

Benalla Rural City Council

# Finance and Planning Committee

## Agenda

Date: Wednesday 11 June 2025

Time: 6pm

Venue: Civic Centre (Council Meeting Room)  
13 Mair Street, Benalla

## Contents

<b>Opening and Acknowledgement of Country .....</b>	<b>3</b>
<b>Apologies .....</b>	<b>3</b>
<b>Disclosures of Conflict of Interest.....</b>	<b>4</b>
<b>Confirmation of the Minutes of the Previous Meeting .....</b>	<b>4</b>
<b>Business.....</b>	<b>5</b>
1. <i>Building and Planning Approvals – April 2025.....</i>	<i>5</i>
2. <i>2024/2025 Quick Response Grants .....</i>	<i>11</i>
3. <i>Urgent Business .....</i>	<i>15</i>
<b>Closure of Meeting.....</b>	<b>15</b>

# Agenda

<b>Chair</b>	Councillor Peter Davis	
<b>Councillors</b>	Councillor Bernie Hearn (Mayor)	
	Councillor Justin King (Deputy Mayor)	
	Councillor David Blore	
	Councillor Puna Hewa Gunaratne	
	Councillor Jillian Merkel	
	Councillor Nathan Tolliday	
<b>In attendance</b>	Peter Keane	Chief Executive Officer
	Robert Barber	General Manager Corporate
	Tom Arnold	Community Development and Recreation Coordinator
	Tracey Beaton	Acting Governance Coordinator

## Opening and Acknowledgement of Country

The Chair will open the meeting and recite the following Acknowledgement of Country.

*We, the Benalla Rural City Council, acknowledge the traditional custodians of the land on which we are meeting. We pay our respects to their Elders past and present and to Elders from other communities who may be here today.*

## Apologies

### **Recommendation:**

**That apology/ies be accepted.**

## Governance Matters

This Committee Meeting is conducted in accordance with the *Local Government Act 2020* and the Benalla Rural City Council *Governance Rules 2020*.

## Public Submissions

Any person wishing to participate in Public Submissions in accordance with 7.3 of the *Governance Rules 2020* should contact the Council by emailing [council@benalla.vic.gov.au](mailto:council@benalla.vic.gov.au) or telephoning the Governance Coordinator Jess Pendergast on (03) 5760 2600.

## Recording of Council Meetings

In accordance with Rule 6.4 of the *Governance Rules 2020* the Committee Meeting will be livestreamed via the Council's website. An audio recording will be made of the proceedings and made available for public access, with the exception of matters identified as confidential items in the agenda.

Members of the public can watch the live broadcast of the meeting at [www.benalla.vic.gov.au](http://www.benalla.vic.gov.au)

## Behaviour at Meetings

Members of the public present at a meeting must remain silent during the proceedings other than when specifically invited to address the Committee.

The Chair may remove a person from a meeting for interjecting or gesticulating offensively after being asked to desist, and the chair may cause the removal of any object or material that is deemed by the Chair to be objectionable or disrespectful.

The Chair may call a break in a meeting for either a short time, or to resume another day if the behaviour at the Council table or in the gallery is significantly disrupting the Meeting.

## Disclosures of Conflict of Interest

In accordance with the *Local Government Act 2020*, a Councillor must declare any Conflict of Interest pursuant to Section 130 of the Act in any items on this Agenda.

At the time indicated in the agenda, a Councillor with a conflict of interest in an item on that agenda must indicate they have a conflict of interest by clearly stating:

- the item for which they have a conflict of interest;
- whether their conflict of interest is general or material; and
- the circumstances that give rise to the conflict of interest.

Immediately prior to the consideration of the item in which they have a conflict of interest, a Councillor must indicate to the Meeting the existence of the conflict of interest and leave the Meeting.

## Confirmation of the Minutes of the Previous Meeting

The minutes have been circulated to Councillors and posted on the Council website [www.benalla.vic.gov.au](http://www.benalla.vic.gov.au) pending confirmation at this meeting.

### **Recommendation:**

**That the Minutes of the Finance and Planning Committee meeting held on 14 May 2025 and 4 June 2025 be confirmed as a true and accurate records of the meetings.**

## Business

### 1. Building and Planning Approvals – April 2025

Ref: 2005329054-536  
Sarah Ford – Building Coordinator  
Joel Ingham – Planning Coordinator  
Nilesh Singh – Manager Development

#### PURPOSE OF REPORT

The report details planning permit applications and building approvals for April 2025.

#### Planning Permit Applications Determined under Officer Delegation

Permit No		Description	Property Address	Decision
1	P033-25	Construction of two carports	103 Faithfull Street, Benalla	Approved
2	P048-25	Construction of a shed	Benalla Showgrounds, Bridge Street West, Benalla	Approved
3	P0018-24	Alterations and additions to the existing Art Gallery	2A Bridge Street West, Benalla	Approved
4	P024-25	Construction of a dwelling	1 Honeyeater Street, Benalla	Approved
5	P009-25	Use and develop land for a restricted recreation facility (Yoga studio) and to display and construct business identification signage	103 Clarke Street, Benalla	Approved
6	P028-25	Construction of a dwelling	16 Honeyeater Street, Benalla	Approved
7	P025-25	Construction of a dwelling	15 Honeyeater Street, Benalla	Approved
8	P023-25	Construction of a dwelling	12 Honeyeater Street, Benalla	Approved
9	P0125-24	Alterations and additions to the existing dwelling and the construction of a shed	19 Tomkins Parade, Benalla	Approved

#### Planning Permit Amendments Determined Under Officer Delegation

There were no planning permit amendments determined under officer delegation during the month of April 2025.

#### Planning Permits Issued Under VicSmart

Permit No		Description	Property Address	Decision
1	VS005-25	Externally painting of a building within a Heritage Overlay	14 Mair Street, Benalla	Approved
2	VS006-25	Externally painting of a building within a Heritage Overlay	24 Bridge Street East, Benalla	Approved
3	VS004-25	Externally painting of a building within a Heritage Overlay	19 Carrier Street, Benalla	Approved

### Planning Permit Applications Determined by the Council

There were no planning permit applications determined by the Council during the month of April 2025.

### Planning Permit Amendments Determined by the Council

There were no planning permit amendments determined by the Council during the month of April 2025.

### Planning Permit Applications Withdrawn or Lapsed

There were no planning permit applications withdrawn or lapsed during the month of April 2025.

### Notices of Decision

There were no Notice of Decisions issued in April 2025.

*A Notice of Decision (NOD) is issued when Council has decided to grant a planning permit when objection(s) are received regarding the application.*

*An objector may appeal to Victorian Civil and Administrative Tribunal (VCAT) against the decision to grant the permit within 21 days of a Notice of Decision being issued. After 28 days if no appeal has been lodged Council will issue the Planning Permit.*

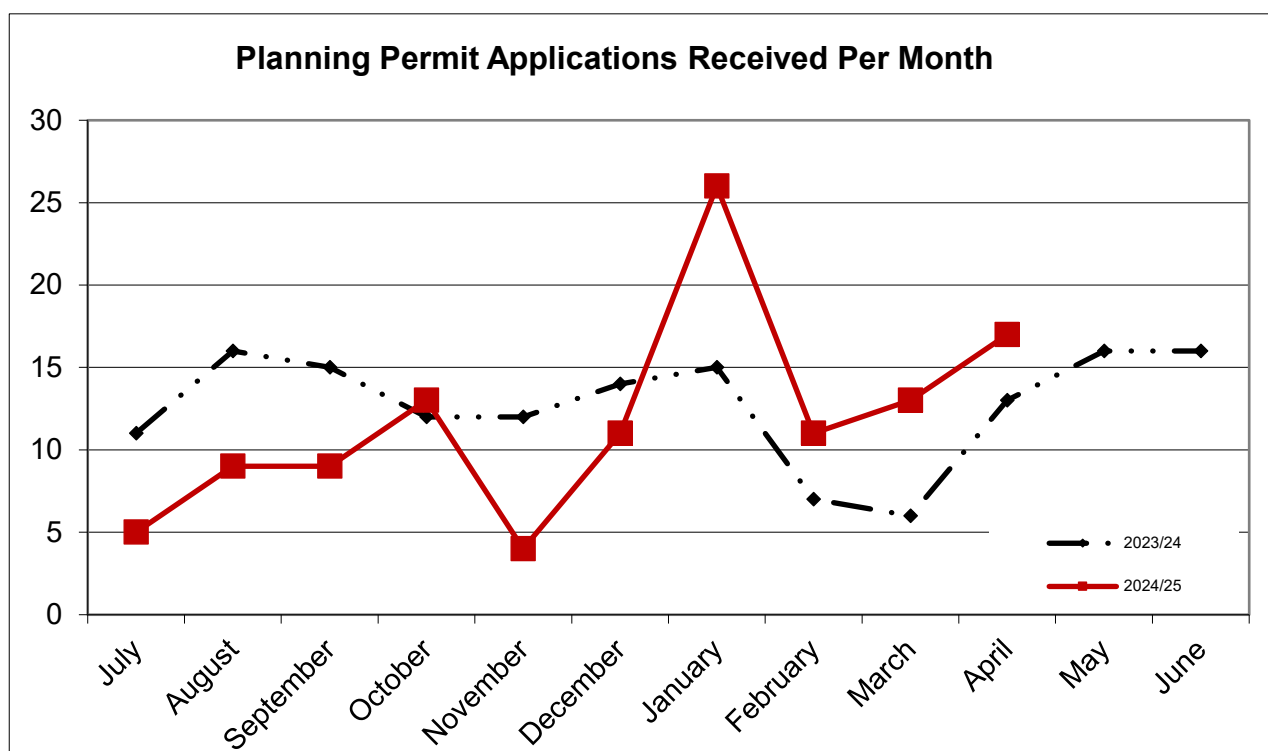
### Planning Permit Applications Determined by VCAT

There were no planning permit applications determined by VCAT during the month of April 2025.

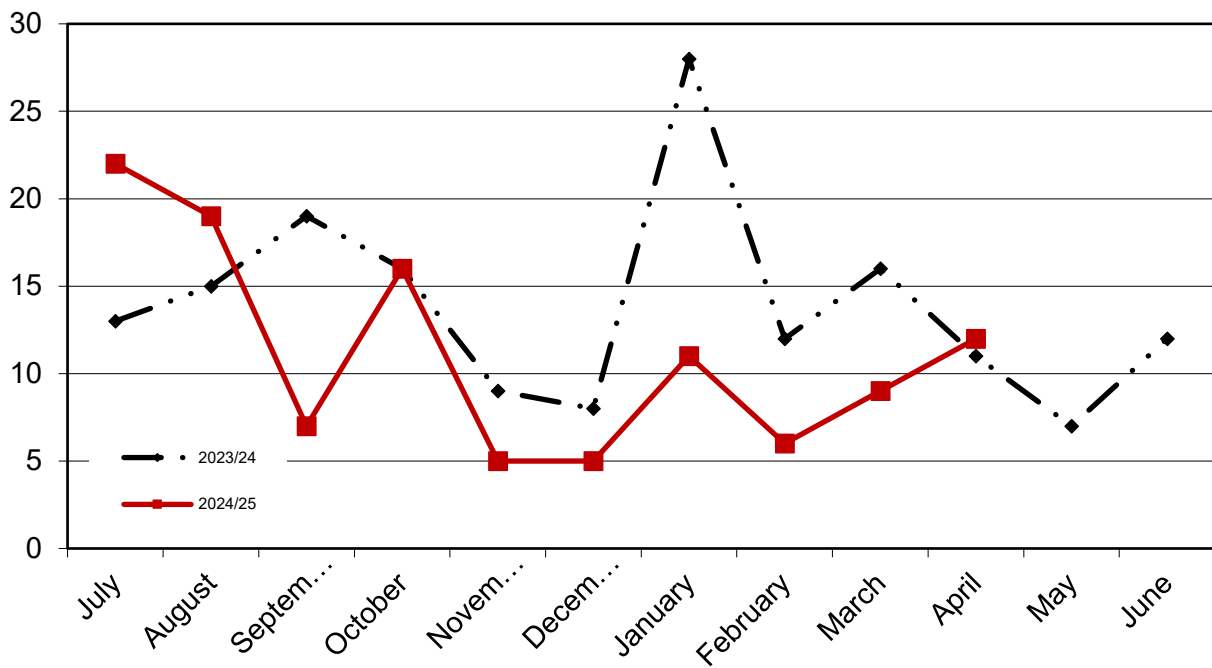
### Matters Before VCAT

There are currently no planning matters before VCAT.

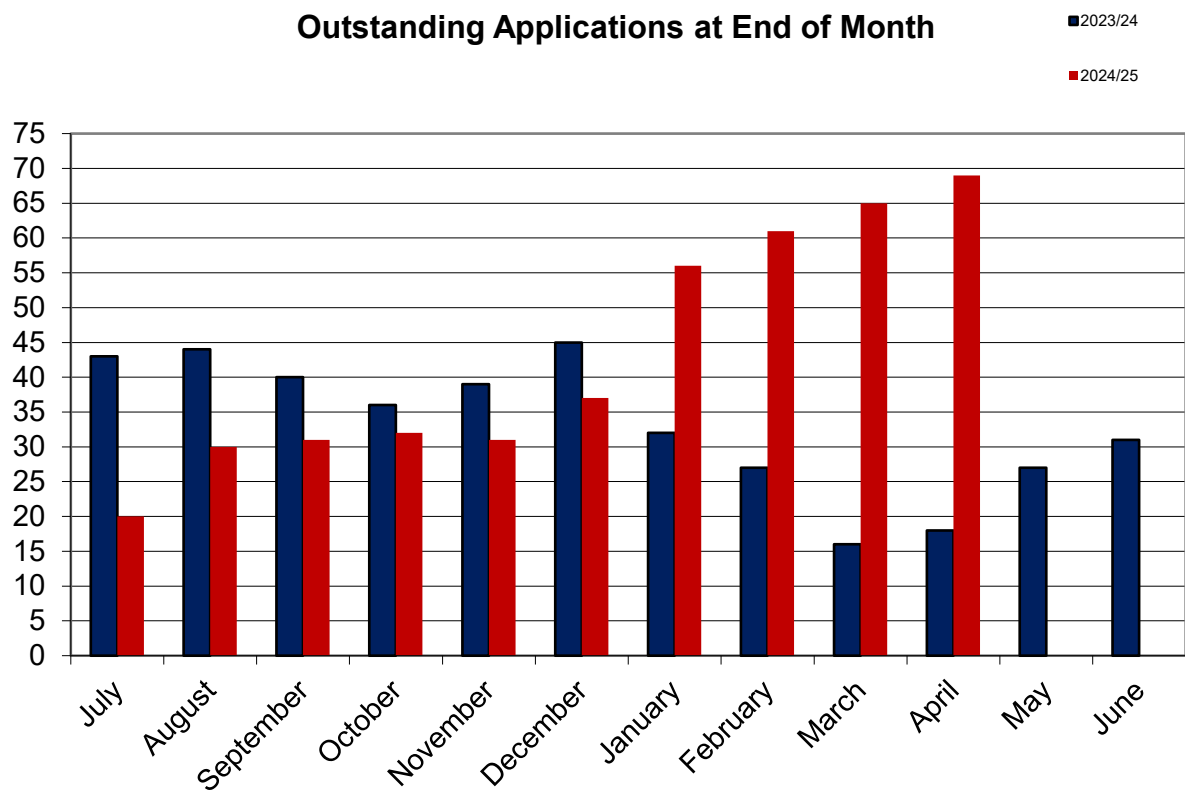
### Planning Permit Applications



### Planning Permit Applications Decided Per Month



### Outstanding Applications at End of Month

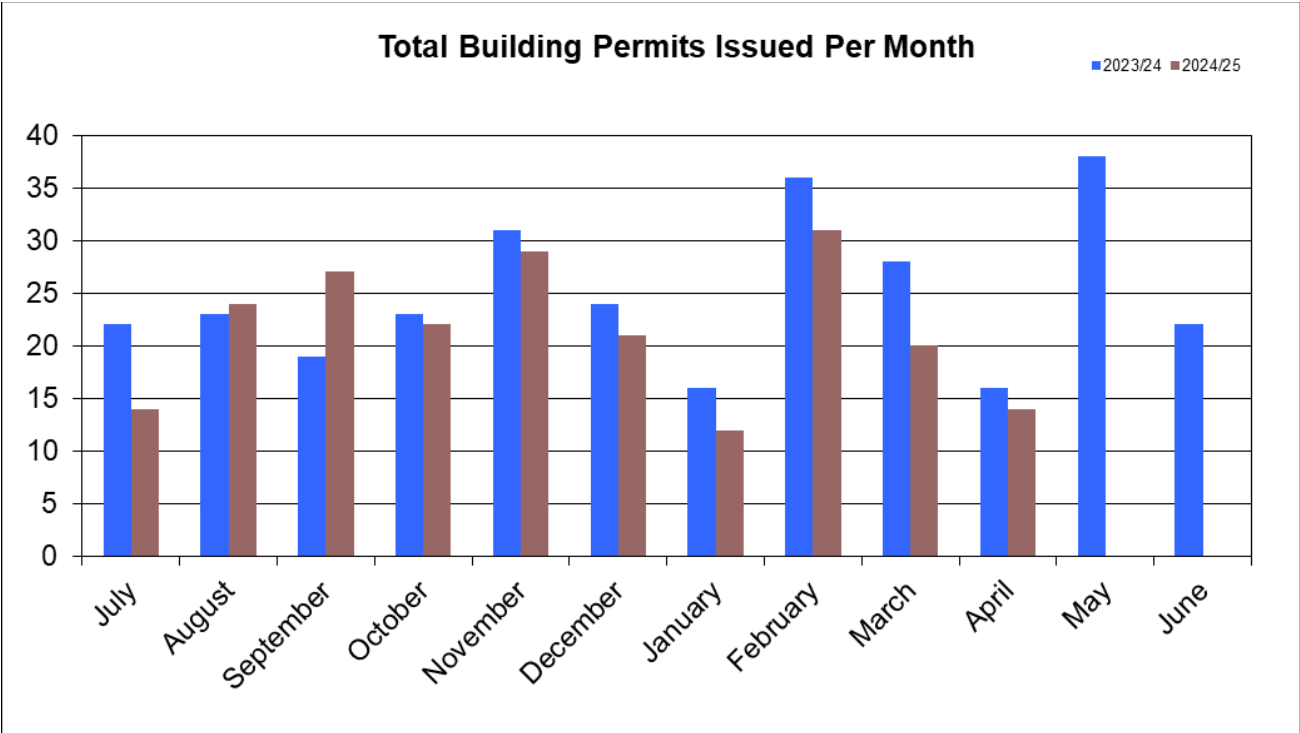
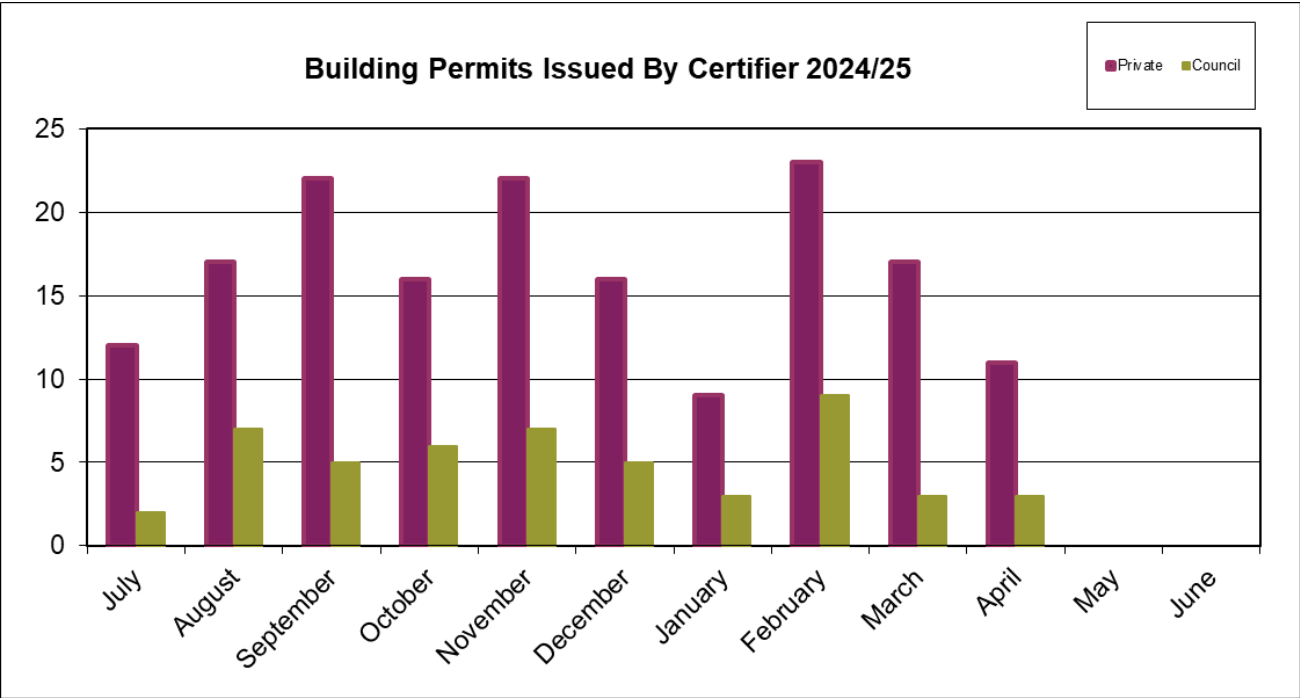


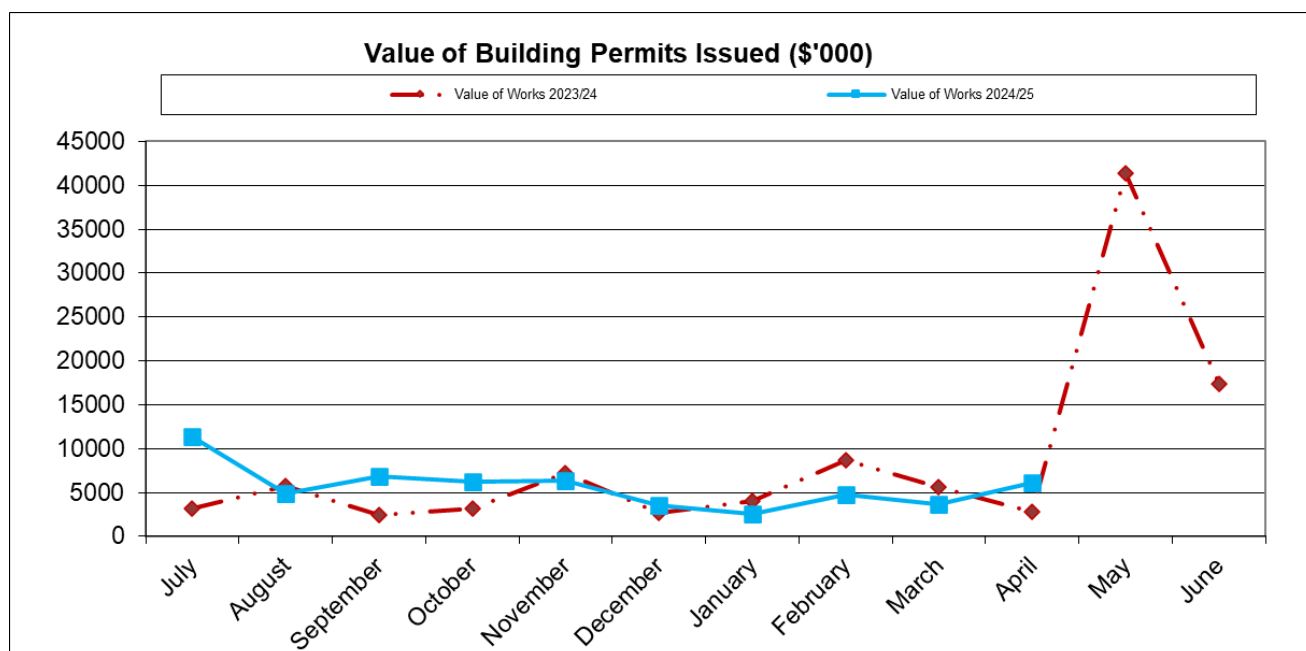
## Building Approvals Issued by Council and Private Practitioners

Permit No		Description	Property Address	Value
1	9529354969648	Construction of a shed	83 Willis Little Drive, Benalla	\$25,904
2	3811304528863	Demolition of an existing shed	4 Bridge Street, Benalla	\$8,000
3	7243668867867	Construction of a shed	50 Smythe Street, Benalla	\$32,183
4	6530818655436	Construction of a Telecommunications Tower	251 Baileys Road, Taminick	\$229,420
5	2456720612758	Construction of a dwelling and garage	12 Honeyeater Street, Benalla	\$378,700
6	6222003804453	Construction of a dwelling and garage	39 Livingston Boulevard, Benalla	\$328,652
7	9097909830150	Construction of a dwelling and garage	36 Roynic Parade, Benalla	\$389,730
8	3733855338585	Construction of a dwelling and garage	4 Bramel Court, Benalla	\$578,555
9	7103678664001	Construction of a farm shed	51 McGann Hill Road, Chesney Vale	\$85,000
10	5352034787624	Alterations to existing factories – fire services upgrade to buildings S03 and S05	525 Benalla-Yarrawonga Road, Benalla	\$3,423,842
11	2994121834513	Construction of a dwelling and garage	3 Livingston Boulevard, Benalla	\$316,259
12	8809156955777	Construction of a garage and carport	14 Ride Avenue, Benalla	\$70,319
13	8496067699245	Construction of a shed	67 Parker Road, Boweya	\$131,092
14	1134402042383	Extension to an existing verandah	33 Goulding Close, Benalla	\$69,828
<b>Total</b>				<b>\$6,067,484</b>



**Building Permits Issued by Certifier by Month**





## ***COUNCIL PLAN 2021-2025 IMPLICATIONS***

### **Community**

- A healthy, Safe and resilient community.
- A connected, involved and inclusive community.

### **Livability**

- Vibrant public spaces and places.
- Connected and accessible roads, footpaths, transport and parking.

### **Economy**

- Population growth.

### **Environment**

- Healthy and protected natural environment.

### **Leadership**

- Good governance.

## **OFFICER DECLARATION OF CONFLICT OF INTEREST**

No officers involved in the preparation of this report have any general or material conflicts of interest in this matter.

### **Recommendation:**

**That the report be noted.**

## 2. 2024/2025 Quick Response Grants

DOC-620098092-781

Tom Arnold – Community Development and Recreation Coordinator  
Jane Archbold – Manager Community

### PURPOSE OF REPORT

The report presents funding applications for 2024/25 Quick Response Grants.

### BACKGROUND

The Quick Response grant program enables local community groups, clubs and organisations to seek funding to increase their capacity to work in partnership with the Council and others to address local needs and enhance the local community.

The program distributes grants up to \$500 allowing local clubs, groups and organisations the opportunity to seek funds when the need arises.

### DISCUSSION

Applications for consideration under the 2024/25 Quick Response Grant program are detailed in the table below.

Applicant	Details	Amount Requested	Proposed Assistance
Benalla Yarn Bombers Inc	<p>The Benalla Yarn Bombing Festival is a much-loved annual community art project that brings colour and creativity to our town centre. For six weeks, vibrant knitted and crocheted decorations—made by local volunteers—will be installed on footpath bollards, trees, pergolas, laneways, and possibly light poles across Bridge Street and surrounding areas.</p> <p>This free, accessible event has run successfully since 2018, with positive feedback from residents and visitors. It brightens our streets, fosters community connection, and celebrates local creativity.</p> <p>The requested \$500 will go toward purchasing installation materials, yarn, office supplies and framing for wool artwork.</p>	\$500	\$500
Benalla Swimming Club Inc.	<p>The Benalla Swimming Club's annual Short Course Meet is a key event on the regional swimming calendar, attracting around 100 participants from across Victoria. Scheduled for 1 June 2025, this inclusive, qualifying competition supports swimmers of all ages and abilities in achieving state-level times. The requested \$500 grant will contribute to the \$780 cost of hiring the Benalla Aquatic Centre a Council facility, helping to ensure the event remains accessible and sustainable. Run entirely by volunteers, the meet promotes physical activity, community engagement, and regional sporting development.</p>	\$500	\$500

Applicant	Details	Amount Requested	Proposed Assistance
U3A Benalla	<p>U3A Benalla are seeking funding to provide shelving in the U3A Office.</p> <p>The shelving will be made by the Benalla Woodworkers and is 1.6 meters wide and 1.8 meters high. It will accommodate files for meetings, office protocols, projects, sound equipment, replacement ink tanks for the photocopier machine and office requirements.</p> <p>The shelving will also have an adjustable shelf so that the distance between shelves can be altered if and when required. There is also provision for a bookshelf over the new desk. This is to accommodate current working documents.</p> <p>U3A will contribute \$170 toward the \$670 project.</p>	\$500	\$500
<b>Total</b>		<b>\$1,500</b>	<b>\$1,500</b>

### ***COUNCIL PLAN 2021-2025 IMPLICATIONS***

#### **Community**

- *A healthy, Safe and resilient community.*
- *A connected, involved and inclusive community.*

#### **Leadership**

- *Engaged and informed community.*

### **COMMUNITY ENGAGEMENT**

In accordance with the Council's *Community Engagement Policy*, it is proposed that community engagement be undertaken at the 'Inform' level under the International Association for Public Participation's IAP2 public participation spectrum.

Level of Public Participation	Promise to the community	Techniques to be used
Inform	We will provide information	<ul style="list-style-type: none"> <li>▪ Promotion of program via media, website and social media.</li> <li>▪ Program presented in public reports to the Council.</li> <li>▪ Outcomes advised directly to applicants.</li> <li>▪ Outcomes detailed in Annual Report.</li> </ul>

## **FINANCIAL IMPLICATIONS**

The *2024/25 Budget* allocates \$15,000 to the Quick Response Grant program. To date, \$11,291 has been allocated.

Recipients of support throughout the financial year are detailed in the Annual Report.

## **OFFICER DECLARATION OF CONFLICT OF INTEREST**

No officers involved in the preparation of this report have any general or material conflicts of interest in this matter.

### **Recommendation:**

**That \$500 grants from the 2024/2025 Quick Response Grant program be awarded to the Benalla Yarn Bombers Incorporated, Benalla Swimming Club Incorporated and U3A Benalla.**

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**3. Urgent Business**

**Closure of Meeting**