waste management plan must:
 - a) be prepared to the satisfaction of the responsible authority.
 - b) be submitted in electronic form.
 - c) include the following:
 - i. anticipated volumes of waste and recycling that will be generated and how they are determined.
 - ii. the type and size of trucks required for waste collection.
 - iii. a plan detailing adequate areas for waste bin storage and collection for the required type and number of bins.
 - iv. frequency of waste collection

Detailed construction plans – Carparking and Accessway Surfacing

- 9. Before any works associated with the development start, detailed construction plans must be approved and endorsed by the responsible authority. The construction plans must:
 - a) be prepared to the satisfaction of the responsible authority
 - b) be drawn to scale with dimensions and submitted electronically.
 - c) Include the following:
 - i. fully sealed pavement with kerb and channel
 - ii. concrete footpaths
 - iii. underground drainage (Refer to Drainage Discharge Plan Condition)

- iv. vehicular crossings as shown on endorsed plans
 - v. Removal of redundant crossings and replacement of kerb & channel
 - vi. Centre Median along Goomalibee Street from Bridge Street West to Northern Boundary of site
 - vii. Bulk Earthworks
 - viii. Any earthworks retaining and/or fencing as required
 - ix. Landscaping and planting detail
 - x. Line marking and pavement marking
 - xi. Geotechnical testing and reporting to determine pavement design recommendation
- d) Any modifications to the detailed construction plans agreed to by the responsible authority must be shown on an amended plan that is endorsed by the responsible authority.

Drainage Discharge Plan

10. Before any of the development starts a properly prepared drainage discharge plan with computations to the satisfaction of the responsible authority must be submitted to and approved by the Responsible Authority. When approved, the plans will be endorsed and will then form part of the permit.

The plans must be drawn to scale with dimensions and a minimum of three copies (or as specified) must be provided. The information submitted must show the details listed in the council's Infrastructure Design Manual and be designed in accordance with the requirements of that manual.

The information and plan must include:

- a) details of how the works on the land are to be drained and/or retarded.
- b) computations including total energy line and hydraulic grade line for the existing and proposed drainage as directed by Responsible Authority
- c) underground pipe drains conveying stormwater to the legal point of discharge.
- d) measures to enhance stormwater discharge quality from the site and protect downstream waterways including the expected discharge quality emanating from the development (output from MUSIC or similar) and design calculation summaries of the treatment elements;
- e) a max discharge rate from the site is to be determined by computation to the satisfaction of Council or 37L/s/ha.
- f) documentation demonstrating approval from the relevant authority for the legal point of discharge.
- g) the provision of gross pollutant and/or litter traps installed at the drainage outfall of the development to ensure that no effluent or polluted water of any type may be allowed to enter the Council's stormwater drainage system.
- h) the details of the incorporation of water sensitive urban design designed in accordance either "Urban Stormwater Best Practice Environmental Management Guidelines" 1999.
- i) maintenance schedules for treatment elements.

Before the use begins all works constructed or carried out must be in accordance with those plans, to the satisfaction of the Responsible Authority.

Car park construction

11. Before the development commences, the area(s) set aside for the parking of vehicles and bicycles, and access lanes as shown on the endorsed plans must be:

a) constructed

b) properly formed to such levels that they can be used in accordance with the plans

c) surfaced with an all-weather wearing surface per geotechnical specification

d) drained and properly retarded in accordance with council and IDM specifications

e) line marked to indicate each car space and all accessways

f) clearly marked to show the direction of traffic along accessways and driveways to the satisfaction of the responsible authority.

At all times car spaces, accessways and driveways must be kept available for these purposes.

Vehicle manoeuvring

12. All car parking spaces must be designed to allow all vehicles to drive forwards when entering and leaving the property.

Number of car spaces required

13. No fewer than 16 car spaces must be provided on the land.

Cycle parking

14. Provision for at least 5 bicycle parking spaces must be provided on the land.

Car parking for disabled persons

15. A minimum 2 car space(s) must be provided for the exclusive use of disabled persons.

The car space(s) must be provided as close as practicable to a suitable entrance of the building and must be clearly marked with a sign to indicate that the space(s) must only be utilised by disabled persons to the satisfaction of the responsible authority.

The dimensions and layout of the car space(s) must be in accordance with Australian Standard AS2890.6-2009 (Accessible (Disabled) Car Parking Requirements) and the Building Code of Australia.

New vehicular crossings

16. Before the use commences, any new vehicular crossing(s) must be constructed to the satisfaction of the responsible authority.

Vehicle crossing removal

17. Before the use commences, all existing disused or redundant vehicle crossings must be removed and the nature strip and kerb and channel reinstated to the satisfaction of the Responsible Authority at the cost of the owner.

Traffic Requirements

18. Before the use begins and/or the building(s) is/are occupied or before the Statement of Compliance is issued under the Subdivision Act 1988, the applicant or owner must construct any traffic management works identified in Traffic Impact Assessment Report by Stantec (dated 11/10/2022, Ref: 300303963), excluding any such conditions of this permit which oppose these recommendations, to the satisfaction of Council. The cost of such works shall be fully met (or specify other cost sharing arrangement as required) by the applicant.
19. Within 6 months of the occupation of the development and use commencing, a road safety assessment of the development must be undertaken to determine if the development and use triggers the need for any further traffic safety works related to Goomalibee Street and Bridge Street West vehicular and pedestrian movements.
20. All works recommended within the Road Safety Assessment must be funded by the permit holder and completed within three months of the report to the satisfaction of the responsible authority.

Noise Control

21. The use hereby permitted must be conducted such that noise levels generated do not exceed permissible noise levels established in accordance with *Noise from Industry in Regional Victoria (NIRV; EPA Publication 1411, 2011)* or as amended.
22. Not more than six months after the occupation of the development noise measurements of actual in operation noise levels must be undertaken at the permit holders expense to determine if the use is achieving compliance with NIRV. If the monitoring finds compliance is not being achieved with NIRV additional noise mitigation measures must be implemented without delay to the satisfaction of the responsible authority.
23. In the event of unreasonable noise being generated by activities conducted from the subject land and being established by Council planning officers as likely to be causing a disturbance to nearby property, then further noise testing by a suitably qualified acoustic consultant must be undertaken to assess whether activities on the site are breaching the EPA permissible noise levels and to advise what measures must be implemented to minimise the problem to the satisfaction of the responsible authority.
24. Audible security alarms must not be used on the site for security purposes to the satisfaction of the Responsible Authority.
25. Loudspeakers on the site must not be used between the hours of 7pm to 7am to the satisfaction of the Responsible Authority.

Carpark interface with Landscape/Fencing

26. Before the use commences, protective kerbs to prevent damage to fences or landscaped areas must be provided to the satisfaction of the responsible authority.

Completion of landscaping

27. Before the use commences, the landscaping shown on the approved landscape plan must be carried out and completed to the satisfaction of the responsible authority.

Landscaping maintenance

28. At all times the landscaping shown on the approved landscape plan must be maintained (including the replacement of any dead, diseased or damaged plants) to the satisfaction of the responsible authority.

Oil and Silt Trap

29. Before the use begins and/or the building(s) is/are occupied, an oil and silt interceptor trap shall be installed to receive all drainage from paved areas on the site including any car wash areas to the satisfaction of the Responsible Authority.

Construction Management Plan - Construction

30. Prior to commencement of works, a Construction Site Management Plan in accordance with Council's Infrastructure Design Manual must be prepared, approved and implemented to the satisfaction of the Responsible Authority. The plan must show:

- a) measures to control erosion and sediment and sediment laden water runoff, including the design details of structures;
- b) measures to retain dust, silt and debris onsite, both during and after the construction phase;
- c) locations of any construction wastes, equipment, machinery and/or earth storage/stockpiling during construction;
- d) where access to the site for construction vehicle traffic will occur;
- e) tree protection zones;
- f) the location and details of a sign to be erected at the entrance(s) of the site advising contractors that they are entering a 'sensitive site' with prescribed tree protection zones and fences;
- g) the location of trenching works, boring, and pits associated with the provision of services;
- h) the location of any temporary buildings or yards; and
- i) other as specified by the Responsible Authority.

Environmental management plan - Construction

31. Before the development or any site works (including demolition and excavation) start, an environmental management plan must be approved and endorsed by the responsible authority. The environmental management plan must:

- a) be prepared to the satisfaction of the responsible authority
- b) be prepared in accordance with the Civil construction building and demolition guide, Publication 1834 (EPA, 2020)
- c) adopt the form of the EMP template included in the EPA guide and must address the following risks:



- i. noise and vibration
 - ii. erosion, sediment and dust
 - iii. contaminated land and groundwater
 - iv. chemicals
 - v. waste
- d) include a traffic management plan showing:
- i. access routes for construction vehicles
 - ii. swept path analysis demonstrating the ability for trucks to enter and exit the site in a safe manner for the largest anticipated truck associated with the construction
 - iii. proposed parking locations for construction vehicles and construction workers' vehicles
 - iv. any impacts upon adjacent roads, pedestrian walkways and provision for adequate movement and
 - v. circulation of vehicles and pedestrians adjacent to the land during the construction phase

The responsible authority may consent in writing to vary any details in the environmental management plan.

As Constructed Plans

32. Prior to the issue of Statement of Compliance, the applicant or developer shall submit to the satisfaction of the relevant authority the following:
- a) 'as - constructed' information for the entire works area as per approved civil construction plans in each development stage detailing information as listed in the council's Infrastructure Design Manual;
 - b) a certified plan showing the extent and depth of fill in excess of 300mm placed on any of the allotments.
 - c) certified as-constructed information presented as being true and correct; and
 - d) information to be presented in pdf., dwg., D, and R SPEC formats, or unless otherwise agreed in writing by the Authority.

Existing Council's Assets

33. Before the development starts or subdivision works commences, the owner or developer must submit to the Responsible Authority a written report and photos of any prior damage to public infrastructure. Listed in the report must be the condition of kerb and channel, footpath, seal, street lights, signs and other public infrastructure fronting the property and abutting at least two properties either side of the development. Unless identified with the written report, any damage to infrastructure post construction will be attributed to the development. The owner or developer of the subject land must pay for any damage caused to the Councils assets/Public infrastructure caused as a result of the development or use permitted by this permit.

Prior to Commencement of Construction

34. Before any road/drainage works associated with the subdivision start, the following items must be satisfied;

a) Approval of the Detailed Construction Plans

An on-site meeting with officers of the municipality, the contractor and the developer or the developer's consultant to discuss matters such as, roadside management, construction techniques, vegetation clearing controls and vegetated areas to be barricaded off prior to and during construction.

Works Prior to Commencement of Use**35. The use must not start until:**

- a) The parking area(s) shown on the endorsed plan(s) have been constructed to the requirements and satisfaction of the Responsible Authority; and**
- b) The carparking parking and roadway/paving area(s) has been line-marked to the satisfaction of the Responsible Authority, and**
- c) The garden and landscape area(s) shown on the endorsed plan(s) have been planted to the requirements and satisfaction the Responsible Authority**

Nature Strip

- 36. Prior to commencement of use, the nature-strip and all disturbed areas are to be topsoiled and seeded to establish grass cover. Alternative finishes may be approved by written agreement.**

Expiry of Construction Approval

- 37. All construction plan approvals will lapse at the time of a request to extend this Planning Permit.**

Signage

- 38. Signs must not display any flashing or scrolling messages**
- 39. All signage must be located within the boundaries of the site**
- 40. All signs must be constructed to the satisfaction of the Responsible Authority and maintained to the satisfaction of the Responsible Authority.**
- 41. All signs must not obstruct a driver's line of sight at an intersection, curve or point of egress from an adjacent property.**
- 42. All signs must not dazzle or distract drivers due to their size, design or colouring, or it being illuminated, reflective, animated or flashing.**

Head, Transport for Victoria Conditions

- 43. Only two accesses will be permitted from the subject land to Bridge Street West. The proposed western access must be left-in only and the proposed eastern access must be left-out only.**
- 44. All access to the subject land must be limited to a vehicle no greater than a semi-trailer.**
- 45. Prior to commencement of the buildings and/or works:**
- a) A Functional Layout Plan must be submitted to and approved by the Head, Transport for Victoria. When approved by the Head, Transport for Victoria, the plans must be endorsed by the Responsible Authority and will then form part of the permit. The plans must be generally in accordance with Stantec drawing**

number 300303963-01 but modified to show a physical treatment at the centre of Bridge Street West to prevent any right turn access to/from Bridge Street.

b) A functional layout stage road safety audit must be submitted to and approved by the Head, Transport for Victoria. The road safety audit must be undertaken by a suitably qualified road safety auditor.

46. Prior to commencement of the use, following roadworks must be completed to the satisfaction of and at no cost to the Head, Transport for Victoria:
- i. Physical treatment at the centre of Bridge Street West to prevent any right turn access to/from Bridge Street treatment.
 - ii. Any works identified in the road safety audit.
 - iii. Any other works required.
47. Prior to commencement of the use, both the accesses from subject land to Bridge Street must be constructed to the satisfaction of Responsible Authority and at no cost to Head, Transport for Victoria.

Signage Conditions

48. During the operation of the sign, the maximum average luminance and threshold increment values as specified in below must not be exceeded:
- Maximum average luminance:
 - Full sun on face of signage: No limit
 - Daytime luminance: 4000 cd/m²
 - Morning and evening twilight and overcast weather: 400 cd/m²
 - Night time: 200 cd/m²
 - Threshold increment max percentage:
 - Night time: 15 percent
 - Adaptation luminance:
 - Night time: 5
49. The signs must be dimmable and have a suitable control system to enable maximum lighting levels to be set or adjusted if deemed necessary by the Responsible Authority and the Head, Transport for Victoria
50. Where illuminated during the day, the sign must be fitted with Photocell/s (light sensor/s) that measure the ambient light and control system technology that enables the luminance of the sign to automatically adjust relative to the measured ambient light level.
51. Electronic signage must have an Upward Light Ratio (ULR) of less than 50 percent and the design must include facilities (such as integral baffles) to mitigate upward waste light.
52. No sign content must be displayed other than fuel pricing.
53. The transition from one fuel price to another must be instantaneous.
54. The sign must not display content, images or text:
- i. Giving the illusion of continuous movement.

D

- ii. Capable of being mistaken for traffic signals or traffic control devices, including red, amber or green circles, octagons, crosses or triangles.
 - iii. Capable of being mistaken as an instruction to a road user, including the wording stop, give way, slow down, turn left or turn right.
 - iv. With a flashing background, flashing text, flashing images, blinking or fading elements that create the illusion of movement.
 - v. Containing any animation.
 - vi. Capable of being interpreted as projections beyond the face of the advertising screen such as through 3D technology.
 - vii. Consisting of present time or other contemporary update information relating to news, weather or time.
 - viii. Containing video, movie or television broadcasts.
55. The sign and any displayed advertisement must not include any ancillary extension, embellishment or accessorisation within or outside the permitted advertising area unless the Head, Transport for Victoria has agreed to in writing prior to its installation.
56. The use of sound or motion to activate the sign is not permitted.
57. The use of sound to interact with road users is not permitted.
58. The sign must not dazzle or distract road users due to its colouring.
59. In the event of an attack by a computer hacker or similar resulting in unauthorised display of visual images or any other display malfunction, the electronic sign must shut down and cease any form of visual output until the malfunction is repaired.
60. This permit expires 15 years from the date of issue, at which time the sign and all supporting structures must be removed, and the site made good to the satisfaction of the Responsible Authority.

Permit Expiry

61. This permit will expire if one of the following circumstances applies:
- a) the use or development is not commenced within two years after the issue of the permit;
 - b) the development is not completed within four years after the issue of the permit.
 - c) the use is discontinued for a period of two years.
- The Responsible Authority may extend the commencement date if a request is made in writing by the owner or the occupier of the land to which the permit applies before the permit expires or within 6 months afterwards.
- The Responsible Authority may extend the time within which the development is to be completed if the development has commenced and a request in writing is made by the owner or the occupier of the land to which it applies within 12 months after the permit expires.

General Notes

- The granting of this permit does not obviate the necessity for compliance with the requirements of any other authority under any act, regulation or local law.
- An asset protection permit is required prior to the commencement of any works on site.
- Before undertaking any works that cross onto public land or roads, the permit holder must obtain a permit from the relevant authority giving Consent to Work within a Road Reserve.
- This permit does not authorise the commencement of any demolition works. Before any such development may commence, the applicant must apply for and obtain appropriate building permit approval.

Carried

A division of the vote was called.

For

Councillor Don Firth

Councillor Bernie Hearn

Councillor Justin King

Councillor Danny Claridge

Against

Councillor Peter Davis

Councillor Gail O'Brien

The motion was **carried**.

4. Planning Application – Bridge Street East Road Reserve, Benalla – Tree Removal in a Heritage Overlay

This report assessed a planning application received for the removal of a street tree (Cut-leaf Plane Tree) on the Bridge Street East Road Reserve, Benalla due to the roots causing damage to the gutter, footpath and building.

It is noted that the following persons addressed the meeting:

- Susan Campbell spoke against the planning application.
- Giulia Franceschi spoke against the planning application.
- Michael Hedderman spoke against the planning application.
- Jane Grimwade spoke against the planning application.
- Michael Levy spoke against the planning application.

D

Cr Davis / Cr O'Brien:

That an extension of three minutes be given to Susan Campbell.

Carried

Cr Hearn / Cr King:

That an extension of three minutes be given to Giulia Franceschi.

Carried

Cr Firth / Cr O'Brien:

That Council having caused notice of Planning Application No. P0148/22 to be given under Section 52 of the *Planning and Environment Act 1987* and having considered all the matters required under Section 60 of the *Planning and Environment Act 1987* decides to issue a Notice of Decision to Grant a Permit under the provisions of the Benalla Planning Scheme in respect of the land known and described Bridge Street East Road Reserve Benalla, for the removal of a tree within a heritage overlay, in accordance with the endorsed plans submitted with the application dated 11 October 2022 and subject to the following conditions:

Endorsed Plans

1. Only the Cut-Leaf Plane Tree (*Planatus oreintalis*) as shown on the endorsed plan is permitted to be removed.

Notification of permit conditions

2. Before the vegetation removal starts, the permit holder must advise all persons undertaking the vegetation removal, development or works on site of all relevant permit conditions and associated statutory requirements or approvals.

Avoiding damage during vegetation removal

3. Vegetation removal and disposal must not cause damage to other vegetation to be retained or to drainage lines to the satisfaction of the responsible authority.

Replacement Planting

4. Within six months of the tree removal, one mature street tree (as large as possible) must be planted in the general location. The location and species must be selected and approved by a qualified horticulturist/arborist and approved by the responsible authority.

Permit Expiry

5. This permit will expire if the tree removal does not occur within two years of the date of the planning permit.

The Responsible Authority may extend the time for the completion of the tree removal if a request is made in writing before the permit expires or within six months afterwards.

General Notes

1. The granting of this permit does not obviate the necessity for compliance with the requirements of any other authority under any act, regulation or local law.
2. An asset protection permit is required prior to the commencement of any works on site.
3. Before undertaking any works that cross onto public land or roads, the permit holder must obtain a permit from the relevant authority giving Consent to Work within a Road Reserve.

Carried

5. Building and Planning Approvals – July 2023

The report detailed planning permit applications and building approvals for July 2023.

Cr Hearn / Cr King:

That the report be noted.

Carried

6. Development Department Activity Report For The Quarter Ended 30 June 2023

The report presented the activities of the Development department for the quarter ended 30 June 2023.

Cr Davis / Cr Hearn:

That the report be noted.

Carried

7. Cessation of Grant Management and Event Project Policy

The briefing discussed the review of the *Grant Management - Infrastructure and Event Projects Auspiced by Council Policy*.

Cr Firth / Cr Davis:

1. That the *Grant Management - Infrastructure and Event Projects Auspiced by Council Policy* be ceased.
2. That the *Project Proposal Application for Grant Funding* form be amended to serve as a guide for community groups and Council staff.

Carried

Cr Hearn / Cr King:

That standing orders be suspended to allow for a five-minute break.

Carried

The standing orders were suspended at 7.40pm and resumed at 7.45pm.

8. Economic Development and Sustainability Department Activity Report For The Quarter Ended 30 June 2023

The report presented the activity of the Economic Development and Sustainability Department for the quarter ending 30 June 2023.

Cr King / Cr Hearn:

That the report be noted.

Carried

9. Cessation of Plastic Wise Policy

The briefing discussed review of the *Plastic Wise Policy*.

Following the State Government single use plastic ban introduced on 1 February 2023, Council officers proposed that the policy is no longer required and that Council should consider the cessation of the Council's *Plastic Wise Policy*.

Cr O'Brien / Cr King:

That the *Plastic Wise Policy* be ceased.

Carried

10. People and Performance Department Activity Report For The Quarter Ended 30 June 2023

The report presented the activities of the People and Performance Department for the quarter ended 30 June 2023.

Cr O'Brien / Cr Firth:

That the report be noted.

Carried

11. Community Department Activity Report For The Quarter Ended 30 June 2023

The report presents activity for the Community Department for the quarter ended 30 June 2023.

Cr Hearn / Cr Davis:

That the report be noted.

Carried

12. Councillor Conduct Panel Determination

The report tabled the *Councillor Conduct Panel Determination and Statement Of Reasons For Decision* in the matter of an application by Cr Gunaratne concerning Cr Davis.

Cr Davis / Cr King:

That the Councillor Conduct Panel Determination and Statement Of Reasons For Decision contained in Appendix 1 be noted.

Carried

13. Urgent Business

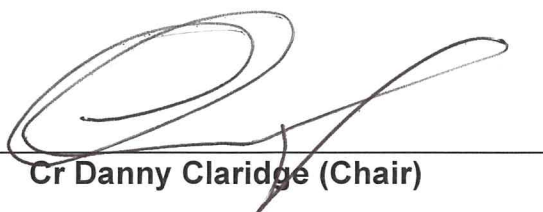
No urgent business was submitted to the committee.

Closure of Meeting

The Finance and Planning Committee Meeting closed at 8.17pm.

Confirmed this twenty-seventh day of September 2023.

Signed: _____



Cr Danny Claridge (Chair)