

Application for Rates Payment Plan or Rates Deferral



It is acknowledged that ratepayers may experience financial hardship for a whole range of issues and that meeting rate obligations constitutes just one element of a number of difficulties that may be faced.

To help alleviate the financial hardship our ratepayers may be experiencing, Council has developed this form for ratepayers to apply to have their rates paid by via formal Payment Plan or deferred. To apply for either of these options, simply fill out the form below and return it to council@benalla.vic.gov.au or Benalla Rural City Council, PO Box 227, Benalla VIC 3671.

Your application will be assessed by our Rates team and a written response will be sent within 14 days.

PROPERTY DETAILS			
Date of Application		Council Property Number:	A
Property Address			
Are you the owner of this property?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Is this property your principal place of residence?	Yes <input type="checkbox"/> No <input type="checkbox"/>

APPLICANT DETAILS			
Name of Applicant		Date of Birth	
Residential Address			
Postal Address <i>(if different from above)</i>			
Phone Number (Mobile)		Phone (Work)	
Phone Number (Home)		Email	

FINANCIAL DETAILS			
Do you hold a Government Concession Card?	Pension Card	<input type="checkbox"/>	
	Health Care Card	<input type="checkbox"/>	
	Other	<input type="checkbox"/>	
	No	<input type="checkbox"/>	<i>(Please provide applicable card numbers above)</i>
Employment status?	Full-time	<input type="checkbox"/>	
	Part-time	<input type="checkbox"/>	
	Casual	<input type="checkbox"/>	
	Unemployed	<input type="checkbox"/>	
	Other	<input type="checkbox"/>	
			<i>(If 'Other' selected, please provide details)</i>

Rates Payment Plan or Rates Deferment

Would you like to enter into a Payment Plan or defer your rate payment with Benalla Rural City Council? (Please tick one only)

Payment Plan – Continue to **SECTION 1**

Defer Payment – Continue to **SECTION 2**

SECTION 1 – Rates Payment Plan (do not complete if SECTION 2 has been completed)

To help us review your request, please outline your reasons below:

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 Please attach any supporting documentation (evidence of unemployment, financial statement, etc.)

PAYMENT PLAN DETAILS	
<input type="checkbox"/> I would like to pay my rates via instalments	
Frequency:	Amount (\$)
<input type="checkbox"/> Weekly (minimum \$20)	\$ _____
<input type="checkbox"/> Fortnightly (minimum \$40)	\$ _____
<input type="checkbox"/> Monthly (minimum \$100)	\$ _____
Payments will commence on: _____ (date)	
<input type="checkbox"/> I would like to pay my rates in full by an arranged date	
Payment will be made in full on: _____ (date)	

Signature / Declaration

- I understand that I am only applying for a Payment Plan. If approved, the terms and conditions determined by Council may differ to those in the above table.
- Notices will continue to be issued, but Penalty Interest will not be charged while the Payment Plan is being complied with.
- Council may cancel a Payment Plan at any time if the terms of the Plan are not being complied with.
 - If a Payment Plan is cancelled, the amount owing becomes due and payable and may be recovered by the Council in the Magistrates' Court or by suing for debt.

By signing this declaration, I acknowledge that I have read and understand all information in this form and understand my obligations in relation to the Payment Plan. Further I declare that all information submitted is true and correct. I am signing this form as the "Applicant" in accordance with the "Applicant" details provided on this form.

Signature: Date:

Privacy Notice: Personal information collected by the Council is used for municipal purposes as specified in the Local Government Act 2020. The personal information will be held securely and used solely by the Council for these purposes and/or directly related purposes. The Council may disclose this information to other organisations if required or permitted by legislation. You may apply to the Council for access to and/or amendment of the information. Requests for access and/or correction should be made to the Council's Privacy Officer. A full copy of our Privacy Policy may be obtained online at benalla.vic.gov.au or from our Customer Service Centre.

SECTION 2 – Deferral of Rate Payments (do not complete if SECTION 1 has been completed)

To help us review your request, please outline your reasons below:

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Please attach any supporting documentation (evidence of unemployment, financial statement, etc.)

Signature / Declaration

- I understand that, subject to approval, my full rates balance owing will become due and payable upon the date specified in Council’s written response.
- Notices will continue to be issued, but Penalty Interest will not be charged.
- Any false, misleading, deceptive or fallacious information provided in your application may result in Council declining and rejecting your application and commencing legal proceedings.
- Where full disclosure has not been made, Council reserves the right to require the payment of interest for the late payment of the rate or charge, as if the deferral had not occurred.

By signing this declaration, I acknowledge that I have read and understand all information in this form and understand my obligations in relation to the deferment of rates. Further I declare that all information submitted is true and correct. I am signing this form as the “Applicant” in accordance with the “Applicant” details provided on this form.

Signature:..... Date:.....

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