Internal Review of a Penalty Notice

BENALLA
RURAL CITY

Penalty notice number

Name

Email

Assessment Criteria

Was the review application in writing and received prior to the due date of the infringement?

- ☐ Yes
- ☐ No

Was the infringement issued in error?

- ☐ Yes
- ☐ No

Was the infringement issued contrary to law?

- ☐ Yes
- ☐ No

Was the infringement issued to the wrong person?

- ☐ Yes
- ☐ No

Do special circumstances apply?

- ☐ Yes
- ☐ No

Do exceptional circumstances apply?

☐ Yes

☐ No

Assessment for Compliance

Explain reason for decision regarding review: