

Finance and Planning Committee

Minutes

Date: Wednesday 5 February 2025

Venue: Civic Centre (Council Meeting Room)
13 Mair Street, Benalla

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Minutes

Chair Councillor Peter Davis

Councillors Councillor David Blore
Councillor Bernie Hearn (Mayor)
Councillor Puna Hewa Gunaratne
Councillor Justin King
Councillor Jillian Merkel
Councillor Nathan Tolliday

In attendance	Robert Barber	Acting Chief Executive Officer
	Nilesh Singh	Interim General Manager Corporate
	Jane Archbold	Manager Community
	Janine McMaster	Manager People and Performance
	Courtney Naughton	Manager Economic Development and Sustainability
	Greg Robertson	Manager Facilities and Information Technology
	Joel Ingham	Interim Manager Development
	Jess Pendergast	Governance Coordinator

Opening and Acknowledgement of Country

The Chair opened the meeting at 6pm and recited the following Acknowledgement of Country.

We, the Benalla Rural City Council, acknowledge the traditional custodians of the land on which we are meeting. We pay our respects to their Elders past and present and to Elders from other communities who may be here today.

Apologies

No apologies were submitted to the meeting.

Disclosures of Conflict of Interest

No conflicts of interest were disclosed to the Chair.

Confirmation of the Minutes of the Previous Meeting

The minutes were circulated to Councillors and posted on the Council website www.benalla.vic.gov.au pending confirmation at the meeting.

Cr Tolliday / Cr Blore:

That the Minutes of the Finance and Planning Committee meeting held on 4 December 2024 be confirmed as a true and accurate record of the meeting.

Carried

Governance Matters

The Committee Meeting was conducted in accordance with the *Local Government Act 2020* and the Benalla Rural City Council *Governance Rules 2020*.

Recording of Council Meetings

In accordance with Rule 6.4 of the *Governance Rules 2020* the Committee Meeting was livestreamed via the Council's website. An audio recording was made of the proceedings and made available for public access, with the exception of matters identified as confidential items in the agenda.

Members of the public were able to watch the live broadcast of the meeting at www.benalla.vic.gov.au

Business

1. Economic Development and Sustainability Department Activity Report For The Quarter Ended 31 December 2024

The report presented the activity of the Economic Development and Sustainability Department for the quarter ending 31 December 2024.

Cr Hearn / Cr King:
That the report be noted.

Carried

2. Development Department Activity Report For The Quarter Ended 31 December 2024

The report presented the activities of the Development department for the quarter ended 31 December 2024.

Cr Hearn / Cr Blore:
That the report be noted.

Carried

3. Building and Planning Approvals – November and December 2024

The report detailed planning permit applications and building approvals for November and December 2024.

Cr King / Cr Blore:
That the report be noted.

Carried

4. People and Performance Department Activity Report For The Quarter Ended 31 December 2024

The report presented the activities of the People and Performance Department for the quarter ended 31 December 2024.

Cr Tolliday / Cr Hearn:
That the report be noted.

Carried

5. Community Department Activity Report For The Quarter Ended 31 December 2024

The report presented the activities of the Community Department for the quarter ended 31 December 2024.

Cr Tolliday / Cr Gunaratne:

That the report be noted.

Carried

6. Facilities and Information Technology Department Activity Report For The Quarter Ended 31 December 2024

The report presents the activities of the Facilities and Information Technology Department for the quarter ended 31 December 2024.

Cr King / Cr Gunaratne:

That the report be noted.

Carried

7. Urgent Business

No urgent business was submitted to the meeting.

Closure of Meeting

The meeting closed at 7.05pm.

The minutes were confirmed on the fifth day of March 2025.

Signed: _____
Cr Peter Davis – Chair