Building Act 1993 – Building Regulations 2018 – Schedule 2

Application for Report and Consent Regulation 153 & 154
Flood areas and designated works

BENALLA RURAL CITY

PROPERTY VARIATION IS SOUGHT FOR

ADDRESS Number_____ Street/Road _____

Town _____ Postcode _____

APPLICANT DETAILS

RBS ☐ OWNER ☐ AGENT OF OWNER ☐

APPLICANT NAME _____

POSTAL ADDRESS _____

PHONE (BH) _____ EMAIL _____

OWNER DETAILS *(if not the applicant)*

OWNER NAME _____

POSTAL ADDRESS _____

PHONE (BH) _____ EMAIL _____

SUPPORTING DOCUMENTS / REQUIREMENTS

In order for your application to be assessed, the completed application form must be accompanied by the following:

☐ Description of the proposed works and reason why consent should be granted

_____

_____

_____

_____

_____

_____

_____

☐ Two (2) copies of properly prepared plans including site plan, floor plan, elevations and sections, which indicate the proposed floor levels above Australian Height Datum (AHD)

☐ Copy of a current Certificate of Title including lot plan, plan of subdivision, covenants, agreements, easements

☐ Fee to be calculated once application form has been lodged via the online customer portal.

APPLICANT SIGNATURE

Signature	*Date*

ADDITIONAL INFORMATION

Note this is not an application for a Building or Planning Permit. A Building Permit and a Planning Permit (if required) must be obtained in addition to this application.

For more information on building in flood affected areas see the Building Resources section on the Victorian Building Authority website

- Practice Note 2014-65 Flood hazard areas and building regulations
- Practice Note 2014-57 Report and consent

APPEAL RIGHTS

An owner can appeal to the Building Appeals Board, within 30 days, of any

- decision to refuse
- condition/s and or requirements imposed on the decision
- failure to make a decision within the prescribed time

HOW WOULD YOU LIKE TO RECEIVE YOUR PERMIT

WILL COLLECT ☐ BY MAIL ☐ BY EMAIL ☐

PAYMENT OPTIONS

CONTACT US
Phone 03 5760 2600 to make an EFTPOS or credit payment over the phone.
Fax 03 5762 5537
Email council@benalla.vic.gov.au

IN PERSON
Visit the Council's Customer Service Centre at **1 Bridge Street East, Benalla**

MAIL
Send this application back to us with a cheque for the full amount made payable to **Benalla Rural City Council,**
PO BOX 227, BENALLA VIC 3671

OFFICE USE Date received Receipt number

OFFICE USE ONLY			
Reviewed by	**BC / MBS**	**PC**	**MD**
	☐ Approved ☐ Refused	☐ Approved ☐ Refused	☐ Approved ☐ Refused
Signature			
Date			
Comments			

Information Privacy *The personal information requested on this form is being collected by Council for the purpose of issuing a permit in relation to the above. The personal information will be used by Council for that primary purpose or directly related purposes. The information may also be used to update Council's customer databases to assist Council in discharging its functions or providing services. The personal information collected will not otherwise be disclosed unless permitted or required by law. If the information is not collected we are unable to process your application and provide the service sought by you. Requests for access to and/or amendment of personal information should be made to Council's Privacy Officer.*